

**MINUTES OF THE VAN BUREN COUNTY COMMISSION  
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting Tuesday February 19, 2019 at 6:00 p.m. at the Van Buren County Administrative Facility & Justice Center. The following action was taken as recording in Minute Book, "R".

**Call the Meeting to Order**

Sheriff Eddie Carter called the Meeting to order.

**Roll Call**

Member present: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle.

Also present: County Attorney Upchurch, County Mayor Greg Wilson and County Clerk Lisa Rigsby.

**Approval of Minutes from the January 15, 2019**

Mickey Robinson made a motion, second by Michael Woodlee to approve the Minutes from the January 15, 2019 Meeting. All approved by voice vote. Motion passed.

**Approval of Quarterly Reports**

Henry Seamons made a motion, second by William Maxwell to approve the Quarterly Reports as present.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

**Committee A Reports**

**Committee A**  
**January 23<sup>rd</sup> 2019**

**Roll Call:**

Members present: David Chandler, Mickey Robinson, Robert Van Winkle, Henry Seamons, and Will Maxwell. Mayor Greg Wilson, April Shockley, Darlene Hale, Tina Shockley, BJ Baker, Lisa Rigsby, Tammie Clendenon, also in attendance.

**Budget Hearing**

Budgets for the following offices were presented for consideration: Register of Deeds, Assessor of Property, Clerk and Master, Circuit Court Clerk, County Clerk, Trustee, County Mayor, And County Buildings.

Also, a request for donation to fair Board was received.

See Attachments

**Next Budget hearing Feb 7<sup>th</sup> 5:30**

**Adjourn**

Motion was made by Mr. Robinson to Adjourn and seconded by Mr. Chandler. All Voted Y

Van Buren County Register of Deeds  
April Shockley  
445 College Street  
PO Box 9  
Spencer, TN 38585  
931-946-7363 Phone ~ 931-946-0115 Fax

Budget Request  
Fiscal Year 2019/2020

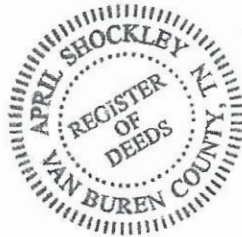
51600 Register of Deeds

|     |                                    |                                       |
|-----|------------------------------------|---------------------------------------|
| 101 | County Official Salary             | \$ 68,471.00                          |
| 201 | Social Security                    | \$                                    |
| 204 | State Retirement                   | \$                                    |
| 212 | Employer Medicare                  | \$                                    |
| 307 | Communication                      | \$ <u>1,200.00</u> <i>News Report</i> |
| 317 | Data Processing Services           | \$ 6,000.00                           |
| 320 | Dues & Memberships                 | \$ 900.00                             |
| 349 | Printing, Stationery & Forms       | \$ 2,000.00                           |
| 435 | Office Supplies                    | \$ 1,800.00                           |
| 508 | Premiums on Corporate Surety Bonds | \$ 100.00                             |

Thank You,

*April Shockley*

April Shockley  
Register of Deeds



**Assessor Office Darlene Hale**  
**P. O. Box 103**  
**121 Taft Drive**  
**Spencer, Tennessee 38585**  
**Phone 931-946-2451**

|   |   | Proposed                              |
|---|---|---------------------------------------|
| <b>52300 Property Assessor's Office</b> |   | <b>2019-2020</b>                      |
| 101                                     | County Official/ Administrative             | \$68,471                              |
| 169                                     | Part-Time Personnel (2-Part-Time Employees) | 25,400                                |
| 201                                     | Social Security                             | pending                               |
| 204                                     | State Retirement                            | pending                               |
| 210                                     | Unemployment Compensation                   | pending                               |
| 212                                     | Employer Medicare                           | pending                               |
| 305                                     | Audit Services <i>Has extra Audit ↑</i>     | 2,400                                 |
| 307                                     | Communication                               | <del>4,500</del> <i>Needs Revised</i> |
| 317                                     | Data Processing Services                    | 12,000                                |
| 320                                     | Dues and Memberships                        | 1,050                                 |
| 332                                     | Legal Notices and recordings                | 150                                   |
| 355                                     | Travel                                      | 500                                   |
| 435                                     | Office Supplies                             | 1,500                                 |
| 508                                     | Premiums on Corporate Surety Bonds          | 200                                   |
| <b>Total Property Assessor's Office</b> |   |                                       |

*37.5 x 2 per month*

**Assessor Office Darlene Hale**  
**P. O. Box 103**  
**121 Taft Drive**  
**Spencer, Tennessee 38585**  
**Phone 931-946-2451**

|   | Proposed         |
|---|------------------|
| <b>52300 Property Assessor's Office</b>         | <b>2018-2019</b> |
| 101 County Official/ Administrative             |                  |
| 169 Part-Time Personnel (2-Part-Time Employees) | 23,400           |
| 201 Social Security                             | pending          |
| 204 State Retirement                            | pending          |
| 210 Unemployment Compensation                   | pending          |
| 212 Employer Medicare                           | pending          |
| 305 Audit Services                              | 1,625            |
| 307 Communication                               | 1,500            |
| 317 Data Processing Services                    | 12,000           |
| 320 Dues and Memberships                        | 1,050            |
| 332 Legal Notices and recordings                | 150              |
| 355 Travel                                      | 500              |
| 435 Office Supplies                             | 1,500            |
| 508 Premiums on Corporate Surety Bonds          | 200              |
| <b>Total Property Assessor's Office</b>         |                  |

**PROPOSED BUDGET FOR VAN BUREN CHANCERY/PROBATE COURTS**

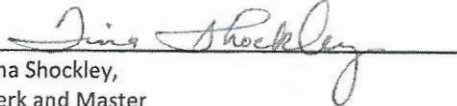
**FISCAL YEAR 2019-2020**

**PREPARED BY TINA SHOCKLEY, CLERK AND MASTER**

**ACCOUNT NUMBER 53400**

|     |  |             |
|-----|--|-------------|
| 101 | County Official / Administrative Officer | \$68,471.00 |
| 317 | Data Processing Services                 | \$6,800.00  |
| 320 | Dues and Memberships                     | \$600.00    |
| 332 | Legal Notices                            | \$10,000.00 |
| 349 | Printing, Stationery and Forms           | \$1,500.00  |
| 435 | Office Supplies                          | \$2,000.00  |
| 508 | Premiums on Corporate Surety Bonds       | \$75.00     |

Submitted this 23<sup>rd</sup> day of January, 2019.

  
Tina Shockley,  
Clerk and Master

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PROPOSED BUDGET FOR VAN BUREN CIRCUIT COURT

FISCAL YEAR 2019-2020

PREPARED BY B.J. BAKER, CIRCUIT COURT CLERK

ACCOUNT NUMBER 5300

|     |  |                              |
|-----|--|------------------------------|
| 101 | County Official / Administrative Officer | \$ 68,471.00                 |
| 161 | Deputy Clerk                             | \$ 25,000.00 <i>Increase</i> |
| 194 | Jury and Witness Expense                 | \$ 11,000.00                 |
| 317 | Data Processing Services                 | \$ 7,000.00                  |
| 320 | Dues and Membership                      | \$ 600.00                    |
| 349 | Printing, Stationery and Forms           | \$ 4,000.00                  |
| 435 | Office Supplies                          | \$ 2,000.00                  |
| 508 | Surety Bonds                             | \$ 600.00 <i>adj to \$75</i> |

Any questions, please call 946-2153.

