

**MINUTES OF THE VAN BUREN COUNTY COMMISSION  
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Special Called Meeting on Tuesday December 6, 2022 at 6:00 p.m. at the Van Buren County Administration Facility & Justice Center. The following action was taken as recorded in Minute Book, "T".

**Call Meeting to Order**

Sheriff Michael Brock called the Meeting to Order.

**Roll Call**

Members present: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall, and Michael Woodlee. Jordan Delong was absent.

Also present: County Mayor David Sullivan, County Clerk Lisa Rigsby, and Jay Williams with Zoom and several Citizens from Van Buren County.

**Commissioner Dusty Madewell led us in prayer and we all followed with the Pledge of Allegiance. County Attorney Howard Upchurch entered the Meeting.**

**Sheriff Departments Grants**

Sheriff Michael Brock took the floor to explain the three Grants to the Full Commission, where the Grants are through, a list of items submitted on each Grant and the dollar amount allocated.

**1<sup>st</sup> Grant ELC (Epidemiology and Laboratory Clinic) Confinement Facilities Funding Grant**

Grant Total is \$479,551.00. This Grant is through the TN Department of Health. There is zero dollars matching for this Grant. It is a spend and to be reimbursed Grant. Grant ends June 30, 2023. The Grant was awarded in May 2022. Counties were informed via email in August 2022.

Sheriff Brock explained to the Commission that this Grant was started under the previous Administration. After talking about the needs for the Sheriff's office, Sheriff Brock was able to work with the Mayor's Office in getting the Title 6 Compliance work done and this was the final process to be able to receive this Grant. This Grant has to be used in Compliance with helping to stop how Covid-19 spreads. Mr. Brock has an idea of what he would like to use this Grant on, such as patrol vehicles, which would require the parole cars to have a split cage confinement in the back that would have air vents if you were carrying two people in the back. Currently the Sheriff's Department is using SOMS software and this needs upgrading to ISOMS software. Also there is with this Grant a thing called mobile physical and this would help the nurse in the Jail where the electronic system is on wheels and can be moved through the Jail rather than bring the inmates out. Sheriff Brock had spoken to the Department of Health concerning the use of this Grant and they insured him that there will be a little flexibility if there is need to amend some items as long as it has criterial for helping reduce the spread of Covid-19. Commissioner Denney had questions about the ex-ray scanner, Sheriff Brock explained this scanner is for contraband and weapons. There are 2 different types to choose from. The 1<sup>st</sup> will be like a closet type, they will move through it while it scans, the 2<sup>nd</sup> one is the person comes in and stand in position and it takes a body image.

Commissioner Kenny Smith had noticed on the items there was a van mentioned and wanted to know what Mr. Brock would use that for. Sheriff Brock stated, "I have been talking to them trying to get that amended," "I think we are better off served if I can get another patrol car, rather than a transport van so we have another patrol car patrolling our streets here." After much discussion on this matter, Tabitha Denney made a motion, second by Kenny Smith to approve this as presented.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall and Michael Woodlee voted yes. No changes to any yes votes. Motion passed. **(Contract & Budget Amendment as following:**

**ELC (Epidemiology and Laboratory Clinic) Confinement Facilities Funding Grant**

Grant Total \$479,551.00

This Grant is through the TN Department of Health

There is zero dollars matching for this Grant

It is a spend and be reimbursed Grant

Grant ends June 30, 2023

Grant. were awarded in May 2022. Counties were informed via email in August 2022

**Enclosed:**



Grant Facesheet

Identification Worksheet

List of items submitted on the Grant and the dollar amount allocated or each item

Van Buren Co. Executive                      General Fund  
 2022-2023                      BUDGET AMENDMENT 1 Fund 101

Function	Obj.	Description	Explanation	Debit	Credit
39000		FUND BALANCE	ELC Grant	\$ 479,551.00	
54110	309	Contracts with Government Agencies			\$ 479,551.00
			Total	\$ 479,551.00	\$ 479,551.00

