

**MINUTES OF THE VAN BUREN COUNTY COMMISSION
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting on Tuesday November 15, 2022 at 6:00 p.m. at the Van Buren County Administration Facility & Justice Center. The following action was taken as recorded in Minute Book, "T".

Call Meeting to Order

Sheriff Michael Brock called the Meeting to Order.

Roll Call

Members present: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee.

Also present: County Attorney Howard Upchurch, County Mayor David Sullivan, County Clerk Lisa Rigsby, and Jay Williams with Zoom and several Citizens from Van Buren County.

Prayer & Pledge

Commissioner Dusty Madewell led us in prayer and we all followed with the Pledge of Allegiance.

Commission Tabitha Denney made a motion, second by Cale Crain to amend the agenda as presented to add line 11 Old Business & 12 being New Business. All approved by voice vote. Motion passed.

Approve/Disapprove of Minutes from October 18, 2022 as printed

Cale Crain made a motion, second by Michael Chandler to approve the Minutes from the October 18, 2022 Meeting.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Committee A Meeting Report/Approve/Disapprove Minutes as printed

Committee A Meeting
November 1, 2022

Roll Call: All members present.

Capital Project Fund 171: Mayor Sullivan presented the Resolution amending the 2022/2023 Van Buren County budget for Capital Projects Fund. The total amount of expenditures for fiscal year 2022/2023 project Fund (171) will be the amount of \$432,376.00.

Budget Amendment approval for Farmer and Morgan: A budget Amendment is needed to change payment methods for Farmer and Morgan and ECE Services. The payment was initially coming from the General Fund. Motion to approve was made by Mr. Hickey and seconded by Mr. Hodges.

Computer Upgrade for Assessor of Property: Per the State new computers are needed in the Property Assessors office to be able to handle the new software update coming February of 2023. The cost of the computers will be \$1,559.00. Motion was made by Mrs. Denney to approve and seconded by Mr. Delong.

Sparta Natural Gas: Mayor Sullivan presented a request to look into changing from LP gas to natural gas. To be able to do this we would have a gas line dug by the County to save cost. For a new unit and gas meter is \$775.00. It cost the County \$3,000.00 per year for the cost of heating. Motion to approve with using Sparta Natural Gas was made by Mr. Hickey and seconded by Mr. Hodges.

Budget Amendment for Circuit Court Clerk: This is to approve the Circuit Court Clerk's office to use money from the Reserve Account to purchase new laptops. Motion to approve by Mrs. Denney and seconded by Mr. Delong.

Rocky River Building: Amendment to pay for the Rocky River Building to be paid from line 116-55731-336 for \$2,000.00. Motion to approve made by Mr. Hickey and second by Mr. Hodges.

Meeting Adjourn: Motion made by Mr. Hickey and seconded by Mr. Hodges.

Committee A Chairman Cale Crain brought forward action that needs to be taken from the Full Commission from the November 1, 2022 Committee Meeting.

Capital Project Fund 171 Adjustment

Mayor David Sullivan presented a Resolution amending the 2022/2023 Van Buren County Budget for Capital projects Fund. The total amount of expenditures for fiscal year 2022/2023 project fund 171 will be in the amount of \$432,376.00. Commissioner Brick Wall questioned why an adjustment had changed, Commissioner Tabitha Denney explained this needed to be done because the New Ambulance would not be ready for this fiscal year. Mayor Sullivan stated this is ARP money and had to be done per Audit for this year. Cale Crain made a motion, second by Jordan Delong.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed. **Resolution as following:**

RESOLUTION NO. 483
RESOLUTION AMENDING THE 2022/2023 VAN BUREN COUNTY BUDGET FOR
CAPITAL PROJECTS FUND

WHEREAS, the total amount of expenditures for fiscal year 22/23 for Capital Projects Fund (171) will be in the amount of \$432,376.00

NOW THEREFORE, BE IT RESOLVED by the Van Buren County Commission that the following budget amendment for Capital Projects Fund (171) is approved:

Chairman Terry Hickey

County Clerk Lisa Rigsby

County Mayor David Sullivan

Budget Amendment approval for Farmer and Morgan

A budget Amendment is needed to change payment methods for Farmer and Morgan and ECE Services. The payment was initially coming from the ARP Fund, but will now come from the General Fund. Mayor Sullivan explained that per audit with this being done any ARP money left over can be seen in the Balance at the end and the money can be tracked. Mayor Sullivan stated, "We are paying everything down that has been appropriated for and then can go further with what's left in time." Cale Crain made a motion, second by Jordan Delong to approve payment method. **Amendment as following:**

Van Buren Co. Executive		General Fund		
2022-2023		Budget Amendments Fund 101		
Function obj.	Description	Explanation	Debit	Credit
51800	321	engineering services	Farmer Morgan	\$11,552.50
39000		fund balance		\$11,552.50

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Computer upgrade for Assessor of Property

Per the State new computers are needed in the Property Assessors office to be able to handle the new software update coming in February of 2023. The cost of the computers will be \$1,559.00. Cale Crain made a motion, second by Dusty Madewell to approve the \$1,559.00 for new computers.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Sparta Natural Gas