B.J. Baker

B.J. Baker

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**White County Circuit Court Deputy Clerks**  
**Chief Deputy Clerk \$32,303.00**  
**Deputy Clerk \$28,523.00**

**Warren County Circuit Court Deputy Clerks**  
**Deputy Clerks \$28,000.00 starting pay**

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**PROPOSED BUDGET FOR THE COUNTY CLERKS OFFICE  
FOR THE YEAR ENDING JUNE 30, 2020**

| <b>52500 County Clerk's Office</b>         | <b>2018/2019</b> | <b>2019/2020</b>                   |
|--|------------------|------------------------------------|
| 101 County Official/Administrative Officer | \$66,569         | \$68,471                           |
| 106 Deputy                                 | 22,000           | 24,500                             |
| 201 Social security                        | 5,500            | pending                            |
| 204 State Retirement                       | 8,600            | pending                            |
| 210 Unemployment Compensation              | 1,775            | pending                            |
| 212 Employer Medicare                      | 1,300            | pending                            |
| 307 Communication                          | 0                | 0                                  |
| 317 Data Processing Services               | 5,020            | 5,020                              |
| 320 Dues and Memberships                   | 471              | 471                                |
| 332 Legal Notices                          | 100              | 100                                |
| 349 Printing Stationery and Forms          | 800              | 800                                |
| 435 Office Supplies                        | 1,000            | 1,000                              |
| 508 Premiums on Corporate Surety Bonds     | 0                | 0                                  |
| <u>599 Other Charges (earmark money)</u>   | <u>2,000</u>     | <u>2,000</u>                       |
| Total County Clerk's Office                | 115,135.00       | (pending the deputy clerk's raise) |

The Social security, State Retirement, Unemployment Compensation, Employer Medicare and total for my new budget for this coming year is pending depending upon the Deputy Clerk's raise.

**Monthly Recap Title 2018 Money (Earmark Money)**

The first line goes directly to County Clerk fees every month, the second line is the amount that is earmark money that can be spent for anything to do Title & Registration that we need in our Office. The last line is the total monthly money we collect in a month by printing titles, scanning our work and sending straight to the State daily.

|              |                 |                 |                 |
|--------------|-----------------|-----------------|-----------------|
| January      | 210.00          | 436.75          | 646.75          |
| February     | 288.00          | 450.40          | 738.40          |
| March        | 334.00          | 458.45          | 792.45          |
| April        | 338.00          | 459.15          | 797.15          |
| May          | 300.00          | 452.50          | 752.50          |
| June         | 286.00          | 450.05          | 736.05          |
| July         | 266.00          | 446.55          | 712.55          |
| August       | 290.00          | 450.75          | 740.75          |
| September    | 232.00          | 440.60          | 672.60          |
| October      | 290.00          | 450.75          | 740.75          |
| November     | 214.00          | 437.45          | 651.45          |
| December     | 164.00          | 428.70          | 592.70          |
| <b>Total</b> | <b>3,212.00</b> | <b>5,362.10</b> | <b>8,574.10</b> |

Title earmark money can be spent on anything to do with titling and registration. We buy our paper, envelopes of all sizes, and keeping our computers updated. As long as we do over 100 titles a month we get \$250.00 for printing the titles, \$150.00 for scanning all of our work and send it through files, we get an extra \$2.00 per title, and .35 cents per title. Last Fiscal year the County Clerk's Office took in \$744,985.07 in receipts and disbursements. I am asking for my deputy Kim Grissom for a raise not because of just all the work we do in the Office and the responsibilities she has but we do extra and get paid from the State and this money reduces the amount the County has to pay out to the Clerk's Office. If not, I would really like the Budget Committee to at least come up with some kind of pay scale like other Counties in the State of Tennessee have. (All of our surrounding Counties have pay scales or the offices get an amount and it's up to them what the employees in their offices are pay per County Official in that office)

Thank you,  
Lisa Rigsby  
Van Buren County Clerk



COUNTY GENERAL FUND  
EXPENDITURE ACCOUNTS

DEPARTMENT: TRUSTEE

| <u>ACCOUNT NUMBER</u> | <u>DESCRIPTION</u>                     | <u>ANTICIPATED FY 19/20</u>  | <u>DETAIL DESCRIPTION OF ACCOUNT</u>                |
|-----------------------|--|------------------------------|---|
| 52400-101             | COUNTY OFFICIAL                        | 66,569                       | SALARY – COUNTY OFFICIAL                            |
| 52400-106             | DEPUTY                                 | 25,000                       | HOURLY WAGE/SALARY 1 PERSON                         |
| 52400-201             | SOCIAL SECURITY                        | PENDING                      | COUNTY OFFICIAL & DEPUTY                            |
| 52400-204             | STATE RETIREMENT                       | PENDING                      | COUNTY OFFICIAL                                     |
| 52400-210             | UNEMPLOYMENT COMP                      | PENDING                      | COUNTY OFFICIAL & DEPUTY                            |
| 52400-212             | EMPLOYER MEDICARE                      | PENDING                      | COUNTY OFFICIAL & DEPUTY                            |
| 52400-307             | COMMUNICATION                          | 0                            | TELEPHONE (2 LINES)                                 |
| 52400-317             | DATA PROCESSING SERVICES               | PENDING                      | SUPPORT FEES & BIS FEE (LOCAL GOVERNMENT)           |
| 52400-317             | DATA PROCESSING SERVICES               | 3,773.53 <i>New computer</i> | COMPUTERS, SETUP&CONFIGURATION FEES(2WORK STATIONS) |
| 52400-320             | DUES & MEMBERSHIPS                     | 750                          | TRUSTEE DUES  |
| 52400-332             | LEGAL NOTICES, RECORDING & COURT COSTS | 600                          | NEWSPAPER NOTICES                                   |
| 52400-349             | PRINTING, FORMS, ETC.                  | 1,300                        | ENVELOPES, STATIONERY, ETC.                         |
| 52400-435             | OFFICE SUPPLIES                        | 1,500                        | RECEIPTING PAPER, LABELS & INK CARTRIDGES           |
| 52400-508             | PREM ON CORP SURETY BONDS              | 0                            | BOND PREMIUMS                                       |
| 52400-599             | OTHER                                  | 0                            | LOCAL GOV. MOVING/SETUP (EST + MILEAGE)             |

TOTAL:

PENDING . .

|                                       |          |
|---------------------------------------|----------|
| 51300 County Mayor                    |          |
| 101 County Official.....              | 79,083   |
| 119 Accountants/Bookeeper.....        | 28,500 + |
| 169 Part-time.....                    | 16,000   |
| 191 Audit Committee.....              | 600      |
| 201 Social Security.....              | 8,500    |
| 204 TCRS.....                         | 3,000    |
| 210 Unemployment Compensation.....    | 2,600    |
| 212 Medicare.....                     | 1,800    |
| 317 Data Processing.....              | 16,000   |
| 320 Dues and Memberships.....         | 1,000    |
| 332 Legal Notices and Court Cost..... | 700      |
| 349 Printing Stationary Forms.....    | 2,500    |
| 355 Travel.....                       | 2500     |
| 435 Office Supplies.....              | 2000     |
| 599 Other Charges.....                | 2000     |
| 709 Data Processing Equipment.....    | 700      |

|                                     |        |
|-------------------------------------|--------|
| County Buildings                    | 51800  |
| 169 Part-time.....                  | 9500   |
| 191 Custodian.....                  | 18,000 |
| 201 Social Security.....            | 1100   |
| 210 Unemployment Comp.....          | 375    |
| 212 Medicare.....                   | 500    |
| 307 Communication.....              | 65,000 |
| Maint. and Repair on Buildings..... | 15,000 |
| Custodial Supplies.....             | 14,000 |
| Electricity.....                    | 88,500 |
| Water and Sewer.....                | 30,000 |

Total 241,975... Last fiscal year 234,225

January 23, 2019

Lesa Bouldin, President  
Van Buren County Fair Board

Van Buren County Budget Committee

The fair board is working diligently to ensure the citizens, and especially the youth of Van Buren County will experience a "fair to remember"! Since work began in November, we have made it our goal to hold activities, events, and fundraisers to raise awareness of the upcoming fair; making this our number one priority.

