

**MINUTES OF THE VAN BUREN COUNTY COMMISSION  
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting Tuesday January 15, 2019 at 6:00 p.m. at the Van Buren County Administrative Facility & Justice Center. The following action was taken as recorded in Minute Book, "R".

**Call the Meeting to Order**

Sheriff Eddie Carter called the Meeting to Order.

**Roll Call**

Member present: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle. Zach Fletcher was absent.

Also present: County Attorney Howard Upchurch, County Mayor Greg Wilson and County Clerk Lisa Rigsby.

**Approval of Minutes from the November 20, 2018 Meeting**

Mickey Robinson made a motion, second by Bill Mosley to approve the Minutes from the November 20, 2019 Meeting. All approved by voice vote. Motion passed.

**Committee A Report**

**Committee A  
December 5<sup>th</sup> 2018**

**Roll Call:**

Members present: David Chandler, Mickey Robinson, Robert Van Winkle, Henry Seamons, and Will Maxwell. Mayor Greg Wilson also in attendance

**Approval of letter of appeal for solid waste Fee**

Several forms were presented for approval. Mr. Robinson made motion to approve the following forms.

Tommy Shockley--- 251 Bellvue Cir

Noble Bouldin-----610 IB Maynard and 360 Fall Creek Rd.

Lee Martin-----703 McCoy St.

Harold Delong -----7123 Baker Mtn Rd.

Nile Seamons-----563 Seamons Rd.

Cole Poultry Farm -----980 Howard Rd  
Joe Crosby-----6481 State Hwy 111  
Donnie Evans -----805 Brock Ln.  
Truman Bryant-----1210 Rogers Rd.  
Kim Grissom-----690 Seamons Rd.

Seconded by Mr. Van Winkle: All voted Yes

**Exemption of churches from Solid Waste Fee**

Mr. Robinson made motion to ask the full commission to add all churches in the county to the exemption of the solid waste fee. Seconded by Mr. Van Winkle: Vote: Yes Mr. Seamons, Mr. Van Winkle, Mr. Robinson No: Mr. Chandler and Mr. Maxwell **Motion Passed**

**Adjourn**

Motion was made by Mr. Robinson to Adjourn and seconded by Mr. Seamons. All Vote

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# Van Buren County

## Solid Waste Exemption Review Committee

### 1/10/2019

Members present: David Chandler, Mickey Robinson, Robert Van Winkle, Henry Seamons, and Will Maxwell. Mayor Greg Wilson, Lesa Bouldin with CFEC, along with several county residences in attendance.

**Board of Education Exemption**

Mr. Chandler made motion to exempt all BOE properties from this charge as we are under contract with them to dispose of solid waste already. Seconded by Mr. Seamons All Voted Yes

**Fee Changes and Exemptions**

After review of each form of exemption Mr. Chandler Made a motion to Adjust, reduce and exempt the following from the fee. (See Below) Seconded by Mr. Robinson: All Voted Yes

The following were granted waivers to adjust the fee from \$18 to \$7 or Combine multiple commercial accounts to only have a single charge for the business.

1. Bonnie Adcock, 90 Sparta St. -----1 fee at \$18
2. James Savage, Hunter Miller Rd. -----1 Fee at \$7
3. Kent Hiday, 92 Log Cabin Trail-----1 Fee at \$18

4. James Kerr, 8212 Old 111----- Change to \$7
5. Calvin Bell, 6217 Baker Mtn.----- Change to \$7
6. Susan Zachary, 1254 Brockdell Rd.----- Change to \$7
7. Joshua Hanna, Cane Creek Rd. -----Change to \$7
8. Wanda Savage, 868 Seamons Rd.-----1 Fee at \$18
9. Laura Wallace, 2959 Cane Creek Rd. -----Change to \$7
10. Juan Mocza, 117 Davis Ln. -----Change to \$7
11. Jimmy Yates 6774 Rocky River Rd.----- 1 Fee at \$18
12. Melissa Harmon, Archie Rhinehart Pkwy-----1 Fee at \$18
13. Keith Hillis, PO Box 48 -----1 Fee at \$18
14. Kathey Tuttle 27325 Hwy 30-----1 Fee at \$7
15. Kathey Tuttle 27345 Hwy 30 -----1 Fee at \$7
16. Diane Dillingham, 304 Tandy Ln. -----1 Fee at \$18
17. Marjorie Clark, 266 Sparta St. -----1 Fee at \$7
18. Rhonda McCormick, 4651 Sparkmantown Rd,--Change to \$7
19. Jamie Herriman, 4651 Sparkmantown Rd,-----Change to \$7

The Following were Granted exemption from the solid waste fee.