 <b>GOVERNMENTAL GRANT CONTRACT</b> (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
<b>Begin Date</b>	<b>End Date</b>	<b>Agency Tracking #</b>	<b>Edison ID</b>		
August 1, 2021	June 30, 2023	34349-08323			
<b>Grantee Legal Entity Name</b>				<b>Edison Vendor ID</b>	
VAN BUREN COUNTY				2772	
<b>Subrecipient or Recipient</b>		<b>CFDA # 93.323</b>			
<input checked="" type="checkbox"/> Subrecipient		<b>Grantee's fiscal year end June 30</b>			
<input type="checkbox"/> Recipient					
<b>Service Caption (one line only)</b>					
Detection and mitigation of COVID-19 in Confinement Facilities					
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Grant Contract Amount</b>
2022		\$0.00			\$0.00
2023		\$479,551.00			\$479,551.00
<b>TOTAL:</b>		\$479,551.00			\$479,551.00
DGA 75219					
<b>Grantee Selection Process Summary</b>					
<input checked="" type="checkbox"/> Competitive Selection		All eligible agencies were contacted by agency to apply. Applicants completed a questionnaire that was reviewed by agency staff and approved based on their response.			
<input type="checkbox"/> Non-competitive Selection					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			CPO USE - GG		
					
<b>Speed Chart (optional)</b>		<b>Account Code (optional)</b>			
HL00018583		71301000			

**ATTACHMENT 2****Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Van Buren County
Subrecipient's Unique Entity Identifier (SAM)	H14YPSTJEF76 Cage Code: 4EXG2
Federal Award Identification Number (FAIN)	NU50CK000528
Federal award date	08/05/2021
Subaward Period of Performance Start and End Date	08/01/2020 – 07/31/2024
Subaward Budget Period Start and End Date	08/01/2019 – 07/31/2022
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	93.323 Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
Grant contract's begin date	08/01/2021
Grant contract's end date	06/30/2023
Amount of federal funds obligated by this grant contract	\$479,551.00
Total amount of federal funds obligated to the subrecipient	
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$31,366,278.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	ELC-Detection and mitigation of COVID in Confinement Facilities
Name of federal awarding agency	The Centers for Disease Control and Prevention
Name and contact information for the federal awarding official	Robert Williams GMS <a href="mailto:Qji0@cdc.gov">Qji0@cdc.gov</a> 404-498-4034
Name of pass-through entity	State of Tennessee Department of Health
Name and contact information for the pass-through entity awarding official	Valerie Oliver Director, Fiscal Services <a href="mailto:Valerie.oliver@tn.gov">Valerie.oliver@tn.gov</a> 615-532-7121
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	14% at the time of this contract.

ATTACHMENT 3  
GRANT BUDGET TOTAL  
(BUDGET PAGE 1)

VAN BUREN COUNTY - ELC CONFINEMENT FACILITIES GRANT FOR THE DETECTION AND MITIGATION OF COVID 19				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning August 1, 2022 and ending June 30, 2023.				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1,2	Salaries, Benefits & Taxes	\$0.00	\$0.00	\$0.00
4,15	Professional Fee/ Grant & Award 2	\$0.00	\$0.00	\$0.00
5	Supplies	\$59,500.00	\$0.00	\$59,500.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$420,051.00	\$0.00	\$420,051.00
22	Indirect Cost (14% Direct)	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$479,551.00</b>	<b>\$0.00</b>	<b>\$479,551.00</b>

- <sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).
- <sup>2</sup> Applicable detail follows this page if line-item is funded.





### **TCI Grant, Training Equipment Grant**

Grant Total \$9,930.00. This Grant is through Tennessee Corrections Institute. There is zero dollars matching for this Grant. The money will be deposited in a lump sum. Grant ends April 30, 2023. Grant was awarded in November 2022.

