

**MINUTES OF THE VAN BUREN COUNTY COMMISSION  
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Special Called Meeting Tuesday, September 6, 2022 at 6:00 p.m. at the Van Buren County Administration Facility & Justice Center. The following action was taken as recorded in Minute Book, "T".

Mayor David Sullivan took the floor for the Full Commission Chairman until a New Commission Chairman was approved.

**Call to Order**

Mayor David Sullivan called the meeting to order.

**Roll Call**

Members present: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee.

Also present: County Attorney Howard Upchurch, Mayor David Sullivan, Jay Williams with Zoom, and several Van Buren County Citizens.

**Motion to dispense the reading of the July 19, 2022 Minutes, Special called as printed.**

No action was taken by the Full Commission. Correction date will be August 9, 2022 for the next County Commission meeting.

**Elect Chairperson**

Mayor Sullivan opened the floor for nominations for the Full Commission Chairperson: Michael Chandler made a motion to nominate Terry Hickey, second by Michael Woodlee. Tabitha Denney made a motion to nominate Cale Crain, second by Terry Hickey. Mayor Sullivan ask for a motion that all nominations cease. Tabitha Denney made a motion, second by Brick Wall that all nominations cease. Mayor Sullivan explained to the Commission that each nominated Commissioner would be voted on one at a time by a roll call vote.

**1<sup>st</sup> Terry Hickey-** Michael Chandler, Cale Crain, Jordan Delong, Terry Hodges, Dusty Madewell, Brick Wall, and Michael Woodlee voted yes. Tabitha Denney, Kenny Smith voted No. Terry Hickey abstained. 7-yes votes, 2-no votes, 1- abstained.

**2<sup>nd</sup> Cale Crain-** Tabitha Denney, Terry Hickey, Terry Hodges, and Kenny Smith voted yes. Michael Chandler, Jordan Delong, Dusty Madewell, Brick Wall, and Michael Woodlee voted no. Cale Crain abstained. 4-yes votes, 5-no votes, 1-abstained. Motion passed, **Terry Hickey is the new Chairman of the Full Commission and he took his seat as the Chairman.**

### **Elect Co-Chairman**

Chairman Terry Hickey opened the floor for nonimations for the new Co-Chairman of the Full Commission: Tabitha Denney made a motion, second by Michael Chandler to nominate Cale Crain. After time aloud, Chairman Terry Hickey ask for a motion that all nominations cease. Tabitha Denney made a motion, second by Michael Woodlee that all nominations cease. Upon roll call: All Commission approved Cale Crain as the Co-Chairman of the Full Commission by voice vote. Motion passed. **Cale Crain is the newly elected Co-Chairman of the Full Commission. County Attorney Howard Upchurch stated that these terms are for 1 year and can be voted on again the following September.**

### **Motion to approve/disapprove: Committee A member as following: Cale Crain, Terry Hodges, Terry Hickey, Tabitha Denney, and Jordan Delong.**

Cale Crain made a motion, second by Michael Woodlee to approve Committee A as presented. (Budget Committee)

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, and Michael Woodlee voted yes. Brick Wall abstained. 9-yes votes. 1-abstained. Motion passed.

### **Motion to approve/disapprove: Committee B members as follows: Dusty Madewell, Michael Chandler, Michael Woodlee, Brick Wall, and Kenny Smith.**

Terry Hickey made a motion, second by Brick Wall to approve Committee B as presented. (Grounds Committee)

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. Motion passed. **County Attorney Howard Upchurch stated that these terms are for 1 year and can be voted on again the following September.**

### **Motion to approve/disapprove: Joey Grissom EMA Director and William Maxwell as Vice EMA Director.**

Tabitha Denney made a motion, second by Cale Crain to approve as presented.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. Motion passed. **Commissioner Tabitha Denney added that the EMA Director and Vice are non-paying positions.**

**Motion to approve/disapprove: Planning Commission Members: Joe Crosby, Dusty Madewell, and Michael Chandler.**

Cale Crain made a motion, second by Terry Hodges to approve the planning members as presented.

