

**MINUTES OF THE VAN BUREN COUNTY COMMISSION  
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting on February 29, 2024 at 6:00 p.m. at the Van Buren County Administrative Facility & Justice Center. The following action was taken as recorded in Minute Book, "T".

**Call to Order**

Sheriff Michael Brock called the Meeting to Order.

**Roll Call**

Members present: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, and Michael Woodlee. Brick Wall was absent.

Also present: County Attorney Howard Upchurch, County Mayor David Sullivan, County Clerk Lisa Rigsby, and Jay Williams with zoom and Several Citizens of Van Buren County.

**Prayer**

Dusty Madewell led us in prayer.

**Pledge**

Chairman Terry Hickey led us in the Pledge of Allegiance.

**Approve/Disapprove: Minutes from the Meeting on December 19, 2023 as printed.**

Tabitha Denney made a motion, second by Michael Woodlee to approve the Minutes from the December 19, 2023 Meeting. All agreed by voice vote. Motion passed.

**Committee A Report**

**Committee A Meeting**

**February 5, 2024**

Roll Call: All members present

**Solid Waste Removal Fee:** Request to remove the Solid Waste fee from bill from Jill Bouldin's barn location. Motion was made to remove the fee by T. Denney and 2<sup>nd</sup> by J. Delong. All members in favor.

**Budget Amendment for Election Commission Grant:** This is a 100% Grant reimbursement for new voting machines. Requesting to move \$96,035.00 from fund 101-39000 to 101-51500-731. Motion was made to approve by Hickey and 2<sup>nd</sup> by Hodges. All members are in favor.

**Budget Amendment for TBI overtime reimbursement:** The TBI overtime reimbursement is to be moved from fund 101-44170 to 101-54110-187 in the amount of \$189.00. Motion to approve was made by Hickey and 2<sup>nd</sup> by Delong. All members are in favor.

**Budget Amendment for Salary Supplement:** Sheriff's office is requesting to move \$800.00 from fund 101-54110-196 to 101-54110-140. Motion to approve by Denney and 2<sup>nd</sup> by Hodges. All members are in favor.

**Bid Quotes on Self Contained Compactors:** We received two bids for containers. The first bid from Waste Equipment of \$23,530.24 and the second bid from Municipal Equipment of \$38,138.20. Motion to take the Waste Equip bid by Hickey and 2<sup>nd</sup> by Denney. All members are in favor.

**Employee Health Insurance:** The County will continue to pay \$322.05 a month for the employee Health insurance.

**Volunteer Fire Department Fuel:** The Fire Department has used all of the fuel budgeted for them. Motion was made to move \$2,500.00 from fund 101-39000 to

**Old Business:** It was brought to Committee A from Committee B to purchase fuel tanks for the County. Upon further review Committee A believes that taking a contact over purchase is the best options for the County. Motion was made by Denney to go forward with the 5yrs. Lease contract for the fuel tanks, this was 2<sup>nd</sup> by Hodges. All members are in favor.

**New Business:** Sherriff Brock is requesting to move money from 101-39000 to 101-54210-160 \$7,808.

**Meeting Adjourn:** Motion made by Terry Hickey and seconded by Tabitha Denney. All members in favor.

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**Committee A Chairman Cale Crain brought forward action that needs to be taken from the Full Commission from the Committee B Meeting on February 5, 2024.**

**Solid Waste Removal Fee**

Jill Bouldin sent in a request to Committee A to remove the Solid Waste Fee from the Barn which she owns. Cale Crain made a motion, second by Michael Woodlee to remove the Solid Waste fee from the Barn. All agreed by voice vote. Motion passed.

**Budget Amendment for Election Commission Grant**

Election Commissioner Wayne Simons is requesting a budget amendment for the new voting machines. A Grant was received in the amount of \$96,035.00, this is a 100% Grant. Cale Crain made a motion, second by Terry Hodges to approve to move \$96,035.00 from Fund 101-39000 to 101-51500-731.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Michael Woodlee voted yes. Motion passed. **Budget Amended as following:**

go to fall Comm.