Sheriff Michael Brock explained to the Full Commission that this is a Training Equipment Grant. Sheriff Brock described the state of the old Computers in the Jail and would like to upgrade. He is looking at getting 3 new desktop computers, 2 will be for the booking room and 1 will be for the tower. Also 2 Laptops, 1 will be used for training the other would be used on Court dates, to make it more feasible for the Officers to be able to pull up the information needed while in the Courtroom. Sheriff Brock is also needing Taser cartridges for training. To be certified to carry Tasers you must go through training every year. After much discussion on this matter, Brick Wall made a motion, second by Cale Crain to approve as presented.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall and Michael Woodlee voted yes. No changes to any yes votes. Motion passed. **(Contract & Budget Amendment as following:**

**TCI Grant, Training Equipment Grant**

Grant Total \$9,930.00

This Grant is through Tennessee Corrections Institute

There is zero dollars matching for this Grant

The money will be deposited in a lump sum

Grant ends April 30, 2023

Grant was awarded in November 2022.

**Enclosed:**

Grant Facesheet

Grant Budget

List of items submitted on the Grant and the dollar amount allocated on each item

**Van Buren Co. Executive**                      **General Fund**  
**2022-2023**                      **BUDGET AMENDMENT 1 Fund 101**

Function	Obj.	Description	Explanation	Debit	Credit
39000		FUND BALANCE	TCI Grant	\$ 9,930.00	
54210	309	Contracts with Government Agencies			\$ 9,930.00
			Total	\$ 9,930.00	\$ 9,930.00

 <b>GOVERNMENTAL GRANT CONTRACT</b> (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
<b>Begin Date</b>	<b>End Date</b>	<b>Agency Tracking #</b>	<b>Edison ID</b>		
12/01/2022	04/30/2023	31609-0066			
<b>Grantee Legal Entity Name</b>				<b>Edison Vendor ID</b>	
Van Buren County Government				2772	
<b>Subrecipient or Recipient</b>		<b>Assistance Listing Number N/A</b>			
<input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Recipient		Grantee's fiscal year end 6/30/2023			
<b>Service Caption (one line only)</b>					
FY23 Training Equipment Grant					
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Grant Contract Amount</b>
2023	\$9,930.00				\$9,930.00
<b>TOTAL:</b>	<b>\$9,930.00</b>				<b>\$9,930.00</b>
<b>Grantee Selection Process Summary</b>					
<input checked="" type="checkbox"/> Competitive Selection		A competitive selection process was utilized pursuant to the DGA.			
<input type="checkbox"/> Non-competitive Selection					
<b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				CPO USE - GG	
<b>Speed Chart (optional)</b>		<b>Account Code (optional)</b>			

GRANT BUDGET				
AGENCY NAME: Van Buren County Govt.				
FUND SOURCE: STATE				
SOLICITATION IDENTIFICATION TITLE: FY23 TRAINING EQUIPMENT GRANT				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 12/01/2022 END: 04/30/2023				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes <sup>2</sup>	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee, Grant & Award <sup>2</sup>	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$9,930.00	\$0.00	\$9,930.00
11, 12	Travel, Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost <sup>2</sup>	\$0.00	\$0.00	\$0.00
24	In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$9,930.00</b>	<b>\$0.00</b>	<b>\$9,930.00</b>

**GRANT BUDGET LINE-ITEM DETAIL:**  
AGENCY NAME: Van Buren County Govt.  
FUND SOURCE: STATE  
SOLICITATION IDENTIFICATION TITLE: FY23 TRAINING EQUIPMENT GRANT

SUPPLIES (Includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Word Licenses, Adobe, Cartridges, Chairs	\$3,930.00
Sensitive Minor Equipment: Computers	\$6,000.00
<b>TOTAL</b>	<b>\$9,930.00</b>



ATTACHMENT 3 (continued)  
 GRANT BUDGET LINE-ITEM DETAIL  
 (BUDGET PAGE 2)