1. James Simmons, 689 IB Maynard St.
2. Tisha Simmons, 1463 Hill Rd.
3. Paul Taylor, 289 Garden Ln.
4. Laura Wallace, @959 Cane Creek Cummingsville Rd.
5. Jeff McKinnon, 10297 Rocky River Rd.
6. Matthew Green, 252 Bill Branch Rd.
7. Pam McLeans, 1282 Phifer Mine Rd.
8. Tommy Potter, 1074 Old Dunlap
9. J Al Johnson, 156 College St.
10. Louise Boyd, 1797 College St.
11. Darrell Hillis, 665 Old Dunlap
12. Jackie Rogers, Church St.
13. Kathy & Danny Cantrell, 623 Baker Mtn. Rd.
14. Davis & Sue Bailey, 3876 Sparkmantown Rd.
15. Willia Joe Rojere 256 Turkey Scratch
16. Bruce Hillis, 2685 Laurelburg Rd.
17. James Grissom, 904 Rt Davis Rd
18. William Bland, 171 Old County Farm Rd.
19. Mike Moore 6150 Sparkmantown Rd.
20. Harold Robinson, 13972 SR 111 (Barn)
21. Maggie Johnson. ?????
22. James Risa, 729 River Front Dr.
23. Dan Goney, 4614 Old 111
24. Shirley Cummings, ???? (Shop)
25. Grandview HOA 47 Meadowbrook Ln (Barn)
26. Dewayne Dotson, 2245 Pine grove

27. Dewayne Neese, 635 S Hickory Valley Rd.
28. FCF Fire Dept, Hwy 30
29. Sparta Housing Authority, 449 Billingsley
30. Marlion Hillis 11099 Rocky River Rd

The following wavers were denied:

1. Mitchell Price 531 Slater loop
2. Van Winkle Car Wash, 27467 SR 30
3. Larry Williams, 15 Frasier Rd.
4. Terry Wright, 189 Peaceful Ln.
5. Darlene Anderson, 28466 Hwy 30
6. Ruby Dunlap, 4571 Mooneyham Longwood Rd.
7. Prodip Debnath, 13255 Park Rd.
8. Melba Sullivan, 339 McCoy St.
9. Kate Banker, 73 Sparta St.
10. Morel Vinson, 375 Robert Haston

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## Committee A

### January 10<sup>th</sup> 2019

#### **Roll Call:**

Members present: David Chandler, Mickey Robinson, Robert Van Winkle, Henry Seamons, and Will Maxwell. Mayor Greg Wilson, Sheriff Carter along with several county residences in attendance.

#### **New Amortization Schedule from CTCB**

A new amortization schedule was presented that breaks down the Interest and principal payments to satisfy the audit.

Mr. Robinson made motion to accept the new amortization schedule. Seconded by Mr. Van Winkle. All Voted Yes.

#### **2019 CDBG Approval**

Mr. Robinson made motion to allow the county mayor to submit application for the 2019 CDBG grant for Fire Protection equipment. Seconded by Mr. Chandler: All Voted yes

#### **Budget Amendment**

##### **General Fund**

55110 - 162 – decrease from 3,400 to 2200 (Clerical Personnel Health Dept.)

55110 – 499 - decrease from 14900 to 3890 (other Supplies Health Dept.)

52400 – 317 increase from 9000 to 10,222 (Data Processing Trustee)  
56100 – 201 increase from 200 to 230 (SS for Senior Companion)  
56100 – 202 decrease from 400 to 370 (Retirement Senior Companion)  
54110 – 451 increase from 5000 to 6500 (Sherriff Dept. Uniforms)  
54210 – 599 increase from 2000 to 9500 (Jail other charges)  
54610 – 599 increase from 7000 to 1400 (Medical Examiner Other Charges)

#### Solid Waste Fund

55731 – 336 Increase from 5000 to 10000 (Maintenance & Repair SW)  
55731 – 412 Increase from 5000 to 8500 (Diesel Fuel)  
55732 – 204 Increase from 0 to 2000 (State Retirement)

#### Drug Fund

54150 – 505 increase from 0 to 414 (Judgements)

Mr. Robinson made motion to accept the amendments as presented. Seconded by Mr. Chandler: All Voted Yes

#### Forgive of inter-fund Loan

Mr. Chandler made a motion to forgive the loan that was made to the solid waste fund from the general fund for the purchase of BDS site. Seconded by Mr. Van Winkle: All voted Yes

#### Sheriff Department Personal Policy

Mr. Robinson made the motion to send the policy to the full commission for final approval. Seconded by Mr. Chandler: All voted Yes

#### Schedule Budget hearings

January 23, February 7, will be the first round of budget hearings.  
February 13 will be regular Committee A Meeting and SW fee Hearing

#### Medical Insurance for Employees

Mayor Wilson made a presentation about the increases in the current cost of medical insurances offered to county employees. The cost is going up 12 % if we stay with the current plan however we can switch to a different plan that will offer comparable coverage at a small cost saving to the employee as well as to the county.