Van Buren Co. Executive                      General Fund  
2023-2024                      BUDGET AMENDMENT                      FUND 101

Function	Obj.	Description	Explanation	Debit	Credit
39000		fund balance.		\$ 96,035.00	
51500	731	voting machines.	exp. For voting mach.		\$ 96,035.00
Total				\$ 96,035.00	\$ 96,035.00

**Budget Amendment for TBI overtime reimbursement**

The Sheriff's Department is requesting a budget amendment for overtime from the TBI. Cale Crain made a motion, second by Tabitha Denney to approve the budget amendment and move from fund 101-44170 to 101-54110-187 in the amount of \$189.00.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Michael Woodlee voted yes. Motion passed. **Budget Amended as following:**

**Budget Amendment for Salary Supplement**

The Sheriff's Department is requesting a budget amendment in the amount of \$800.00. Cale Crain made a motion, second by Tabitha Denney to approve the budget amendment to move \$800.00 from fund 101-54110-196 to 54110-140.

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**Van Buren Co. Executive General Fund**  
**2023-2024 BUDGET AMENDMENT 1 Fund 101**

Function	Obj.	Description	Explanation	Debit	Credit
44170		Misc Refunds		\$ 189.00	
54110	187	Overtime			\$ 189.00
		TBI OT Reimbursement			
			Total	\$ 189.00	\$ 189.00

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Michael Woodlee voted yes. Motion passed. **Budget Amended as following:**

**Bid Quotes on Self Contained Compactors (Waste Equip)**

*Go to Full Comm.*

**Van Buren Co. Executive                      General Fund**  
**2023-2024                      BUDGET AMENDMENT 1 Fund 101**

Function	Obj.	Description	Explanation	Debit	Credit
54110	196	In-Service Training		\$ 800.00	
54110	140	Salary Supplements			\$ 800.00
			Total	\$ 800.00	\$ 800.00

The County received two bids for container compactors. The first bid from Waste Equip was \$23,530.24 and the second was from Municipal Equipment of \$38,138.20. The County has a contract with the State and the self-contained compactor will be placed at Fall Creek Falls Lodge. Cale Crain made a motion, second by Tabitha Denney to approve the Bid with Waste Equip.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Michael Woodlee voted yes. Motion passed. **Bid & terms as following:**



5712 Lower 3rd Street, Alexandria, LA, 71302  
WQ-10298830

**Sell To:**

Contact Name Melinda Starkey  
Bill To Name Van Buren County  
Bill To P.O. Box 217  
Spencer, TN 38585-0217  
USA  
Email melinda.starkey@outlook.com  
Phone 931-946-2314

Ship To Name Van Buren County  
Ship To 121 Taft Drive  
Spencer, TN 38585  
USA

**Quote Information**

Salesperson Steve Swanson  
Salesperson Email [sswanson@wastequip.com](mailto:sswanson@wastequip.com)  
Created Date 2/6/2024  
Expiration Date 3/7/2024  
Quote Number WQ-10298830  
Please Reference Quote Number on all Purchase Orders

Product	Product Description	Selected Option	Quantity	Sales Price	Total Price
Compaction - 265IP-30	Self-Contained Model includes a Key Start-Auto-Jog, 10HP Tri-volt T.E.F.C. motor, UL/CUL Listed, Remote power unit with 6' hydraulic hoses, Weather Cover, NEMA 4 Rated Control Panel, Controls in panel face, Full Gasketed Door, A.N.S.I Z.245.2 Compliant and WASTEC rated	Voltage: TBD-3PH	1.00	\$17,045.14	\$17,045.14
Compaction - CO102	80% full - Advance warning light		1.00	\$338.20	\$338.20
Compaction - CO112	Hold To Run Button		1.00	\$117.83	\$117.83
Compaction - CO116	Pressure gauge - color coded and numeric - on power unit		1.00	\$158.02	\$158.02
Compaction - CO201-10S-265IP-265XP	Container Options Guide rails - 10' standard - with stops		1.00	\$511.84	\$511.84
Compaction - VAF-SC-1	Guardian Control System		1.00	\$0.00	\$0.00
Compaction - VAF-SC-2	(AMS) Automatic Maintenance Scheduler		1.00	\$0.00	\$0.00
Compaction - VAF-SC-3	100% Full Light		1.00	\$0.00	\$0.00
Compaction - VAF-SC-4	Multicycle Timer - factory set for 2 cycles		1.00	\$0.00	\$0.00
Compaction - VAF-SC-5	Low Temperature Oil		1.00	\$0.00	\$0.00
Compaction - VAF-SC-6	Warranty: 5 Years Structural, 2 Years Parts and 1 Year Labor		1.00	\$0.00	\$0.00
Surcharge			1.00	\$3,634.21	\$3,634.21

Payment Terms Net 30 Days if credit has been established  
Shipping Terms FOB Origin  
Subtotal \$21,805.24  
Shipping \$1,725.00  
Tax \$0.00



**Employee Health Insurance**

No action taken by the Full Commission. The County will continue to pay \$322.05 a month per Employee's Health Insurance.



