

**MINUTES OF THE VAN BUREN COUNTY COMMISSION
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting on Tuesday February 23, 2021 at 6:00 p.m. at the Van Buren County Administrative Facility & Justice Center. The following action was taken as recorded in Minute Book, "S".

Call to Order

Chairman Joey Grissom called the Meeting to Order. **(This meeting was conducted through Zoom due to Covid-19)**

Roll Call

Members present: David Chandler, Joey Grissom, Terry Hickey, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle. Present Via-Zoom: Michael Woodlee. William Maxwell was absent.

Also present: Standing in for County Attorney Howard Upchurch was Stacey Farmer, County Mayor Greg Wilson, County Clerk Lisa Rigsby and Jay Williams with Zoom.

Mayor Greg Wilson led us in prayer.

Approval of January 19, 2021 Meeting Minutes

Mickey Robinson made a motion, second by Robert Van Winkle to approve the January 19, 2021 Meeting Minutes.

Upon roll call: David Chandler, Joey Grissom, Terry Hickey, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Bid approval for BDS Property

Mayor Greg Wilson explained to the Full Commission that the Garbage Company had ask for this matter to be tabled until they had a business plan to present. Brian Simmons made a motion, second by Henry Seamons to table this matter.

Upon roll call: David Chandler, Joey Grissom, Terry Hickey, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Committee A Report

**Committee A
February 4, 2021**

Roll Call:

Members present: David Chandler, Henry Seamons, Mickey Robinson, Robert Van Winkle and Will Maxwell. Also, Mayor Greg Wilson, Finance director Jessica Grissom, Sheriff Eddie Carter, and Jail Administrator Jarred Campbell.

(This meeting was conducted through conference call due to Covid-19)

Comp time reduction Pay

Finance Director Grissom presented three employees of the Sheriff's Department/ Jail were over the maximum allowable comp time per the policy and had been over since a policy change. Audit recommended that this be resolved.

Motion was made to approve the pay out of comp time to the three employees to bring them below the required maximum. Seconded by Mr. Van Winkle. All Voted Yes.

Budget Amendments

Three budget amendment Resolutions were presented for approval (see attached)

Motion was made by Mr. Chandler to approve the amendments, seconded by Mr. Robinson. All Voted Yes.

Commercial hauler Solid waste fee

A discussion was had about the cost to the County of the trash that the commercial haulers are bringing to the county that could be coming from out of the county. The intent of the committee will be to take this under consideration for the next budget year.

Workforce Development Grant

The County has received additional funds for the Covid grant from workforce development this will require a budget amendment in the future.

Rent of roll off truck.

Motion was made by Mr. Chandler to rent the truck for 6 months rather than a new lease. Seconded by Mr. Seamons.

USDA Grant

Motion was made by Henry to approve the application of the USDA grant with a 45% match for Sheriff Department vehicles and EMS medical equipment. Seconded by Mr. Robinson All Voted Yes.

2021/2022 Budget hearings

The following budgets were presented for consideration by the committee for next years budget:

Jail, Sheriff's Department, Road Department, Schools, Trustee, Property Assessor, Register of Deeds, County Clerk, Clerk and Master, Circuit Clerk, Administration of Election, Mayor's office, Soil Conservation, UT Extension, and Health Department.

EMS and Solid waste will be discussed at a later date.

Adjourn

Motion was made by Mr. Seamons to Adjourn and seconded by Mr. Van Winkle.

Kim Davis				
	SICK	VACATION	Compensatory	Holiday
Beginning Balance	421.75	268	207.6	436
Earned Leave	0	0	0	0
Used leave	0	0	12	0
Ending Balance	421.75	268	195.6	436
Total 2018/2019 Earned			- 150	
Total 2018/2019 Used			45.6	
Vacation time rolled to sick		0		

29-Jan

Pay out 45.6 hours to lower to 150 per policy
 Hourly wage: \$14.50
\$661.20

Dylan Kimer					
	SICK	VACATION	Compensatory	Holiday	
Beginning Balance	48	48	169.25	0	0
Earned Leave	0	0	0	0	0
Used leave	0	0	0	0	0
Ending Balance	48	48	169.25	0	0
Total 2018/2019 Earned			-150.00		0
Total 2018/2019 Used			19.25		0

29-Jan

Pay out 19.25 hours to lower to 150 per policy
 hourly wage \$15.00
\$288.75

Patricia Simons					
	SICK	VACATION	Compensatory	Holiday	
Beginning Balance	169	211	207.5		31.25
Earned Leave	0	0	7.875		0
Used leave	0	0	0		0
Ending Balance	169	211	215.375		31.25

29-Jan

-150
65.375

Payout 65.375 hours to lower to 150 per policy.