Mr. Chandler made the motion to accept the Silver 67 Plan and Seconded by Mr. Robinson. All voted Yes

#### Adjourn

Motion was made by Mr. Robinson to Adjourn and seconded by Mr. Chandler. All Voted Yes

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Van Buren County Health Insurance Renewal Proposal effective 3/1/2019

|  | Present Coverage      | Option 1 Gold 50      | Option 2 Silver 67         |
|--|-----------------------|-----------------------|----------------------------|
| Deductible   | \$5,000.00            | \$2,500.00            | \$3,000.00                 |
| Out of Pocket  | \$6,600.00            | \$5,000.00            | \$5,500.00                 |
| Coinsurance  | 70%                   | 70%                   | 70%                        |
| Office Visit   | Ded/Coin              | \$25 copay            | Ded/Coin                   |
| Office Visit Specialist  | Ded/Coin              | \$50 copay            | Ded/Coin                   |
| Wellcare Services  | 100%                  | 100%                  | 100%                       |
| Outpatient Surgery   | Ded/Coin              | Ded/Coin              | Ded/Coin                   |
| Emergency Room   | Ded/Coin              | \$350 copay           | Ded/Coin                   |
| Pharmacy   | 8/40/60               | 10/50/75              | 10/45/90                   |
| Monthly Ind. Rate  | \$466.67              | \$548.10              | \$451.75                   |
| Employee/Child   | \$854.00              | \$1,013.99            | \$835.13                   |
| Current Cost →   | 39,201. <sup>00</sup> | 40,040. <sup>40</sup> | 37,947. <sup>00</sup>      |
| Premium for renewal of present coverage is estimated at a 12% increase or more.              |                       |                       |                            |
| Option 1 and 2-No employer contribution required.  |                       |                       |                            |
| Option 1 and 2-Includes Pediatric Dental and Vision for dependents on the plan under age 19. |                       |                       |                            |
|  |                       |                       | Presented by Larry Sprouse |

12% increase  
 4680  
 43,881

Breakdown of June 5th payment

|        |            |                      | <b>Interest</b>      |
|--------|------------|----------------------|----------------------|
| Loan1  | 4102952017 | \$ 119,140.00        | \$ 34,432.42         |
| Loan 2 | 4103053217 | \$ 120,980.00        | \$ 35,034.11         |
| Loan 3 | 4103152217 | \$ 125,580.00        | \$ 36,328.77         |
| Loan 4 | 4103253417 | \$ 94,300.00         | \$ 27,246.58         |
|        |            | <u>\$ 460,000.00</u> | <u>\$ 133,041.88</u> |

| <b>Principal</b>    |
|---------------------|
| \$ 84,707.58        |
| \$ 85,945.89        |
| \$ 89,251.23        |
| <u>\$ 67,053.42</u> |
| \$ 326,958.12       |

**Committee A Chairman William Maxwell brought forward action that needs to be taken by the Full Commission from the Committee A Meetings.**

**Exemption of Churches from Solid Waste Fee**

Committee A discussed the exemption of Churches from the Solid Waste Fee and agreed to exempt and take to the Full Commission for a vote. Chairman William Maxwell explained that the Committee had found out more information on this matter and deferred the topic to Commissioner David Chandler for discussion. David Chandler thinks the Commission needs to investigate more before totally exempting because of all non-profit organizations in the County. Joey Grissom thinks all churches need to be exempted period. David Chandler explained, "There is forty something Churches in Van Buren County and this would be around \$300.00 a month at a \$7.00 fee." Henry Seamons made a motion, second by Bill Mosley to send this back to the Committee for further discussion. All agreed by voice vote. Motion passed.

**New Amortization Schedule from CTCB**

The Amortization Schedule is the Breakdown of the loan payment of the New Administrative/Justice Facility for this year's payment. This needs to be broken down for Audit purpose. The Schedule payments show what is paid in interest and principal. William Maxwell made a motion, second by Robert Van Winkle to accept the New Amortization Schedule from Citizens Tri-County Bank.