5712 Lower 3rd Street, Alexandria, LA, 71302  
WQ-10298830

Grand Total      \$23,530.24

**Additional Information**

**Additional Terms**      Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

**Additional Information**      Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

**Signatures**

Accepted By: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

**Please Reference Quote Number on all Purchase Orders**

The Fire Department has used all the fuel budgeted for them. Cale Crain made a motion, second by Michael Chandler to approve to move \$2,500.00 from Fund 101-39000 to 54310-412 for fuel.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Michael Woodlee voted yes. Motion passed. **Budget Amended as following:**

Van Buren Co. Executive 2023-2024		General Fund FUND 101			
		BUDGET AMENDMENT			
Function	Obj.	Description	Explanation	Debit	Credit
39000		fund balance	fuel for fire dept.	\$ 2,500.00	
54310	412	diesel	fuel for fire dept.		\$ 2,500.00
			Total	\$ 2,500.00	\$ 2,500.00

**Purchase of Fuel Tanks**

Committee A is in favor of taking a contract over purchasing the Fuel tanks and believes this discussion would be the best option for the County. After much discussion on this matter, Cale Crain made a motion, second by Terry Hodges to approve to go forward with the 5-yr lease contract for the fuel tanks.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Michael Woodlee voted yes. Kenny Smith voted No. 8-Yes votes, 1-No vote. Motion passed.

**Budget Amendment for the Sheriff's Department Payroll**

Sheriff Brock is requesting a budget amendment for payroll. Cale Crain made a motion, second by Tabitha Denney to approve to move money from 101-39000 to 101-54210-160 in the amount of \$7,808.00.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Michael Woodlee voted yes. No changes to any yes vote. Motion passed. **Budget amendment as following:**

**Approval of the Quarterly Reports**

**Van Buren Co. Executive                      General Fund**  
**2023-2024                      BUDGET AMENDMENT 1 Fund 101**

Function	Obj.	Description	Explanation	Debit	Credit
54210	160	Guards			\$ 7,808.00
39000		Fund Balance		\$ 7,808.00	
			Total	\$ 7,808.00	\$ 7,808.00

Michael Woodlee made a motion, second by Kenny Smith to approve all Quarterly Reports. All agreed by voice vote. Motion Passed.

**Approval of Notary for Paula Christine Howard**

Michael Woodlee made a motion, second by Jordan Delong to approve the Notary for Paula Christine Howard. All approved by voice vote. Motion passed.

**Approval of Beer Board Member Renewals for Stephen Walling and David Chandler**

Tabitha Denney made a motion, second by Michael Woodlee to approve the renewals for Stephen Walling and David Chandler for the Beer Board. All agreed by voice vote. Motion passed.

Beer Board Members and Terms

**Any Comments from the Public**

None

**Old Business**

None

**New Business**

**Acceptance of Resignation of 3<sup>rd</sup> District Commissioner Brick Wall**

Michael Woodlee made a motion, second by Kenny Smith to accept Brick Wall's resignation from 3rd District Commissioner. All approve by voice vote. Motion passed.

**Committee B Chairman (Grounds) Dusty Madewell went over Committee B Meeting with the Full Commission.**

# Committee B Meeting

January 9, 2024

**Roll Call:**

All members were in attendance except Michael Woodlee

**Approve/Disapprove Work on Daycare/Old Masonic Building:**

Jared Copeland, VBC Superintendent, came to the committee asking if the school could have some time to look into opening a daycare in this building. A motion was made by Brick Wall to allow the school to gather some information and come back with their decision. It was seconded by Kenny Smith.

**Piney Convenience Center Site:**

Mayor Sullivan was waiting on TDEC to give him their approval on the site. No action was needed at this time.

**Approve/Disapprove Fuel Tanks:**

A vote was made to approve the fuel tanks for a 5 year lease. Michael Chandler-Yes, Brick Wall-Yes, Kenny Smith-No, Dusty Madewell-No. Another vote was made to buy the fuel tanks and to not do the lease. Michael Chandler-Yes, Kenny Smith-Yes, Brick Wall-Yes. A motion was made by Kenny Smith and seconded by Michael Chandler to rebid the fuel tanks to purchase them instead of leasing. All members were in favor.