Hourly wage: \$14.50
947.94

Resolution # _____

To the Van Buren Commission meeting in regular session this 16th day of February 2021:

Whereas, it appears there will be budget overruns in various department expenditures in the General Government operations.

Therefore, be it resolved that the following budget amendments be adopted by the Van Buren County Commission.

Van Buren Co. Executive		General Fund		2/16/2021	
2020-2021 Budget Amendments		Fund 101			
Function	Obj.	Description	Explanation	Debit	Credit
51300	332	Legal Notices	Have spent \$1850 YTD		\$ 1,000.00
54210	187	Overtime	There was not enough to cover just the Holiday policy.		\$ 8,000.00
54210	160	Guards		\$ 8,000.00	
64000	204	Retirement	Corrections		\$ 150.00
	210	Unemployment		\$ 200.00	
	212	Medicare			\$ 50.00
39000		Fund Balance		\$ 1,000.00	
39000		Fund Balance		\$ 9,200.00	
			Total	\$ 9,200.00	\$ 9,200.00

Sponsor: _____
County Commissioner

Date : _____

Approval: _____
County Mayor

Attest: _____
County Clerk

Resolution # _____

To the Van Buren Commission meeting in regular session this 16th day of February 2021:

Whereas, it appears there will be budget overruns in various department expenditures in the General Government operations.

Therefore, be it resolved that the following budget amendments be adopted by the Van Buren County Commission.

Van Buren Co. Executive Courthouse and Jail Maintenance
2020-2021 Budget Amendments Fund 112

Function	Obj.	Description	Explanation	Debit	Credit
51800	149	Laborers Retirement	Custodial was paid out of this line		\$ 11,000.00
	204				\$ 500.00
51800	166	Custodial Personel		\$ 11,500.00	
39000		Fund Balance			
			Total	\$ 11,500.00	\$ 11,500.00

Sponsor: _____
 County Commissioner

Date : _____

Approval: _____
 County Mayor

Attest: _____
 County Clerk

Resolution # _____

To the Van Buren Commission meeting in regular session this 16 th day of February 2021:

Whereas, it appears there will be budget overruns in various department expenditures in the General Government operations.

Therefore, be it resolved that the following budget amendments be adopted by the Van Buren County Commission.

Van Buren Co. Executive		Solid Waste		2/16/2021	
2020-2021 Budget Amendments		Fund 116			
Function	Obj.	Description	Explanation	Debit	Credit
55732	510	Trustee Commission			\$ 1,000.00
39000		Fund Balance		\$ 1,000.00	
			Total	\$ 1,000.00	\$ 1,000.00

Sponsor: _____
County Commissioner

Date: _____

Approval: _____
County Mayor

Attest: _____
County Clerk

Commissioner Henry Seamons brought forward action that needs to be taken by the Full Commission from the February 4, 2021 Meeting. (At this time William Maxwell entered the Meeting through Zoom)

Comp time reduction pay

Finance Director Jessica Grissom presented to the Budget Committee three employees of the Sheriff's Department/Jail that were over the maximum allowable comp time per Policy. (These hours were obtained before the Policy changed) After discussion on this matter, Henry Seamons made a motion, second by Michael Woodlee to pay the total for all three employees in the amount of \$1,897.89.

Upon roll call: David Chandler, Joey Grissom, Terry Hickey, William Maxwell, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Budget Amendments

All Budget Amendments are now presented in Resolution form. There were three Budget Amendments that were presented to the Full Commission for approval. Chairman Joey Grissom asked if there were any questions on this matter, not any were spoken. Henry Seamons made a motion, second by David Chandler to approve these Budget Amendment Resolutions as presented.