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.

**2019 CDBG Approval**

Mayor Greg Wilson needs approval to apply for the CDBG Grant for Fire Protection. William Maxwell made a motion, second by Michael Woodlee to allow the Mayor to submit the application for the 2019 CDBG Grant.

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.



### **Budget Amendments**

Chairman William Maxwell brought forward Budget Amendments that needed approval by the Full Commission. William Maxwell made a motion, second by Mickey Robinson to except the Amendments to the Budget presented by Committee A.

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.

### **Forgive of inter-fund Loan (BDS)**

The County made a enter fund loan when purchasing BDS. Money was taken from the General Fund put into Solid Waste General Debt Service. In order to not get another audit finding again this year this debt would need to be forgiven. William Maxwell stated, "It doesn't mean we won't go back and pay this back at a later date, it just needs to be cleared out to avoid an audit finding in the future." William Maxwell made a motion, second by David Chandler to proceed with it and forgive the debt.

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.

### **Sheriff's Department Personnel Policy**

William Maxwell made a motion, second by Michael Woodlee to approve the Personnel Policy for the Sheriff's Department.

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.

### **Medical Insurance for Employee's**

The Medical Insurance the County Currently has now as of 2019 is increasing at 12%. Mayor Wilson wanted to look at different options for the employee's. Larry Sprouse with Sprouse Insurance presented the Mayor with 3 options best suited for the County and employees:

|                 |                         |                  |
|-----------------|-------------------------|------------------|
| <b>Option 1</b> | <b>Present Coverage</b> | <b>39,201.00</b> |
| <b>Option 2</b> | <b>Gold 50</b>          | <b>46,040.40</b> |
| <b>Option 3</b> | <b>Silver 67</b>        | <b>37,947.00</b> |

Mayor Wilson explained to the Full Commission that the current plan will be going up 12% and the County pays ½ the Insurance for employee's and the employee pays the other ½. The option Gold 50 is much more expensive. The option 3 Silver 67 is better coverage with the

deductible being \$3,000.00 with out of pocket at \$5,500.00 and the current deductible is \$5,000.00 with \$6600.00 out of pocket. One thing that makes this plan a little better is that it's \$15.00 a month cheaper also as you can see the numbers that are presented are based upon the number of employees we currently have now enrolled into the program. That would bring it down to \$37,947.00 opposed to keeping the same plan we have now with an increase to \$43,881.00 for the County's part. Mayor Wilson recommends Option 3 Silver 67. William Maxwell made a motion, second by Mickey Robinson to except that plan as presented.

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.

#### **Notary approval for Hugh L. Hale**

William Maxwell made a motion, second by Brian Simmons to approve the Notary for Hugh L. Hale. All agreed by voice vote. Motion passed.

#### **Notary approval for Tabitha Robinson**

William Maxwell made a motion, second by Brian Simmons to approve the Notary for Tabitha Robinson. All agreed by voice vote. Motion passed.

#### **Committee B Report**

No Committee B Report, meeting was cancelled because there wasn't a quorum.

#### **Mike Cress Attorney for Long Branch Lakes POA**

Attorney Michael Kress II for Long Branch Lakes at Fall Creek Falls Property Owners Association, Inc. had requested by Letter to address the Full Commission in relation to real property situated within the Long Branch Lakes at "Fall Creek Falls" community, which has been acquired by Van Buren County by virtue of the tax sale. The subject parcels are known within the Long Branch Lakes as the Bald Knob section. These parcels have accumulated a bunch of property taxes and maintenance fees. Attorney Michael Kress spoke with the County Attorney Howard Upchurch and the Full Commission with two proposed options. After much discussion on this matter, Chairman Joey Grissom would like for this to go to Committee A with the five Board Member from Long Branch Lakes POA and County Attorney Howard Upchurch present. Meeting was set for February 13, 2019 at 5:00 p.m.

#### **Old Business**

None

## **New Business**

Mayor Wilson needed to go over new business with the Full Commission for action to be taken.

### **Walking Track off Baker Mountain Road in the 4<sup>th</sup> District**

The Walking track will be located across from Hawks Bluff were the 911 tower is currently and this will be done with Grant money. David Chandler made a motion, second by Michael Woodlee to approve the walking track at the 911 tower off Baker Mountain Road.

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.