I have spent the last two months talking and meeting with Casey's Rides from Kentucky. They have agreed to take a chance and give us a week in early August. We will enter into a contract with them guaranteeing them \$30,000. We currently have approximately \$15,000 in the bank but as you are aware, the carnival will not be our only expense.

To make a long story short we have four fundraisers planned before the fair. My personal goal is to have the events scheduled and the books printed by the first of April. My hope is every school child will have a book before the end of the school year to take home to its family. We are looking at pre-sale of tickets and/or armbands, group incentives, and corporate donations. We are planning to operate the food stand at the fair.

What we are asking is the budget committee commit as much monetarily as we are of our hearts. We are requesting funding in the amount of \$15,000 for this year's fair. If it's not successful and doesn't receive the support of the residents and communities, we will all know we gave it our all.

Thank you in advance,

Van Buren County Fair Association

**Committee A**  
**February 7th 2019**

**Roll Call:**

Members present: David Chandler, Mickey Robinson, Robert Van Winkle, Henry Seamons, and Will Maxwell. Mayor Greg Wilson, Sherriff Carter, Jail Administrator Jarrod Campbell, EMS Director Tiwana Bricker, and Director of Schools Cheryl Cole

**Budget Hearing**

EMS director Tiwana Bricker presented the preliminary Budget for fiscal year 2019/2020.

Director Of schools Cheryl Cole presented some projects that were planned for the school system to include several paving projects on school property to increase parking and safety. She also noted that a grant had been applied for to replace 3 school busses. Also, budget information had not been received from the state yet for the fiscal year 2019/2020 but stated she did not foresee any drastic changes from last year

Sheriff Carter presented a budget for fiscal year 2019/2020 to include the Sherriff's Office, Jail and Drug Fund (See attachments)

Adjourn

Motion was made by Mr. Robinson to Adjourn and seconded by Mr. Van Winkle All Voted Yes



| Account No. | Description                                 | Budgeted 2018-19  | Amended 2018-19   |
|-------------|---|-------------------|-------------------|
| 54000       | <b>Public Safety</b>                        |                   |                   |
| 54110       | <b>Sheriff's Department</b>                 |                   |                   |
| 54110       | 101 County Official/Administrative Officer  | 73,226            | 73,226            |
| 54110       | 106 Deputy(ies)                             | 265,000           | 265,000           |
| 54110       | 119 Accountants/Bookkeepers (Jail Admin)    | 31,668            | 31,668            |
| 54110       | 140 Salary Supplements                      | 5,400             | 5,400             |
| 54110       | 170 SCHOOL SRO OFFICER                      | 20,000            | 20,000            |
| 54110       | 187 Overtime                                | 7,500             | 7,500             |
| 54110       | 196 In-Service Training                     | 4,500             | 4,500             |
| 54110       | 201 Social Security                         | 27,300            | 27,300            |
| 54110       | 204 State Retirement                        | 42,500            | 42,500            |
| 54110       | 210 Unemployment Compensation               | 9,700             | 9,700             |
| 54110       | 212 Employer Medicare                       | 6,500             | 6,500             |
| 54110       | 307 Communication                           | -                 | -                 |
| 54110       | 320 Dues and Memberships                    | 1,100             | 1,100             |
| 54110       | 332 Legal Notices                           |                   |                   |
| 54110       | 338 Maintenance & Repair Services- Vehicles |                   |                   |
| 54110       | 349 Printing, Stationery and Forms          | 1,000             | 1,000             |
| 54110       | 355 Travel                                  | 2,500             | 2,500             |
| 54110       | 425 Gasoline                                | 30,000            | 30,000            |
| 54110       | 435 Office Supplies                         | 850               | 17,227            |
| 54110       | 451 Uniforms                                | 5,000             | 6,500             |
| 54110       | 508 Premiums on Coporate Surety Bonds       |                   |                   |
| 54110       | 599 Other Charges                           | 3,000             | 3,000             |
| 54110       | 708 Communication Equipment                 | 3,500             | 3,500             |
| 54110       | 718 Motor Vehicles                          | 31,000            | 31,000            |
|             | <b>Total Sheriff's Department</b>           | <b>\$ 571,244</b> | <b>\$ 589,121</b> |

\$ 1.00 increase per hour

\$ 25,000.00

\$ 8,500.00

\$ 5,000.00

? Ask about where money from cars

? Ask about reciepts and letterhead

? Deletion

ask for car

38,500.00

| Account No. | Description                     | Budgeted 2018-19  | Amended 2018-19   |                                     |
|-------------|---------------------------------|-------------------|-------------------|-------------------------------------|
| 54210       | <b>JAIL</b>                     |                   |                   |                                     |
| 54210 149   | Laborers (Food Service)         | 39,480            | 39,480            | with raise                          |
| 54210 160   | Guards/Correctional Officers    | 384,384           | 384,384           | \$1 / hr raise \$419,328.00         |
| 54210 187   | Overtime Pay                    | 10,000            | 10,000            | INCREASE TO \$15,000.00 \$15,000.00 |
| 54210 201   | Social Security                 | 27,000            | 27,000            |                                     |
| 54210 204   | State Retirement                | 42,000            | 42,000            |                                     |
| 54210 210   | Unemployment Compensation       | 9,545             | 9,545             |                                     |
| 54210 212   | Employer Medicare               | 6,300             | 6,300             |                                     |
| 54210 317   | Data Processing Services        | 2,000             | 2,000             |                                     |
| 54210 335   | Maintenance and Repair Services | 500               | 500               | ?                                   |
| 54210 340   | Medical and Dental Services     | 115,000           | 115,000           | Increase to \$120,000 \$120,000.00  |
| 54210 410   | Custodial Supplies              | -                 | -                 |                                     |
| 54210 415   | Electricity                     | -                 | -                 |                                     |
| 54210 422   | Food Supplies                   | 85,000            | 85,000            |                                     |
| 54210 434   | Natural Gas                     | -                 | -                 |                                     |
| 54210 454   | Water and Sewer                 | -                 | -                 |                                     |
| 54210 599   | Other Charges                   | 2,000             | 9,500             | \$9,500 \$9,500.00                  |
|             | <b>Total Jail</b>               | <b>\$ 723,209</b> | <b>\$ 730,709</b> | <b>\$563,828.00</b>                 |