**Meeting Adjourned:**

A motion to adjourn was made by Brick Wall and seconded by Kenny Smith. All members were in favor.

**Approval of Committee B Report by the Full Commission**

Michael Chandler made a motion, second by Cale Crain to approve Committee B Report. All approved by voice vote. Motion passed.

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**Approval of Additional School Board Amendments**

Director of Schools Jared Copeland was present at the Full Commission Meeting requesting Budget Amendments for the School System. Budget Amendments include General Fund 141 and Cafeteria Fund 143. Amend revenue line 143-47114 to add revenue from the NSLP-Supply Chain Assistance Grant in the amount of \$22,305.01. This was a State Department of Education reimbursement Grant. This should be a lump sum deposit from TDOE within the next few weeks. Tabitha Denney made a motion, second by Cale Crain to approve the budget amendments as presented.

Upon roll call: Michael Chandler, Cale Crain, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed. **Budget Amendments as following:**

BUDGET AMENDMENT

GENERAL FUND  
FUND 141

\* Board of Education Approved  
12/20/2023

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
46610		Career Ladder	Add to Budget	14,000	
46510		TISA	Moved from BEP Revenue Code	7,100,000	
46511		BEP	Moved to TISA Revenue Code		7,100,000
46790		ISM	New Grant Vocational	700,000	
46640		Vocational Equipment	Replaced with ISM Grant		500,000
46290		Public Safety Grant	Add to Budget	30,500	
46980		HRP Grant Health Dept.	New Grant	100,000	
72710	729	ISM	Transportation		124,730
71100	207	ISM	Medical Insurance		17,000
71300	189	ISM	Other Salaries & Wages		10,000
71300	195	ISM	Certified Substitute		50
71300	471	ISM	Software		9,000
76100	707	ISM	Building Improvements		39,220
71100	117	Career Ladder	Add to Budget as Expenditures		9,000
71300	117	Career Ladder	Add to Budget as Expenditures		1,000
72110	117	Career Ladder	Add to Budget as Expenditures		1,000
72210	117	Career Ladder	Add to Budget as Expenditures		2,000
73300	117	Career Ladder	Add to Budget as Expenditures		1,000
72620	701	Public Safety Grant	Administration Equipment Expenditure		30,500
72120	131	HRP Grant Health Dept.	Medical Personnel Expenditures		45,000
72120	413	HRP Grant Health Dept.	Drugs and Medical Supplies Expenditures		10,000
72120	701	HRP Grant Health Dept.	Administration Equipment Expenditure		45,000
<b>TOTAL</b>				<b>7,944,500</b>	<b>7,944,500</b>

**Van Buren County Annual Mountain Homecoming Committee requesting permission to hold the event on July 13, 2024.**

VBC Mountain Homecoming Committee members Christy Troglen and Charsie Evans were present at the Commission Meeting requesting permission to hold the Homecoming event on July 13, 2024. Michael Woodlee made a motion, second by Tabitha Denney to approve this. All agreed by voice vote. 0-opposed. Motion passed.

**Approval of Don Norris to purchase the old washers/dryers from the Spencer Convenience Center for \$25.00 each.**

Don Norris sent a written request to the Full Commission for approval to be able to purchase the old washers and dryers located at the Spencer Convenience Center for \$25.00 each. Mr. Norris is the Sole Proprietor of Don's Appliance Repair located in Van Buren County. After much discussion on this matter, Michael Woodlee made a motion, second by Kenny Smith to approve Don Norris to purchase old washers/dryers at the Spencer Convenience Center for \$25.00 each.

Upon roll call: Michael Chandler, Cale Crain, Jordan DeLong, Terry Hickey, Kenny Smith, and Michael Woodlee voted yes. Tabitha Denney, Terry Hodges, and Dusty Madewell voted no. 6-Yes votes, 3-No votes. Motion passed. **Letter as following:**



NEW BUSINESS

Don's Appliance Repair  
Don Norris  
931-316-1368



Mayor David Sullivan  
121 Taft Drive  
Spencer, TN 38585

Dear Mayor Sullivan,

My name is Don Norris. I am the sole proprietor of Don's Appliance Repair located and operated in Spencer, Tennessee. Part of my business is to repair appliances at an affordable rate, so folks do not have to purchase expensive replacements. In order to be able to provide this service, I must look for older machines to harvest for parts to repair those appliances in a cost-effective manner. This service provides our community with an alternative to purchasing a new machine which is costly and does not do as good of job as older machines.