SALARIES	Rate	# of Months	Pct	(Longevity, if applicable)	AMOUNT
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)		x	x	+	\$0.00
ROUNDED TOTAL					\$0.00
<b>PROFESSIONAL FEE/ GRANT &amp; AWARD</b>					
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)					AMOUNT
ROUNDED TOTAL					\$0.00
					\$0.00
<b>TRAVEL/ CONFERENCES &amp; MEETINGS</b>					
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)					AMOUNT
ROUNDED TOTAL					\$0.00
					\$0.00
<b>INTEREST</b>					
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)					AMOUNT
ROUNDED TOTAL					\$0.00
					\$0.00
<b>SPECIFIC ASSISTANCE TO INDIVIDUALS</b>					
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)					AMOUNT
ROUNDED TOTAL					\$0.00
					\$0.00
<b>DEPRECIATION</b>					
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)					AMOUNT
ROUNDED TOTAL					\$0.00
					\$0.00
<b>OTHER NON-PERSONNEL</b>					
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)					AMOUNT
ROUNDED TOTAL					\$0.00
					\$0.00
<b>CAPITAL PURCHASE</b>					
2 ROAD VEHICLES @ \$45,000.00					AMOUNT
PRISONER TRANSPORT VAN					\$90,000.00
3 VEHICLE WORKSTATION @ 2500					\$60,000.00
3 LAPTOPS AND MOUNTS @ \$4000					\$7,500.00
2 IN CAR PRINTERS @600					\$12,000.00
3 RADIOS @ 1000					\$1,200.00
MOBILE PHYSICAL					\$3,000.00
2 IN CAR TICKETING SCANNER@ 250					\$2,000.00
ISOMS SOFTWARE					\$500.00
X-RAY SCANNER					\$45,600.00
X-RAY SCANNER INSTALLATION					\$166,251.00
OUTLET INSTALLATION					\$3,500.00
					\$3,500.00



FLOOR CLEANING PACKAGE	\$13,000.00
CRADLE POINTS (ROUTER EQUIP)	\$12,000.00
ROUNDED TOTAL	\$420,051.00

CATEGORY	ITEM	COST	UNITS	TOTAL	EXPLANATION	
Personnel/Benefits/Indirect Travel Equipment	n/a					
	n/a					
	Floor Cleaning Package	13,000	1	\$ 13,000	Allows for rapid sanitation of floors and walkways	
	Road vehicles	\$45,000.00	2	\$ 90,000	New road patrol vehicles will have split confinement areas for prisoner transport, which will allow mitigation for COVID exposure because each side of the confinement area will have its own air vents.	
	Prisoner Transport Van	\$60,000.00	1	\$ 60,000	Partitioned van that allows for increased social distancing while maximizing staff effectiveness. For instance, one officer can pick up many inmates. it will reduce COVID-19 exposure and allow officers to transport more prisoners at once, rather than making lengthy separate trips.	
	Workstation (Inside)	2,500	3	\$ 7,500	To go in vehicles or Jails for a better response to COVID. Reduces sharing of workstations	
	Laptops and mounts	4,000	3	\$ 12,000	One for each vehicle. Creates the ability for officers to complete reports while away from the office.	
	Cradle Points or equal router equipment with installation	4,000	3	\$ 12,000	This will allow the vehicles to have wifi for the printers and computers. Routers for internet access in vehicles will create the ability for officers to complete reports while away from the office.	
	In-Car Printers	\$600.00	2	\$ 1,200	For vehicles. Creates the ability for officers to complete reports while away from the office.	
	Radios	\$1,000.00	3	\$ 3,000	These radios will be mixed use between in-car radio usage and on-person portable radio usage.	
	Mobile Physical	\$2,000.00	1	\$ 2,000	This checks blood pressure, oxygen, and other vitals would enable officers to know when an inmate with COVID needs emergency care and act quickly.	
	In-Car Ticketing Scanner	\$250.00	2	\$ 500	would reduce the amount of paper printed and handled, which would decrease exposure as well.	
	Software--iSoms or similar	\$45,600.00	1	\$ 45,600	This is a cloud system that will allow more fluid alternative work sites	
	Minor Construction	X-Ray Scanner	\$166,250.63	1	\$ 166,251	contactless screening of incoming inmates and searches of current inmates. This equipment would reduce transmission because the it would eliminate the need for officers to check new inmates for drugs, weapons, or other contraband.