| Account No. | Description                              | Budgeted 2018-19 | Amended 2018-19 |
|-------------|--|------------------|-----------------|
| 54000       | <u>Public Safety</u>                     |                  |                 |
| 54150       | <u>Drug Enforcement</u>                  |                  |                 |
| 196         | In-Service Training                      | 0                | 0               |
| 316         | Contributions                            | \$ 0             | \$ 0            |
| 319         | Confidential Drug Deals                  | 0                | 0               |
| 338         | Maintenance & Repair Services - Vehicles | 0                | 0               |
| 399         | Other Contracted Services                | 0                | 0               |
| 499         | Other Supplies & Materials               | 0                | 0               |
| 505         | Judgments                                | 0                | 414             |
| 590         | Transfer out                             |                  |                 |
| 716         | Law Enforcement Equipment                |                  |                 |
|             | Total Drug Enforcement                   | \$ 0             | \$ 414          |
|             |  |                  |                 |
| 58000       | <u>Other General Government</u>          |                  |                 |
| 58400       | <u>Other Charges</u>                     |                  |                 |
| 335         | <u>Transfer out</u>                      |                  |                 |
| 510         | Trustee's Commission                     | \$ 150           | \$ 150          |
|             | Total Other Charges                      | \$ 150           | \$ 150          |
|             |  |                  |                 |
| 58900       | Miscellaneous                            |                  |                 |
| 510         | Trustee Commission                       |                  |                 |
| 599         | Other Charges                            |                  |                 |
|             | Total General Govt                       | 0                | 0               |
|             | Total Estimated Expenditures             | \$ 150           | \$ 564          |

| Title /Position | Rate / Hr. | Hours in Pay Period | Pay Periods / Year | Number of positions | Proposed                | 17/18 FY            | Balance or Increase |                     |
|-----------------|------------|---------------------|--------------------|---------------------|-------------------------|---------------------|---------------------|---------------------|
| Chief           | 18.21      | 84                  | 26                 | 1                   | \$39,770.64             | \$37,586.64         | \$2,184.00          |                     |
| LT              | 17.21      | 84                  | 26                 | 1                   | \$37,586.64             | \$35,402.64         | \$2,184.00          |                     |
| Sgt             | 15.21      | 84                  | 26                 | 1                   | \$132,874.56            | \$132,874.56        | \$132,874.56        |                     |
| Deputy          | 14.5       | 84                  | 26                 | 6                   | \$190,008.00            | \$176,904.00        | \$13,104.00         |                     |
| Book Keeper JA  | 15.5       | 84                  | 26                 | 1                   | \$33,852.00             | \$31,668.00         | \$2,184.00          |                     |
|                 |            |                     |                    |                     | <b>Amt. with Sgt</b>    | <b>\$434,091.84</b> | <b>\$414,435.84</b> | <b>\$152,530.56</b> |
|                 |            |                     |                    |                     | <b>Amt. without Sgt</b> | <b>\$301,217.28</b> | <b>\$281,561.28</b> |                     |
| Old Pay Rate    |            |                     |                    |                     |                         |                     |                     |                     |
| Title /Position | Rate / Hr. | Hours in Pay Period | Pay Periods / Year | Number of positions | Old Rate                |                     |                     |                     |
| Chief           | 17.21      | 84                  | 26                 | 1                   | \$37,586.64             |                     |                     |                     |
| LT              | 16.21      | 84                  | 26                 | 1                   | \$35,402.64             |                     |                     |                     |
| Sgt             | 15.21      | 84                  | 26                 | 1                   | \$132,874.56            |                     |                     |                     |
| Deputy          | 13.5       | 84                  | 26                 | 6                   | \$176,904.00            |                     |                     |                     |
| Book Keeper JA  | 14.5       | 84                  | 26                 | 1                   | \$31,668.00             |                     |                     |                     |
|                 |            |                     |                    |                     | <b>\$414,435.84</b>     |                     |                     |                     |

| New Rate             |              |                     |                   |                     |                     |                     |                     |
|----------------------|--------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Title /Position      | Rate / Hr.   | Hours in Pay Period | Pay Periods / Yea | Number of positions | Proposed            | 17/18 FY            | Balance or Increase |
| Corrections Officer  | 12           | 84                  | 26                | 16                  | \$419,328.00        | \$384,384.00        | \$34,944.00         |
| Barbara              | 10.25        | 84                  | 26                | 1                   | \$22,386.00         | \$20,202.00         | \$2,184.00          |
| Part time Food       | 10.25        | 20                  | 26                | 2                   | \$10,660.00         | \$9,620.00          | \$1,040.00          |
| OIC                  | 12.5         | 84                  | 26                | 4                   | \$109,200.00        | \$96,096.00         | \$13,104.00         |
| Kathy                | 11.14        | 84                  | 26                | 1                   | \$24,329.76         | \$24,329.76         | \$0.00              |
|                      |              |                     |                   |                     | <b>\$585,903.76</b> | <b>\$534,631.76</b> | <b>\$51,272.00</b>  |
| New Rates By Section |              |                     |                   |                     |                     |                     |                     |
| Security             | \$528,528.00 |                     |                   |                     |                     |                     |                     |
| Food Related         | \$57,375.76  |                     |                   |                     |                     |                     |                     |
| Rate                 | \$585,903.76 |                     |                   |                     |                     |                     |                     |
| Old Rate             |              |                     |                   |                     |                     |                     |                     |
| Title /Position      | Rate / Hr.   | Hours in Pay Period | Pay Periods / Yea | Number of positions | 17/18 FY            |                     |                     |
| Corrections Officer  | 11           | 84                  | 26                | 16                  | \$384,384.00        |                     |                     |
| Barbara              | 9.25         | 84                  | 26                | 1                   | \$20,202.00         |                     |                     |
| Part time Food       | 9.25         | 20                  | 26                | 2                   | \$9,620.00          |                     |                     |
| OIC                  | 11           | 84                  | 26                | 4                   | \$96,096.00         |                     |                     |
| Kathy                | 11.14        | 84                  | 26                | 1                   | \$24,329.76         |                     |                     |
|                      |              |                     |                   |                     | \$534,631.76        |                     |                     |

Budget Request for VBC Ambulance Service

307 Add 2000 for Radios

413 Increase to 28,000 Nitrate Oxide *for Medical Supplies*

735 Increase to 6500 Nitrate Oxide Bottles

790 Increase to 20,000 Power Cot



**Committee A**  
**February 13, 2019**

**Roll Call**

Members present: Robert Van Winkle, Henry Seamons, and Will Maxwell. David Chandler, Mickey Robinson entered meeting at 5:32. Mayor Greg Wilson, Randy Oakes, Becky Grissom, Mindy Doyle, Administrator of Elections Wayne Simons, and several members of Election Commission. Several County residences.

**Budget Hearing**

County Director Mindy Doyle presented the 2019/2020 budget to the Committee. See Attachments she also stated that some budget Amendments were needed for the 2018/2019 budget.

**551110-499 ----- Other supplies----- Change to \$0**  
**55110-599----- Other charges----- Change to \$3000**  
**55110-599----- Office Supplies-----Change to 200**

Mr. Seamons made motion to amend the above mention line items seconded by Mr. Van Winkle. All voted yes.

Director of the Health Department Mindy Doyle also presented a grant that will be presented to the County to establish some play equipment in the County at some of the walking tracks. This will require an amendment to 2018/2019 Budget.

**55110-599 Other Charges -----Change to 19,830**

Adding an additional \$16,830 to that account

Mr. Seamons made a motion to accept the above mention amendments, second by Mr. Van Winkle. All voted yes.