Upon roll call: Michael Chandler, Cale Crain, Jordan DeLong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, and Brick Wall voted yes. Michael Woodlee abstained. 9-yes votes, 1-abstained. Motion passed. **The planning Commission & terms listed as following for the record: 4-year terms**

<b>Joe Crosby</b>	<b>11/2024</b>
<b>Diane Hodges</b>	<b>12/2025</b>
<b>Dusty Madewell</b>	<b>08/2026</b>
<b>Dewayne Brock</b>	<b>06/2026</b>
<b>Michael Chandler</b>	<b>12/2025</b>
<b>Sherry Wilson</b>	<b>08/2026</b>

**Christopher Binkley: Roberts Rules of Order**

UT Extension Agent Chris Binkley presented to the Full Commission a slide presentation on Roberts Rules of Order by the request of the County Mayor David Sullivan. **(For information only)**

## PRIVILEGED

- Fix the Time to Which to Adjourn
- Adjourn
- Recess
- Raise a Question of Privilege
- Call for the Orders of the Day

- Postpone Indefinitely
- Amend
- Commit to Refer
- Postpone to a Certain Time (or Definitely)
- Limit or Extend Limits of Debate
- Previous Question
- Lay on the Table

## INCIDENTAL

- Point of Order
- Appeal
- Suspend the Rules
- Division of the Assembly

## QUESTION BEFORE THE ASSEMBLY (UNCLASSIFIED)

- Take from the Table
- Reconsider
- Rescind

## MAIN

## PARLIAMENTARY PROCEDURE CHEAT SHEET

	In order to do this .	May interrupt the speaker?	Requires a second?	Is it debatable?	Is it amendable?	What vote is required?
PRIVILEGED	Fix time to which to adjourn	No	Yes	No	Yes (Time)	Majority
	Adjourn	No	Yes	No	No	Majority
	Recess	No	Yes	No	Yes (Time)	
	Raise a question of privilege	Yes	No	No	No	Chair decides
	Call for the orders of the day	Yes	No	No	No	2/3
SUBSIDIARY	Lay on the table	No	Yes	No	No	Majority
	Previous question	Yes	Yes	No	No	2/3
	Limit or extend limits of debate	No	Yes	No	No	2/3
	Postpone to a certain time (or definitely)	No	Yes	Yes	Yes	Majority
	Commit or Refer	No	Yes	Yes	Yes	Majority
	Amend	No	Yes	Yes	Yes (Twice)	Majority
	Postpone indefinitely	No	Yes	Yes	No	Majority
	Rescind	Yes	Yes	No	Yes	Chair decides
	Appeal	Yes	Yes	Yes	No	Majority
	Division of the assembly	No	No	No	No	Revote
	Rescind	No	Yes	Yes	Yes	Majority <i>with notice</i> <i>2/3 without</i>
MAIN	Main motion	No	Yes	Yes	Yes	Majority

Source: Robert's Rules of Order Newly Revised , 11th Edition, 2011

**Motion to approve/disapprove: Audit Committee Lisa Cope**

Tabitha Denney made a motion, second by Jordan Delong to approve Lisa Cope to the Audit Committee. (Replacing David Sullivan)

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. Motion passed. **Audit Committee & terms as following:**

<b>Barry Austin</b>	<b>8-2024</b>
<b>Darlene Hunter</b>	<b>8-2024</b>
<b>Don Hollingsworth</b>	<b>8-2026</b>
<b>Lisa Cope</b>	<b>8-2026</b>
<b>Cale Crain</b>	<b>8-2026</b>

**Motion to Adjourn**

Cale Crain made a motion, second by Michael Woodlee to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned at 6:46 p.m.

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Chairman Terry Hickey

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County Clerk Lisa Rigsby