					This outlet is intended to be for a sanitation shower inside the jail because there is currently no outlet nearby this shower. Intsalation will allow COVID sanitation shower to run better as currently power is supplied by drop cord.
	Outlet Installation Inside Jail	\$3,500.00	1	\$ 3,500	
<b>Supplies</b>	X-Ray Scanner Installation	\$3,500.00	1	\$ 3,500	Installation of above X-Ray Scanner
	PPE (Masks, gloves, suits)	\$6,500.00	1	\$ 6,500	Additional PPE will increase COVID safety measures, including transmission.
<b>Testing Sites/Programs</b>	Sanitation Supplies (Sanitizer, disinfectant spray, wipes, Clorox 360 or similar cleaning machine, 2 germ cannons, Ultra Violet (UV) Sanitizer)	\$53,000.00	1	\$ 53,000	These supplies will create a more sanitary environment for both inmates and staff. Covid is an airborne pathogen. Right now, VBCSO has no defense against airborne transmission of this pathogen. The UV-C Light disinfects not only touch surfaces, but also disinfects the air.
<b>Miscellaneous Costs</b>	n/a				
	n/a				

GRAND  
TOTAL: \$ 479,551

**CPC Tech Grant**

Combined Public Communications, LLC. Inmate phones and chirp devices. Grant total is \$25,000.00. This is a zero dollar match Grant. Sheriff Brock would like to use this money also for the benefit of the Sheriff's Office and the Jail. This Grant is designed to be in four \$6,250.00 yearly distributions. He stated he would like for all the Correction Officers to have radios in the Jail. Kenny Smith made a motion, second by Michael Woodlee to approve as presented.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall and Michael Woodlee voted yes. No changes to any yes votes. Motion passed. **(Summarized History & Agreement as following:**

**CPC Tech Grant**

Combined Public Communications, LLC

Inmate phones and chirp devices

Grant Total: \$25,000.00

This grant is through Combined Public Communications, LLC

This grant is designed to be in (4) \$6,250.00 yearly distributions

This is a zero dollar matching grant

VBSO will follow current purchasing policy guidelines

Invoices will be paid directly by CPC, this is not a reimbursement grant

### **VBSO & CPC Summarized History**

- 2015 Entered 4 year contractual agreement. VB General Fund to receive 50% Commission.
- 2017 New 4 year contract signed by Sheriff Carter. Same agreements
- 2019 Contract amendment. VBSO began using Chirps for inmate messaging. VBSO to be reimbursed for distribution, charging, and daily upkeep of Chirp Devices at a rate of \$0.02 per message sent.
- 2020 Contract amendment signed by Jail Administrator Jarrod Campbell and CPC. CPC will hold the \$0.02 per Chirp message in a Labor Reimbursement Fund. The fund can be used at VBSO discretion for equipment and technology for VBSO.
- 2022 Contract amendment signed by Sheriff Carter and CPC. Extends for existing contract for additional 4 years. CPC elects to provide VBSO with a Tech Grant for \$25,000 to be distributed over the 4 year time period of the contract.



Combined Public Communications, LLC  
Inmate Telecommunications General Service Agreement  
Addendum D

WHEREAS, this addendum relates to the Inmate Telecommunications General Service Agreement originally entered into by Combined Public Communications, LLC (hereafter "CPC"), and the Van Buren County Sheriff's Office/Jail (hereafter "Customer"), originally signed on August 22<sup>nd</sup>, 2017.

WHEREAS, Customer and Combined Public Communications (CPC), wish to amend the agreement.

NOW THEREFORE, the parties to this Agreement do agree as follows:

**Agreement Term:**

The initial forty-eight (48) month Agreement term with a commencement date of August 22<sup>nd</sup>, 2017, and which was extended another twelve (12) months May 19<sup>th</sup>, 2019, will be extended an additional forty-eight (48) months, making the new contract end date as early as August 22<sup>nd</sup>, 2026.