Upon roll call: David Chandler, Joey Grissom, Terry Hickey, William Maxwell, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. No changes to any yes vote. Motion passed. **Resolutions as following:**

Resolution # 438

To the Van Buren Commission meeting in regular session this 16th day of February 2021:

Whereas, it appears there will be budget overruns in various department expenditures in the General Government operations.

Therefore, be it resolved that the following budget amendments be adopted by the Van Buren County Commission.

Van Buren Co. Executive		General Fund		2/16/2021	
2020-2021 Budget Amendments		Fund 101			
Function	Obj.	Description	Explanation	Debit	Credit
51300	332	Legal Notices	Have spent \$1850 YTD		\$ 1,000.00
54210	187	Overtime	There was not enough to cover just the Holiday policy.		\$ 8,000.00
54210	160	Guards		\$ 8,000.00	
64000	204	Retirement	Corrections		\$ 150.00
	210	Unemployment		\$ 200.00	
	212	Medicare			\$ 50.00
39000		Fund Balance		\$ 1,000.00	
39000		Fund Balance		\$ 9,200.00	
			Total	\$ 9,200.00	\$ 9,200.00

Sponsor: _____
County Commissioner

Date: 2-23-21

Approval: _____
County Mayor

Attest: Lisa Rigsby
County Clerk



Resolution # 439

To the Van Buren Commission meeting in regular session this 16th day of February 2021:

Whereas, it appears there will be budget overruns in various department expenditures in the General Government operations.

Therefore, be it resolved that the following budget amendments be adopted by the Van Buren County Commission.

Van Buren Co. Executive Courthouse and Jail Maintenance
2020-2021 Budget Amendments Fund 112

Function	Obj.	Description	Explanation	Debit	Credit
51800	149	Laborers	Custodial was paid out of this line		\$ 11,000.00
	204	Retirement			\$ 500.00
51800	166	Custodial Personnel		\$ 11,500.00	
39000		Fund Balance			
			Total	\$ 11,500.00	\$ 11,500.00

Sponsor: _____
County Commissioner

Date: 2.23.21

Approval: _____
County Mayor

Attest: Lisa Riggsby
County Clerk



Resolution # 240

To the Van Buren Commission meeting in regular session this 16 th day of February 2021:

Whereas, it appears there will be budget overruns in various department expenditures in the General Government operations.

Therefore, be it resolved that the following budget amendments be adopted by the Van Buren County Commission.

**Van Buren Co. Executive
2020-2021 Budget Amendments**

**Solid Waste
Fund 116**

2/16/2021

Function	Obj.	Description	Explanation	Debit	Credit
55732	510	Trustee Commission			\$ 1,000.00
39000		Fund Balance		\$ 1,000.00	
			Total	\$ 1,000.00	\$ 1,000.00

Sponsor: _____
County Commissioner

Date: 2.23.21

Approval: _____
County Mayor

Attest: Lisa Riggsby
County Clerk



USDA Grant

Henry Seamons made a motion, second by Mickey Robinson to approve the application of the USDA Grant with a 45% match for the Sheriff's Department vehicles and EMS medical equipment.

Upon roll call: David Chandler, Joey Grissom, Terry Hickey, William Maxwell, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Approval of Quarterly Reports

Henry Seamons made a motion, second by David Chandler to approve the Quarterly Reports.

Upon roll call: David Chandler, Joey Grissom, Terry Hickey, William Maxwell, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Approval of Notary for Mickey Robinson

Bill Mosley made a motion, second by Michael Woodlee to approve the Notary for Mickey Robinson.

Upon roll call: David Chandler, Joey Grissom, Terry Hickey, William Maxwell, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Old Business

None

New Business

None

Adjournment

Mickey Robinson made a motion, second by Bill Mosley to adjourn. Upon roll call: David Chandler, Joey Grissom, Terry Hickey, William Maxwell, Bill Mosley, Mickey Robinson, Henry Seamons, Brian Simmons, Robert Van Winkle and Michael Woodlee voted yes. Motion passed. Meeting adjourned at 6:16 p.m.

Chairman Joey Grissom

County Clerk Lisa Rigsby