I am submitting a proposal to you that I believe will be mutually beneficial and help the community at the same time.

My proposal is to create an account with the <sup>DPS</sup> ~~City~~ <sup>WAV BUREAU CO.</sup> Recycling Center which allows me to purchase old washers, dryers, and stoves for \$25.00 per machine. At this rate, the city will make more per machine than the metal scrap rate.

This proposal includes the following:

- Don's Appliance Repair to purchase washers, dryers, and stoves only at \$25 each;
- These machines would be utilized for the sole purpose of harvesting parts;
- Pick up said appliances within 24 hours of notification from ~~City~~ <sup>WAV BUREAU CO.</sup> Recycling Center;
- Create a list including contact information to be left at the facility of items picked up to verify amount paid to Don's Appliance Repair similar to a scale item;
- Create and maintain a <sup>list</sup> separate list to track and record all items picked up in case further information is required for verification at a later date.

In closing, let me reiterate that this proposal would allow me to continue to help the folks in our community to be able to afford some of life's other necessities by keeping their appliance repair bill at a minimal amount.

Your consideration of this proposal is greatly appreciated.

Sincerely,

Don Norris,  
Don's Appliance Repair,  
931-316-1368

#### Discuss Company Store Road off Rocky River Road

Jerry & Leatha Chambers were present at the Commission Meeting wanting to address the Full Commission about the problems they are having on Company Store Road. Mr. Chambers was requesting permission from the Commission to make this a private road. Mr. Chambers stated

that the County Road is at 633 feet. County Attorney Howard Upchurch explained to the Commission that the only way a Road can be changed is you would have to give notice to all the land owners so they would be able to appear at the County Commission Meeting and would have the right to object to it or if all land owners end up signing an agreement and present it to the Commission then it could be closed. A County Road cannot be gated. Mr. Chambers questioned, "If he sets a gate at 633 feet and someone cuts the lock then can he call the Sheriff and have them arrested for trespassing?" Attorney Upchurch stated, "On a private road the County Commission has no jurisdiction or no authority on a Private Road, I would instruct them not to give any opinion on that, that's beyond their jurisdiction, with all due respect." After much discussion on this matter, Chairman Terry Hickey is sending this matter back to Committee B to review.

**Agreement between Tennessee Department of Health and Van Buren County**

Tabitha Denney made a motion, second by Michael Chandler to approve this agreement. All agreed by voice vote. Motion passed. **Agreement as following:**

2. To use revenues generated from the provision of health services toward the support of the County Health Department
3. To pay the STATE biannually one half of the total county funds appropriated for the purposes of this contract as identified in Item 1 (b) above. Payments are to be received by the STATE no later than the last day of January for the first payment, and no later than the last day of April for the second payment ( Jan. 31, and Apr.30 respectively).
4. To report all local expenditures to the STATE quarterly.
5. To submit to the STATE a duly signed and executed county agreement.

**B. THE STATE AGREES:**

1. To provide a total of \$216,890.00 in support of the Van Buren County Health Department.
2. Upon written request, to provide a reporting of all expenditures and revenues.

**C. BOTH PARTIES AGREE:**

1. It is further agreed that the funds shall be used to pay salary, longevity, fringe benefits, travel, meals and/or lodging and other necessary expenses. The salary and travel, meals and/or lodging payments shall be paid in accordance with State regulations, policies and procedures, and subject to funding availability.
2. The term of this agreement will begin July 1, 2023, and shall extend through June 30, 2024.
3. This agreement may be amended in accordance with procedures established by the Commissioner of the Tennessee Department of Health. All amendments must be reduced to writing.

Van Buren County 10 Year Plan for Solid Waste

Approved:

\_\_\_\_\_  
County Health Director

\_\_\_\_\_  
Regional Public Health Director

\_\_\_\_\_  
Fiscal Officer of Local  
Appropriating Authority

\_\_\_\_\_  
Assistant Commissioner, Community  
Health Services

\_\_\_\_\_  
Commissioner, Department of Health

Tabitha Denney made a motion, second by Cale Crain to approve the 10 Year Plan for Solid Waste. The purpose of this plan is to keep up with anticipated growth, waste needs and needed facilities for waste management. All agreed by voice vote. Motion passed. **10 Year Plan Update is as following:**

### **Resolution for Hotel Motel Tax**



**Van Buren County, Tennessee**

**10 Year Plan Update**

**February 29, 2024**

Anticipated growth trends for the next ten-year period. Van Buren expects a large influx of residents into the county in the next few years. Thousands of acres have been sold to two different groups who plan to build housing in the community for thousands of people. This will require additional waste management services for new residents.