Unless written notice is delivered to either party at least ninety (90) days prior to the expiration of the initial term or any renewal term of this Agreement, this Agreement shall automatically renew based on the renewal terms described in the Original Agreement.



**Technology Grant / Signing Bonus**

CPC will provide Customer twenty-five thousand dollars (\$25,000.00) in the form of a refundable technology grant or signing bonus (as selected by Customer) to be used at Customer's discretion for budget expenditures and will be allocated as follows:

- Six thousand, two hundred and fifty dollars (\$6,250.00) – to be paid on August 22, 2022; and
- Six thousand, two hundred and fifty dollars (\$6,250.00) – to be paid on August 22, 2023; and
- Six thousand, two hundred and fifty dollars (\$6,250.00) – to be paid on August 22, 2024; and
- Six thousand, two hundred and fifty dollars (\$6,250.00) – to be paid on August 22, 2025.

The amount of the technology grant/signing bonus is based on: (a) the Customer's current average daily population (ADP) count of fifty-two (52); (b) this Agreement being in effect for the full initial term; and (c) the Inmate Messaging System being fully implemented and installed for the length of the agreement. The technology grant/signing bonus will vest over the initial term in an amount equal to \$520.83 per month, commencing on the Commencement Date. In the event this Agreement is terminated prior to the expiration of the initial term, the remaining non-vested balance of the technology grant/signing bonus will be refunded to CPC within forty-five (45) days of termination notification. Further, in the event the ADP decreases fifteen percent (15%) or more over a three (3) month period, CPC reserves the right to renegotiate the amount of the technology grant upon thirty (30) days advance written notice to Customer.

This Addendum entered into the month of August, day of 22nd and year of 2022.

Customer	CPC
	
Signature	Signature

<u>Sheriff Eddie D Carter</u>	<u>Andrew Underwood RSM</u>
Print Title and Name	Print Title and Name

Approve/Disapprove Bid for Volunteer Fire Departments (Insurance)  
Bid as following:

Date: November 22, 2022

To: Van Buren County  
121 Taft Drive  
Spencer, TN 38585  
Attn: Heather Woodlee

**Insurance Bid for  
Van Buren County Fire Department**

This is a sealed Proposal for the insurance bid for Van Buren  
County Fire Department.

Proposal presented by: Brian Frost  
VFIS/The Steve Frost Agency  
PO Box 2499  
313 E. Main St. Suite 3  
Hendersonville, TN 37077  
800-332-8347  
615-824-6541  
615-822-3677 – fax  
bfrostvfis@aol.com





**VFIS Premium Summary Page:**

<b>Accident &amp; Sickness</b>	<b>\$ 4,126.00</b>
<b>General Liability</b>	<b>\$ 667.00</b>
<b>Management Liability</b>	<b>\$ 365.00</b>
<b>Property</b>	<b>\$ 9,839.00</b>
<b>Portable Equipment</b>	<b>\$ 3,483.00</b>
<b>Crime</b>	<b>\$ 657.00</b>
<b>Automobile</b>	<b>\$25,985.00</b>

**Total Annual Premium: \$45,122.00**

**Covered Departments:**

**Van Buren County VFD  
Van Buren County EMA  
Cedar Grove VFD  
Fall Creek Falls VFD  
Piney VFD  
Rocky River VFD  
Spencer VFD**



Mayor David Sullivan took bids for the Fire Department Insurance and only one bid was received. VFIS (The Steve Frost Agency) is the previous Van Buren County Fire Department Insurance carrier and also the cost went down \$5,000.00. Cale Crain made a motion, second by Kenny Smith to approve as present.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Brick Wall and Michael Woodlee voted yes. No changes to any yes votes. Motion passed.

**Adjournment**

Tabitha Denney made a motion, second by Michael Woodlee to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned at 6:37p.m.

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Chairman Terry Hickey

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County Clerk Lisa Rigsby