The following budgets were presented for the 2019/2020 budget: (see attachments)

**UT Extension**

**Administrator of Elections**

**Hwy Department**

**Solid Waste**

**Courthouse/Jailhouse Maintenance**

County resident Melissa Harmon spoke in length to the Committee about the Hotel/Motel tax. She stated she did not feel like business here should have to pay any of her portion to the City as they do not offer any services to her. She also stated that if we were not willing to correct her concerns, she would be seeking legal action.

With no action Committee A continued into Solid Waste Exemptions

### **Fee exemptions and Changes**

After review of each form of exemption Mr. Robinson made a motion to adjust, reduce and exempt the following from the fee. (see below) second by Mr. Van Winkle. All voted yes.

#### **For Total Exemption:**

1. Camp Clements 5401 Sparkman town Road
2. River Bend home owner's Association, River front drive
3. Kenneth Denney, 318 Denney Road
4. Boyd Satellite, 98 Bouldin Lane
5. Shane Rigsby, 780 college Street
6. Skips storage Building, 16922 SR 111
7. Benjamin Bleasdale, 1753 Walling Road
8. Deborah Ray, 1144 Brockdell Road
9. Mike Moore, 6150 Sparkmantown Road
10. James Bankler, 727 Baker and Boyd
11. Gary & Lola Carpenter, Howard Road
12. Boris Gorokhovskiy, 775 Camp Creek Circle
13. Shannon Beach, 23633 Hwy 30

#### **The following will be adjusted or required to pay the \$7.00**

1. Kevin Bivens 322 Sparta Street- move to \$7
2. Justin Sullivan 4250 Baker Mt. Rd-\$7
3. Arlie Buckner 142 Vernon Lane-\$7
4. Diane Dillman 1392 Gulf Road-\$7
5. Johnny Winburn 501 Bluff View Drive-\$7
6. Kenneth Moss 81 Thompson Road-\$7
7. Scott Lowrie 117 Wilson Road-\$7
8. John Mooney 3845 Old Hwy 111-\$7
9. Freddy George 1510 Grove Road-\$7
10. Jackie Rogers 314 Church Street-\$7
11. Paul Henson 241 High Meadows Drive-\$7
12. Pat Henson 241 High Meadows Drive-\$7



**Solid Waste Resolution Amendment**

Mr. Chandler made a motion to take to the Commission to amend the current Resolution to say that a \$3.00 charge will apply to all Civic Organizations and non-residential Church Buildings.

Seconded by Mr. Robinson. All voted yes.

See Attachments

**Adjournment**

Motion was made by Mr. Robinson to Adjourn and seconded by Mr. Van Winkle. All voted yes.

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January 29, 2019

To: Mr. Greg Wilson, Van Buren County Mayor  
Van Buren County Commissioners, Budget Committee  
From: Mindy Doyle, County Director  
Van Buren County Health Department/Community Health Center  
Subject: FY 2018-2019 Budget amendment request

The Van Buren County Health Department/Community Health Center has been awarded "Special Needs" funding from the State of Tennessee Department of Health to make necessary improvements to the facility. These funds will be completely reimbursed upon monthly invoice to Tennessee Department of Health.

- Amend line item "599 Other Charges" to add \$16,830.00.

Please do not hesitate to call if there are questions or concerns.

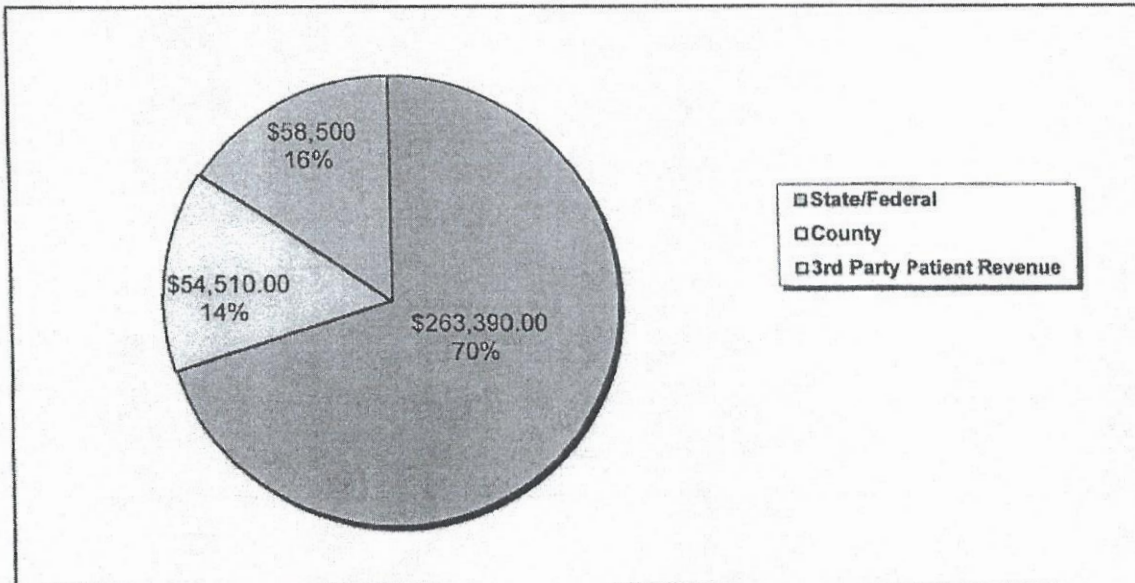
Respectfully,

A handwritten signature in cursive script that reads "M. Doyle".

Mindy Doyle, Director  
Van Buren County Health Dept./Community Health Center

**VAN BUREN COUNTY  
FYE 06-30-20  
BUDGET**

|                           |                      |            |
|---------------------------|----------------------|------------|
| State/Federal             | \$ 263,390.00        | 70%        |
| County                    | \$ 54,510.00         | 14%        |
| 3rd Party Patient Revenue | \$ 58,500            | 16%        |
| <b>Total Budget</b>       | <b>\$ 376,400.00</b> | <b>82%</b> |



**Note:** Due to state requirement for percentage funding by federal grants, state and federal is not separated.

**3rd Party Patient Revenue:** Collections from TennCare, Private Insurance, Medicare and patients.

DEPARTMENT BUDGET ANALYSIS  
 BUDGET YEAR: 2019-2020  
 DEPARTMENT: VAN BUREN COUNTY HEALTH CENTER  
 DATE ISSUED: 02/13/2019  
 ACCOUNT NO#: 55110

| ITEM     | DESCRIPTION                         | FY<br>18-19   | PROPOSED<br>FY 19-20 |
|----------|-------------------------------------|---------------|----------------------|
| 307      | COMMUNICATIONS                      | 1,900         | 1,900                |
| 413      | DRUGS & MEDICAL                     | 800           | 800                  |
| 435      | OFFICE SUPPLIES                     | 200           | 200                  |
| 499      | OTHER SUPPLIES**                    | 20,000        | 20,000               |
| 599      | OTHER CHARGES:                      | FY 18-19      | FY 19-20             |
|          | 1. Supply Funds – State Contract:*  | 3000          | 3000                 |
|          | 2. Appropriations Withheld          |               |                      |
|          | Primary Prevention Initiative Funds | 490           | 490                  |
|          | 3. BUILDING IMPROVEMENTS            | <u>16,830</u> | <u>34,170</u>        |
|          |                                     | 20,320        | 37,660               |
| 55390-09 | APPROPRIATIONS                      | 24,510        | 24,510               |
|          | TOTAL Local and Contract Funding    | 47,730        | 85,070               |