Anticipated waste capacity needs. Van Buren County will need to install two new convenience centers to service incoming groups of residents in the next decade.

Planned capacity assurance, including descriptions of planned or needed facilities. Van Buren County would like to expand their Recycling Center so they can manage recyclable materials collected in the county. They need a pole barn to store recyclables. They also need to update existing facilities with ageing equipment. They have one green box site they would like to update when they can get the funding to do so.

Signed:

David Sullivan, Mayor

Mayor David Sullivan explained to the Full Commission the need for this Resolution is the tax is to be used for the School and Debt Services only and cannot be put into the General Fund. There is a new law that hasn't passed yet and if it does if this Resolution isn't passed the tax can only be used for Tourism. Tabitha Denney made a motion, second by Terry Hodges to approve this Resolution. All approved by voice vote. Motion passed. **Resolution as following:**

**RESOLUTION No. 490**  
**FEBRUARY 29, 2024**  
**BOARD OF COUNTY COMMISSIONERS**  
**VAN BUREN COUNTY, TENNESSEE**

**RESOLUTION REAFFIRMING AND DIRECTING**  
**USE OF HOTEL/MOTEL TAXES SOLELY FOR**  
**PURPOSES SET FORTH IN 1984 PRIVATE ACT**

**WHEREAS**, by Private Act enacted by the Tennessee General Assembly in 1984 and subsequently ratified by the Van Buren County Legislative Body, a tax known generally as "The Hotel/Motel Tax of 1984" was established in Van Buren County, Tennessee, wherein the revenues from this tax were to be dedicated to the service of debt and paid in the school debt service fund and the County debt service fund; and

**WHEREAS**, the Board of County Commissioners for Van Buren County, Tennessee hereby desires to reaffirm the provisions of the Act and direct that the revenues from said taxes be applied solely as directed in "The Hotel/Motel Act of 1984", as amended.

**NOWHEREFORE, BE IT RESOLVED** that the provisions of "The Hotel/Motel Tax of 1984", as amended, shall be and are hereby ratified and confirmed, and all revenues derived from this tax are directed to be applied solely to the service of debt and paid into the school debt service fund and the County debt service fund of Van Buren County, Tennessee.

Adopted and passed by the Board of County Commissioners for Van Buren County, Tennessee, at a regular meeting of the Board of County Commissioners on this, the 29<sup>th</sup> day of February, 2024.



  
\_\_\_\_\_  
DAVID SULLIVAN, County Mayor

  
\_\_\_\_\_  
LISA RIGSBY, County Court Clerk

Trustee Beth Simmons was present at the Meeting to present to the Full Commission a Resolution so the Trustee's Office can start collecting property tax by July 10<sup>th</sup> providing the State of Tennessee Comptroller's Office has approved the County's budget, Tax Levy Rate, and the taxes are loaded into the Trustee's billing software. Michael Woodlee made a motion, second by Terry Hodges to approve this Resolution. All agreed by voice vote. Motion passed. **Resolution as following:**

**VAN BUREN COUNTY  
EARLY PAYMENT RESOLUTION**

RESOLUTION 491

FEBRUARY 29, 2024

RESOLUTION TO ESTABLISH A PROGRAM TO PROVIDE FOR EARLY PAYMENT OF  
PROPERTY TAXES.

**WHEREAS**, the Van Buren County Board of Commissioners wish to provide approval for the Trustee's Office to accept early payment of property taxes beginning July 10<sup>th</sup> or thereafter provided the State of Tennessee, Comptroller's Office has approved Van Buren County's budget, Tax Levy Rate, and taxes are load into the Trustee's billing software.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of Van Buren County, Tennessee have not approved any discounts to be given for early payment at this time. This resolution may be deemed null and void or amended at the discretion of the Board of Commissioners at anytime in the future by public vote during a scheduled Commissions Meeting.

This resolution shall be effective upon passage and approval by the Van Buren County Commissioners.