Mayor Sullivan presented a request to Committee A to look into changing from LP gas to natural gas. To be able to do this the County would have a gas line dug by the County Highway Department to save cost. For a new unit and gas meter this cost would be \$775.00. It cost the County \$3000.00 per year for heating at the recycling center. As of this year the cost for LP gas per gallon is \$2.39 and Natural gas is \$1.36 per gallon. Road Superintendent Randy Oakes has agreed to have a gas line dug. Cale Crain made a motion, second by Michael Chandler to approve to go forward with this.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Budget Amendment for Circuit Court Clerk

Circuit Court Clerk Levetta Simmons has requested money from the Clerk's Reserve Account to purchase new laptops. Cale Crain made a motion, second by Tabitha Denney to approve for the Circuit Court Clerk to use their own funding to buy new laptops. **Amendment as following:**

Van Buren Co. Executive		General Fund		
2022-2023		Budget Amendments Fund 101		
Function obj.	Description	Explanation	Debit	Credit
34520	General session Reserve	pay laptop	\$5,476.41	
	For data processing			
53100	599	other charges	pay laptop	\$5,476.41

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Rocky River Building

A budget amendment is needed to pay for the Rocky River Building out of line 116-55731-336 for \$2,400.00. Cale Crain made a motion, second by Terry Hodges to approve this budget amendment as presented.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Approve/Disapprove Constable Bonds for Jordan Grissom and Michael Curtis. (Copy was in the last Commission packet)

Jordan Delong made a motion, second by Cale Crain to approve the Constable Bonds for Jordan Grissom and Michael Curtis.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith and Brick Wall voted yes. Michael Woodlee votes no. 9- Yes votes, 1-No vote. No changes to any yes vote. Motion passed.

Approve/Disapprove Andrea Chandler for Notary.

Cale Crain made a motion, second by Jordan Delong to approve the Notary for Andrea Chandler.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed.

Approve/Disapprove Quarterly Reports.

Quarterly Reports are turned in every 3 months by EMS, Clerk & Master, County Mayor's Office, School System (Board of Education), Highway Department and the Sheriff's Office showing the Commission Revenue estimates, appropriated request and Financial Summaries. Through the years some Departments have added things on at the request of the Full Commission. Chairman Terry Hickey ask if there is any discussion on this matter, Commissioner Brick Wall stated, "I don't feel like this gives a complete financial picture of where the money is at." "Some of the Departments it looks like the information they are giving is rather limited and some cases is pretty extensive." "So being ask to approve Quarterly Reports I would like to see a little more information on a couple of these Departments to be able to have a good feel of whether I am comfortable approving them or not." "We need more information before being in a position to approve." Commissioner Tabitha Denney explained, "I would like to ask that during our Committee A & B Meetings, especially Committee A (budget Committee) there are a few questions that I would like added to the Quarterly Reports that would give us a better view of, such as the Ambulance Service and Sheriff's Department, "I feel like there is a few more areas that we need to review as far as those two entities to be able to better prepare their budgets and give them what they need." Commissioner Terry Hodges would like to know how much fuel is being used in Solid Waste. Mayor Sullivan explained he had added more to the Solid Waste report to let the Full Commission know more about the Solid Waste's position. After much

discussion on this matter Cale Crain made a motion, second by Michael Woodlee to approve all Quarterly Reports.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith and Michael Woodlee voted yes. Brick Wall voted no. 9-Yes votes, 1-No vote. No changes to any yes vote. Motion passed.

Review copy of Updated Road List.

Road Supervisor Randy Oakes sent in a new updated copy of the County road list for the review of the Full Commission. **An update Road List in on file in the County Clerk's Office.**

Old Business

Mayor David Sullivan brought forward to the Full Commission that a Citizen in the County has not paid their \$7.00 Solid Waste fee ever since the Resolution was passed. He had discussed this matter with the County Attorney and Mr. Upchurch had sent a Certified and regular letter to this individual requesting the payment. County Attorney Upchurch says it can be collected and will be up to the Commission. Attorney Upchurch would like to return to this matter at the next County Commission Meeting.

New Business (Fair Board)

Cale Crain made a motion, second by Michael Woodlee to approve the 2022/2023 Fair board. All approved by voice vote. Motion passed. **Fair Board members listed as following:**

Lesa Bouldin	Mickey Robinson	Michelle Butcher
Penny Baker	Cheryl McGuire	Jay Williams
Tabitha Robinson	Andrew Dodson	Crystal Crain
Karla Yates	Clint Powers	Holly Baker
Leon DeWeese	Chris Roberts	Cyndi Davis
Rip Van Winkle	Ashely Roberts	Shawn Roberts
Crystal Young	Mitzi Grizzle	
Kendra Farmer	Patty Hodge	

Adjournment

Tabitha Denney made a motion, second by Cale Crain to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned at 6:40 p.m.

Chairman Terry Hickey

County Clerk Lisa Rigsby