\*STATE CONTRACTS WITH COUNTY-expenses reimbursed by State Government through monthly invoicing  
 \*\* OTHER SUPPLIES: Access to Health through Healthy Active Built Environment Grants (Award June 2019 to be spent in FY 2019-2020)

Please note: Our 2018-2019 Budget shows several line items that we will no longer need in the 2019-2020 Budget as these contracts will not be renewed. Line item #s to be inactive are: 162, 201, 210, 212, & 355

\_\_\_\_\_  
 Mindy Doyle, County Director

\_\_\_\_\_  
 Jessica Grissom, Finance Director

\_\_\_\_\_  
 Greg Wilson, County Mayor

**VAN BUREN COUNTY HEALTH DEPARTMENT BUDGET  
100% REIMBURSED BY STATE**

| CONTRACT EXPENSE                            | FY 19            | FY 20            |
|---|------------------|------------------|
| 55110-162                                   |                  |                  |
| CLERICAL SUPPORT                            | 2,200.00         | 0.00             |
| 55110-201                                   |                  |                  |
| SOCIAL SECURITY                             | 200.00           | 0.00             |
| 55110-210                                   |                  |                  |
| UNEMPLOYMENT COMPENSATION                   | 100.00           | 0.00             |
| 55110-212                                   |                  |                  |
| EMPLOYER MEDICARE                           | 100.00           | 0.00             |
| 551100-355                                  |                  |                  |
| TRAVEL                                      | 1,100.00         | 0.00             |
| 551100-499                                  |                  |                  |
| OTHER SUPPLIES (Built Environment Grant)    |                  | 20,000.00        |
| 551100-599 (OTHER CHARGES): Monthly Invoice | <b>20,320</b>    | <b>37,660</b>    |
| 1. Supply Funds - State Contract -          | (3,000.00)       | (3,000.00)       |
| 2. Appropriations Withheld - PPI Funds -    | (490.00)         | (490.00)         |
| 3. Building Improvements -                  | (16,830.00)      | (34,170.00)      |
| <b>TOTAL CONTRACT</b>                       | <b>24,020.00</b> | <b>57,660.00</b> |

**VAN BUREN COUNTY HEALTH DEPARTMENT BUDGET**  
**100 % COUNTY FUNDED**

| <b>55110 LOCAL HEALTH CENTER<br/>(HEALTH DEPARTMENT)</b> | <b>BUDGET<br/>FYE 6/30/19</b> | <b>PROPOSED<br/>FYE 6/30/20</b> |
|--|-------------------------------|---------------------------------|
| 55110-307  |                               |                                 |
| COMMUNICATIONS   | 1,900.00                      | 1,900.00                        |
| 55110-413  |                               |                                 |
| DRUGS & MEDICAL SUPPLIES                                 | 800.00                        | 800.00                          |
| 55110-435  |                               |                                 |
| OFFICE SUPPLIES  | 200.00                        | 200.00                          |
|  |                               |                                 |
| <b>TOTAL</b>   | <b>2,900.00</b>               | <b>2,900.00</b>                 |
| 55390-09   |                               |                                 |
| <b>APPROPRIATIONS</b>                                    | <b>24,510.00</b>              | <b>24,510.00</b>                |
|  |                               |                                 |
| <b>TOTAL</b>   | <b>27,410.00</b>              | <b>27,410.00</b>                |

February 13, 2019

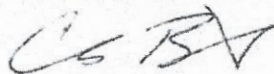
UT Extension Van Buren County Budget Request:

Budget for FY2019- \$51,000.

Estimated Budget Request for FY2020- \$55,000. This includes salaries, benefits, and operating expenses.

If a third agent is added to Van Buren County budget would go up \$16,000 (estimated). This includes salary and benefits.

Respectfully Submitted,



Chris Binkley

UT Extension Van Buren County Director

### New Agent Cost Share

UT Extension is looking to add another extension agent in Van Buren County. One agent for each one of the researched based areas: Agriculture, Family and Consumer Science, and 4-H Youth Development. In order for this to happen, Van Buren County would have to cost share on this new position. This would be a 22% cost share. UT Extension would pay 78% while the county would pay 22%. Below is an **estimated** cost to the county on this position where the salary is \$40,000 per year.

Salary- \$8,800  
Medicare- \$127.60  
Social Security- \$545.60  
TCRS- \$1,692.24  
Insurance- \$4,110.48 (family plan)  
401K- \$132.00  
Longevity- will start after 3 years.  
Worker's Comp- \$25.24  
Unemployment- \$40.87

**Total Cost Share (Estimate) - \$15,474.03**



### Cost Share Opportunity

University of Tennessee will donate \$12,500 to an endowment with the interest to be used by the UT Extension Van Buren office. This endowment has to be matched with \$12,500. The match would come from the "R" account managed by the UT Extension Van Buren County office. The total endowment would be \$25,000. In order to get the \$12,500 from UT, the county would have to pick up cost share benefits for the administrative assistance position (Ms. Sharon Shockley position). This cost share will have to be picked up automatically when Ms. Sharon retires. The following is a breakdown of what it would cost the county per year:

Salary- \$8,769.50 (already cost share)

Medicare- \$127.16

Social Security- \$543.72

TCRS- \$1,654.82

Insurance- \$1,954.24

401K- \$162.00

Longevity- \$540.00

Worker's Comp- \$25.24

Unemployment- \$40.87

Benefits Total- \$5,048.04 (What county would have to pay extra)

Salary plus Benefits- \$13,817.64

Election Commission budget 2019 /2020

51500

|      |                           |         |
|------|---------------------------|---------|
| 192  | Election Commission       | \$5000  |
| 193  | Election Workers          | \$5500  |
| 307  | Communication             | \$1300  |
| 317  | Data Processing           | \$2600  |
| 320  | Dues and Memberships      | \$300   |
| 322  | Legal Notices             | \$3500  |
| 336  | Maintenance               | \$4000  |
| 1349 | Printing                  | \$6000  |
| 355  | Travel                    | \$4500  |
| 399  | Other Contracted Services | \$12538 |
| 435  | Office Supplies           | \$3000  |
| 599  | Other Charges             | \$2500  |

**Committee A Chairman William Maxwell brought forward action that needs to be taken by the Full Commission from the Committee A Meetings.**

**Budget Hearings**

On January 23, 2019 Committee A had budget hearings for the County Offices. Each office presented this 2019/2020 budget request for consideration by the Budget Committee. No Action was taken from the January 23, 2019 Meeting by the Full Commission. Committee A Meeting February 7, 2019 was Budget hearings for EMS, Schools, and Sheriff's Department. Since the Hearing it was brought to Committee A Chairman William Maxwell's attention that the Budget proposal for the EMS line item 790 increase to 20,000.00 for a Power cot, since the new ambulance has already been received by the County it is necessary to go ahead and make the purchase now so that the apparatus's can now be put into service immediately. If the County waits for the 2019/2020 budget to pass there will be a vehicle sitting there unusable until the new budget is passed. The total price on the Power Cot is \$18,058.56. William Maxwell made a motion, second by Robert Van Winkle to allow the EMS Director to make that purchase and take the funds out of County General Fund balance 101-51300-599 to take care of that.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes, No changes to any vote. Motion passed.