*TCA Code 67-1-702*

David R. Sullivan, County Mayor

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Lisa Rigsby, County Clerk

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### **Van Buren County Family Resource Center**

Jill Bouldin from The Family Resource Center was present at the Meeting to update the Full Commission on the progress at the Center. The Family Resource Center has partnered with the Spencer Chamber of Commerce. Ms. Bouldin explained that the School System already had something like the Center in place at the School but was on a smaller scale. The Resource Center has Clothes, shoes, personal hygiene items, cleaning products, food, and prom and graduation attire. Also showers can be taken by students and there are washer machines and dryers their clothes can be wash. Ms. Bouldin gave several scenarios of families in our community that do not have homes and several have been placed at the Way Inn in VBC. She has also started a night to where they can cook and eat together and the kids can play basketball in the gymnasium. A need right now is Housing for these family. Van Buren County only has Greenbriar and the projects located on Billingsley Street. The Housing Board is made up of all White County residents. They are 750 students in the VBC School System and 154 students qualify by the resource standards to be homeless. Ms. Bouldin attended the Meeting tonight just to make the Board of Commission aware of the housing situation to see if the County can come together to figure out some solutions on this matter.

### **Budget Amendment for the Forestry Agreement**

In the 2023/2024 Fiscal Year budget not any funds were put into this line item. A budget Amendment is needed in the amount of \$1,000.00. Jordan Delong made a motion, second by Michael Woodlee to approve this budget amendment as presented.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed. **Budget Amendment as following:**



**Van Buren Co. Executive**

**General Fund**

**2023-2024**

**BUDGET AMENDMENT**

**FUND 101**

Function	Obj.	Description	Explanation	Debit	Credit
39000		fund balance		\$ 1,000.00	
54310	316	CONTRIBUTION	FORESTRY AGREEMENT		\$ 1,000.00
			<b>Total</b>	\$ 1,000.00	\$ 1,000.00

**Budget Amendment for General Sessions**

The Circuit Court Clerk Levetta Simmons sent a request for a budget amendment in the amount of \$925.00 to be taken out of her reserve account (earmark money account) for BIS Contract. Tabitha Denney made a motion, second by Michael Woodlee to approve budget amendment as present.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed. **Budget Amendment as following:**

**Election of a 3<sup>rd</sup> District Commission**

Commissioner Brick Wall resigned as the 3<sup>rd</sup> District Commission. He's resignation was accepted by the Full Commission and a stand in Commissioner needs to be appointed to replace him until

**Van Buren Co. Executive                      General Fund  
2023-2024                      BUDGET AMENDMENT                      FUND 101**

Function	Obj.	Description	Explanation	Debit	Credit
34520		GENERAL SESSIONS	RESERVE ACCOUNT	\$ 925.00	
53100	317	DATA PROCESSING	BIS CONTRACT		\$ 925.00
<b>Total</b>				<b>\$ 925.00</b>	<b>\$ 925.00</b>

the August 2024 Election. Chairman Terry Hickey opened the floor for nominations; Terry Hodges nominated Tommy Frady, Michael Woodlee nominated Rip Van Winkle. The Commissioners requested both people to come before the Commission for questions. After that Chairman Terry Hickey called for voice vote roll call:

**Tommy Frady**

Michael Chandler, Cale Crain, Jordan Delong, Terry Hickey, Terry Hodges, and Kenny Smith voted yes. Tabitha Denney, Dusty Madewell and Michael Woodlee voted no. 6-Yes votes, 3-No votes.

**Rip Van Winkle**

Tabitha Denney and Michael Woodlee voted yes. Michael Chandler, Cale Crain, Jordan Delong, Terry Hickey, Terry Hodges, Dusty Madewell, and Kenny Smith voted no. 2-Yes votes, 7-No votes.

Tommy Frady is the new 3<sup>rd</sup> District County Commissioner. County Clerk Lisa Rigsby sworn him in and he took his place at the Table.

**Amended Resolution Number 490 Private Act set forth in 1984 (Hotel/Motel Tax)**

This Resolution was approved at tonight's Meeting to reaffirm and direct the use of the Hotel Motel tax solely for purpose set forth in 1984 Private Act amended. Tabitha Denney made a motion, second by Michael Woodlee to approve the Resolution as amended. All agreed by voice vote. Motion passed.

**Adjournment**

Tabitha Denney made a motion, second by Jordan Delong to adjourn. All approved by voice vote. Motion passed. Meeting adjourned at 7:38 p.m.

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Chairman Terry Hickey

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County Clerk Lisa Rigsby