### **5 Lots on Indian Trail Estates**

Van Buren County has for sale 5 lots located in the former sub-division of Indian Trail Estates. The following are the parcel numbers of the said lots:

**Map 079 Parcel 121.00 1.06 Acres**

**Map 079 Parcel 144.00 1.02 Acres**

**Map 079 Parcel 158.00 1.14 Acres**

**Map 079 Parcel 163.00 1.15 Acres**

**Map 079 Parcel 132.00 1.03 Acres**

Van Buren County has set the price at \$1,000.00 per acre. The sale will begin on 12-10-2018 and end 12-21-2018 at 5:00 p.m. Crye-Leike Brown Realty will be the County Real Estate Firm in charge of this sale, if interested please contact Melissa Harmon at 931-837-2043 or 931-256-5364, and or Matthew Bleasdale at 931-837-2043 or 931-256-7876.

**The lots are left over from the 2012 tax sales and have had no interest of purchase in the sale period of 12-10-18 thru 12-21-18 at \$1,000.00 per acre. The Full Commission decided to lower the price to a minimum bid of \$500.00 per lot. The requirement was met for the 10 days 10% so now this can be advertised in the paper and sealed bids can be taken. Henry Seamons made a motion, second by Robert Van Winkle to put the lots out for bid at a minimum bid of \$500.00 per lot.**

**Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.**

### **Re-appointment of the Planning Committee**

There are three members of the Planning Committee that has expired terms listed as following:

Walter Hillis term ending 08/2022

Johnny Crain term ending 08/2022

Pam Mooneyham term ending 06/2022

David Chandler made a motion, second by William Maxwell to re-appoint Walter Hillis, Johnny Crain, and Pam Mooneyham to the Planning Committee. (With term expirations above)

Upon roll call: Michael Woodlee, David Chandler, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes with any yes vote. Motion passed.

### **Tennessee Comptroller of the Treasury, receipt of a certified copy of the fiscal year 2019 budget**



RECEIVED  
DEC 27 2018

JUSTIN P. WILSON  
*Comptroller*

JASON E. MUMPOWER  
*Chief of Staff*

December 19, 2018

Honorable Greg Wilson, County Mayor  
and Honorable Board of Commissioners  
Van Buren County  
P.O. Box 217  
Spencer, TN 38585

Dear Mayor Wilson and Members of the Board:

This letter acknowledges receipt of a certified copy of the fiscal year 2019 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received and is for determining that the budget appears to be balanced. Regarding programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. A property tax rate may be included in this budget, and we would recommend that local government officials be certain that all program requirements have been met before initiating the tax collection process.

This letter constitutes approval, by this office, for the County's fiscal year 2019 budget as adopted by the County Commission.

#### **Considerations Concerning the Budget**

The Office of State and Local Finance has determined that the County's budget meets basic statutory requirements, but we have detected a challenge, outlined below, that could possibly lead to financial problems in the future.

#### **General Purpose School Fund and Central Cafeteria Fund**

As part of the annual budget submission process required by T.C.A. § 9-21-403, we review the projected ending cash balances for each of the County's funds. The projected ending cash balances for the County's General Purpose School Fund and Central Cafeteria Fund (the "Funds") are budgeted to equal less than one-month's average monthly spending at the end of fiscal year 2019. To ensure the Funds have sufficient cash during fiscal year 2019 to remain balanced the County's

finance staff should provide the following information to the Commission, if it does not already do so:

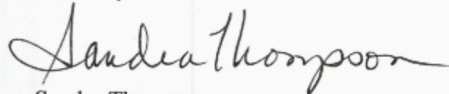
- Updated cash flow analyses for the Funds showing actual data from the prior month and any changes to forecasted data, and
- budget-to-actual reports for the Funds including both revenue collections and expenditures.

Please submit these reports to the Commission at each regular meeting. We recommend that the County's finance staff provide the Commission these reports for all funds.

Please ensure that all funds remain balanced throughout the fiscal year and amend the budget prior to needing additional spending authority.

If you need further assistance, please contact your financial analyst, Ron Queen, at 615.401.7862 or [Ron.Queen@cot.tn.gov](mailto:Ron.Queen@cot.tn.gov). You may also contact our office by mail at the address located at the bottom of this page. Please send it to the attention of your analyst at the Office of State and Local Finance.

Sincerely,



Sandra Thompson  
Director of the Office of State and Local Finance

cc: Mr. Bryan Burklin, Assistant Director, Division of Local Government Audit

**Chairman Joey Grissom gave everyone that wanted to address the Full Commission with questions and concerns with the County time to speak. Several people spoke at three minute intervals.**

**Adjournment**

Mickey Robinson made a motion, second by William Maxwell to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned by 7:01 p.m.