**Health Department budget amendments**

Director of the Van Buren County Health Department Mindy Doyle explained to Committee A that the Health Department didn't get a Grant this year. The Grant had been phased out by the State and the Health Department wasn't aware that this was going to happen. (Tobacco Grant) So some budget amendment were needed for the 2018/2019 budget listed as following:

**55110-499 Other Supplies-----Change to \$0**  
**55110-599 Other Charges-----Change to \$3000.00**  
**55110-435 Office Supplies-----Change to \$200.00**

William Maxwell made a motion, second by Mickey Robinson to approve the budget amendment for the Health Department 55110-499 Other Supplies, change to \$0, 55110-599 Other Charges, change to \$3000.00, 55110-435 Office Supplies, change to \$200.00.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. Bill Mosley abstained. 9-voted yes, 1-abstained. No changes to any yes vote. Motion passed.

### **Health Department Grant – Budget Amendment**

Director of the Health Department Mindy Doyle also presented a grant to Committee A for the County to establish some play equipment at some of the walking tracks. This will require an amendment for the 2018/2019 budget. Mayor Wilson stated, "This would be no cost to the County. The play equipment would be going to Piney and Fall Creek Falls walking tracks." William Maxwell made a motion, second by Michael Woodlee to approve the amendment to the 2018/2019 55110-599 Other Charges to \$19,830.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

### **Solid Waste Resolution Amendment**

It was discussed in previous meetings about the Solid Waste Fee exemptions for non-residential Church Buildings and all Civic Organizations. After discussion on this matter Henry Seamons made a motion, second by David Chandler to amend the current Resolution 396 to say that a \$3.00 charge will apply to all Civic Organizations and non-residential Church Buildings.

Upon roll call: David Chandler, Zach Fletcher and Henry Seamons voted yes. Michael Woodlee, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Brian Simmons and Robert Van Winkle voted no. 3-yes votes, 7-no votes. Motion failed.

Commission Chairman Joey Grissom would like to see all Churches not pay any Solid Waste fee. County Attorney Howard Upchurch would like to research this matter more. William Maxwell made a motion, second by Michael Woodlee to table this matter till the next meeting. All agreed by voice vote. Motion passed.

### **Committee B Report**

#### **Committee B**

**February 7, 2019**

Present: Mayor Wilson, Brian Simmons, Joey Grissom, Michael Woodlee, Bill Mosley

Absent: Zach Fletcher

#### **Item 1 Land at Long Branch Lakes**

The folks from Long Branch have asked for a meeting with Committee B by next month but regardless this property became property of the County on January 3, 2019 from back taxes owed, since it now belongs to the people of Van Buren County we have no other choice but to put this property up for a 10 for 10 tax sale. State law requires it. Motion was by Joey Grissom to place the property up for sale as a whole and not by lots and set the minimum bid at \$50,000

this motion was seconded by Mr. Woodlee and full Committee voted yes and send to Full Commission for vote.

**Item 2 Sale of truck scales at BDS site**

Discussion was held on the sale of the truck scale at the BDS site, the County doesn't need it. Michael Woodlee made a motion to put this item on gov deals with minimum bid of \$20,000.00 Joey Grissom seconded this motion. All voted in favor.

**Item 3 Sale of old mac truck from Solid Waste**

Discussed was had on the selling of the old mac truck from Solid Waste, we talked about parting it out or selling it as a whole truck. A motion was made by Joey Grissom and seconded by Bill Mosley to sell the truck as whole on gov deals and set a minimum bid of \$10,000.00. All voted yes.

**Item 4 Land at Hawks Bluff left over from 2013 tax sale**

There is one lot that had been over looked from the 2013 tax sale. This lot is location in Indian trails phase 2 near Rocky River Road. A motion was made by Joey and second by Michael to place this lot on a 10 for 10 sale with a minimum bid of \$500.00. All voted yes.

**New Business**

Bill Mosley ask if we could get Grants to replace some windows in the Bone Cave Community Center and replace the floor in the Cummings Community Center. This may be possible with the upcoming Health Grant but there would be certain conditions that would apply and it was decided we would check in to it a later date.

With no other business motion made by Michael and seconded by Bill at voted in favor.

---

**Committee B Chairman Brian Simmons brought forward action that needs to be taken by the Full Commission from the Committee B Meeting on February 7, 2019.**

**Land at Long Branch Lakes**

The Property at Long Branch Lakes is now County owned Property as of January 3, 2019 from the back taxes sale. Now that it belongs to the people of Van Buren County the property needs to be sold at a 10 for 10 tax sale required by the state. Brian Simmons made a motion, second by Bill Mosley to place this property up for sale as a whole and not by lots and set the minimum bid at \$50,000.00.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

**Sale of Truck scales at BDS site**

The truck scales at BDS site aren't needed by the County nor the new Company coming to the site. Committee B would like to sell those scales on Gov. Deals. Brian Simmons made a motion, second by Henry Seamons to put the item on Gov. Deals with a minimum bid of \$20,000.00.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

**Sale of old Mac truck from Solid Waste**

Committee B discussed the Mac truck from Solid Waste whether to piece it out or sell it as a whole truck. Brian Simmons made a motion, second by Michael Woodlee to sell the truck as whole on Gov. Deals and set a minimum bid of \$10,000.00.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

**Land at Hawks Bluff**

There is a lot in Hawks Bluff let from the 2013 tax sale. It is located in Indian trails phase 2 near Rocky River Road. Brian Simmons made a motion, second by William Maxwell to place this lot on a 10 for 10 sale with a minimum bid of \$500.00.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

**Old Business**

None

**New Business**

**RESOLUTION NUMBER 401**

**A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

**WHEREAS**, Van Buren County, Tennessee , is eligible for grant funds under the Community Development Block (CDBG) Program administered by the Tennessee Department of Economic and Community Development; and

**WHEREAS**, Van Buren County needs improved Fire Protection Services to meet the needs of the Citizens of the County; and

**WHEREAS**, fire protection projects are eligible activities under the Community Development Block Grant Program; and

**WHEREAS**, Van Buren County, Tennessee, is eligible for a maximum grant of three hundred fifteen thousand dollars (\$315,000.00) under the Community Development Block Grant Community Livability category including the three star bonus of fifteen thousand (\$15,000.00); and

**WHEREAS**, Van Buren County has agreed to pay the required ability-to-pay match on the grant amount received and the additional funds required to complete this project

**NOW, THEREFORE BE TI RESOLVED**, by the Van Buren County Commission that:

1. The County Executive be authorized and directed to:
  - A. Execute and submit an application for Community Development Block Grant funds to the Tennessee Department of Economic and Community Development in order to provide an adequate fire station for the Community.
  - B. Enter into the necessary agreements with the Tennessee Department of Economic and Community Development to receive and administer said grant Funds.
  - C. Execute necessary agreements for Administrative services without further action by the Commission, contingent upon approval by the funding agencies.
2. The Upper Cumberland Development District shall prepare all necessary documents for the completion of said application for the proposed project at no charge to Van Buren County. Should said CDBG grant be approved, UCDD shall be engaged to perform all administrative services for said project upon State approval.

DULY PASSED AND ADOPTED this the 19<sup>th</sup> day of February 2019, the public welfare requiring it.

\_\_\_\_\_  
County Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Clerk

Mayor Greg Wilson needs approval to apply for the Economic Community development Block Grant. This Grant is for \$330,000.00 and goes toward the Fire Departments for Equipment. William Maxwell made a motion, second by Robert Van Winkle to approve the Resolution as presented.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.



**Resolution for Home Grant Funds**

**RESOLUTION NUMBER 402**

**A RESOLUTION TO APPLY TO THE TENNESSEE HOUSING DEVELOPMENT AGENCY FOR HOME GRANT FUNDS**

**WHEREAS**, the Van Buren County Mayor and Commissioners believe that will Citizens of Van Buren County should have safe, decent and affordable housing; and

**WHEREAS**, financial assistance is available at a maximum amount of \$500,000.00 to Van Buren County from the Tennessee Housing Development Agency (THDA) through the HOME Grant Program; and

**WHEREAS**, Van Buren County has Citizens in need of Financial assistance to provide safe, decent and affordable housing; and

**WHEREAS**, it is the desire of Van Buren County Government to make this financial assistance available to all who are eligible.

**NOW, THEREFORE BE IT RESOLVED** by the County Commission that:

1. The Mayor be authorized and directed to:
  - A. Execute and submit an application for HOME program funds to the Tennessee Housing Development Agency in order to provide adequate housing for the for the Community.
  - B. Enter into the necessary agreements with the Tennessee Housing Development Agency to receive and administer said program funds.
  - C. Execute necessary agreements for Administrative services without further action by the County Commission, contingent upon approval by the funding agencies.
2. The Upper Cumberland Development District shall prepare all necessary documents for the completion of said application for the proposed project at no charge to Van Buren County. Should said HOME application be approved, UCDD shall be engaged to perform all Administrative services for said project.

**DULY PASSED AND ADOPTED** in the 19<sup>th</sup> of February 2019, the public welfare requiring it.

---

Mayor Greg Wilson

---

Date

---

County Clerk Lisa Rigsby

This Grant money is for Houses in need of repair base on income of the Household. The House has to be in that person's name. Houses can be made more suitable for that person as being made more energy efficient also the County can build wheelchair ramps with this Grant. The County has applied for \$500,000.00 and the City of Spencer has applied for \$500,000.00. If the County and City both get the Grant it will be split \$375,000.00 each. If only one receives the Grant money it will be in the amount of \$500,000.00. If a person receives this grant for their home within the first five years if the house is sold that said person will have to pay back 20% of the money. After the first five years if the home is sold the said person is not responsible to pay back any of the Grant money. Mayor Greg Wilson is asking for approve of the Resolution. Mickey Robinson made a motion, second by David Chandler to approve this Resolution for the Tennessee Housing Development.

Upon roll call: Michael Woodlee, David Chandler, Zach Fletcher, Joey Grissom, Bill Mosley, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

**Local Government Insurance Pool (Blanket Bond)**

The Law has changed and with this change the Elected or Appointed Officials are covered by the Blanket Bond of the County and each position and name has to be listed. **The names are listed below for the record:**

|                             |                         |
|-----------------------------|-------------------------|
| <b>Coroner</b>              | <b>Tiawanna Bricker</b> |
| <b>Register of Deeds</b>    | <b>April Shockley</b>   |
| <b>County Clerk</b>         | <b>Lisa Rigsby</b>      |
| <b>Assessor of Property</b> | <b>Darlene Hale</b>     |
| <b>County Mayor</b>         | <b>Greg Wilson</b>      |
| <b>Sheriff</b>              | <b>Eddie Carter</b>     |
| <b>Trustee</b>              | <b>Tammie Clendenon</b> |
| <b>Circuit Court Clerk</b>  | <b>Brandy Baker</b>     |
| <b>Clerk and Master</b>     | <b>Tina Shockley</b>    |



**Local Government Insurance Pool**  
26 Century Blvd. Nashville, TN 37214

**General Change Endorsement**

Prepared For: Van Buren County

Member # 0048

Policy Term: July 1, 2018 to July 1, 2019

**This endorsement changes the Coverage Document. Please read it carefully.**

The following changes are made to the Coverage Document and are subject to the terms, conditions, exclusions and limits of the Coverage Document.

Change: Memorandum of Coverage C. Crime Employee Dishonesty - Faithful Performance

It is hereby understood and agreed that the following Elected or Appointed Official(s) are covered for Employee Dishonesty - Faithful Performance with a limit of \$400,000 per occurrence:

Coroner  
Register of Deeds  
County Clerk  
Assessor of Property  
County Mayor  
Sheriff  
Trustee  
Circuit Court Clerk

Endorsement Effective Date: September 1, 2018

Endorsement Number: 1

LOCAL GOVERNMENT PROPERTY AND CASUALTY FUND

By:

Robert M. Wormsley  
President, Chief Executive Officer

Coverage Period 12:01 a.m. July 1, 2018 to 12:01 a.m. July 1, 2019



**Local Government Insurance Pool**  
26 Century Blvd. Nashville, TN 37214

**General Change Endorsement**

Prepared For: Van Buren County

Member # 0048

Policy Term: July 1, 2018 to July 1, 2019

**This endorsement changes the Coverage Document. Please read it carefully.**

The following changes are made to the Coverage Document and are subject to the terms, conditions, exclusions and limits of the Coverage Document.

Change: Memorandum of Coverage C. Crime Employee Dishonesty - Faithful Performance

It is hereby understood and agreed that the following Elected or Appointed Official(s) are covered for Employee Dishonesty - Faithful Performance with a limit of \$400,000 per occurrence:

Clerk and Master

Endorsement Effective Date: December 16, 2018

Endorsement Number: 2

LOCAL GOVERNMENT PROPERTY AND CASUALTY FUND

By:

Robert M. Wormsley  
President, Chief Executive Officer

Coverage Period 12:01 a.m. July 1, 2018 to 12:01 a.m. July 1, 2019

Van Buren County Highway Department  
P.O. Box 106  
Spencer, Tennessee  
38585

To: The Van Buren County Commissioners

Subject: Removal of tractor no longer in use from inventory.

To the Honorable County Commissioners,

The Van Buren County Highway Department wishes to remove:

Tractor #T5 (County # V1046)

Serial # Z7BD03735  
3752 hours.

Year/Make 2008 New Holland

Model: T6020 with

Said tractor has not been in running condition for the last few years regardless of attempts to make repairs and is no longer of use to the highway department. We need to remove this item from the inventory to enable us to trade in for a newer tractor to be productive and useful. Once traded, the new tractor will replace the piece of equipment being removed.

Thank you,

\_\_\_\_\_  
Randy Oakes, Van Buren County Highway Superintendent

February 12, 2019

Date

**Highway Department (Tractor removal from inventory)**

William Maxwell made a motion, second by Michael Woodlee to allow the Road Supervisor to surplus this piece of unusable property. All agreed by voice vote. Motion passed.

**Mayor Wilson addressed the County**

Mayor Greg Wilson addressed the Full Commission and the Citizens in attendance at the County Commission Meeting. Mayor Wilson introduced the County Commissioners of each district and told the Citizens what each member did for a living, family and what extra County Boards and activities they were involved in. He commended them and thank them each on a job well done for the Citizens of Van Buren County. Mr. Wilson explained to the Citizens of Van Buren County all of the Grant money that the County has received for the past four years. Also he talked about the Grants for the year of 2019 that will be submitted and how they will be used if received. Listed as following:

**\$500,000.00 grant from the Tennessee Housing Development for Rehabilitation of homes for limited income families.**

**\$450,000.00 Diabetes Grant from the Department of Health.**

**\$315,000.00 for Volunteer Fire Departments for Firefighting Equipment.**

**\$50,000.00 Governors 3 star Grant this will be used for Economic Growth plan for Van Buren County.**

This year alone the County will be applying for a total of \$1.315 Million Dollars for Van Buren County.

**Adjournment**

Mickey Robinson made a motion, second by Joey Grissom to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned at 6:55 p.m.