

**MINUTES OF THE VAN BUREN COUNTY COMMISSION
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting on June 16, 2025 at 6:00 p.m. at the Van Buren County Administrative Facility & Justice Center. The following action was taken as recorded in Minute Book, "U".

Call to Order

Deputy Cameron Clendenon called the Meeting to Order.

Roll Call

Members present: Michael Chandler, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady, and Michael Woodlee. Commissioners Cale Crain and Dusty Madewell were absent.

Also present: County Attorney Howard Upchurch, County Mayor David Sullivan, County Clerk Lisa Rigsby, and Jay Williams with zoom and Several Citizens of Van Buren County.

Prayer

Commissioner Terry Hickey led us in prayer.

Pledge

Co-Chairman Tabitha Denney led us in the Pledge of Allegiance.

Approve/Disapprove: Minutes from the Full Commission Meeting on May 19, 2025 as printed

Michael Woodlee made a motion, seconded by Terry Hickey to approve the Minutes from the May 19, 2025 Meeting as printed. All agreed by voice vote. 0-opposed. Motion passed.

Committee A Meeting on June 2, 2025

Committee A Meeting

June 2, 2025

Roll call: Jordan Delong, Terry Hickey, Terry Hodges and Tabitha Denney present.

Motion made by Terry Hickey and second by Jordan Delong to approve the bid from US Food for the Jail. Roll call with all in favor.

Motion made by Jordan Delong and second by Terry Hodges to approve the School Systems Fund 141 budget amendments as presented. Roll call with all in favor.

Motion made by Terry Hickey and second by Jordan Delong to approve the School Systems Fund 143 budget amendments as presented. Roll call with all members in favor.

Old Business:

Motion made by Terry Hickey and second by Terry Hodges to move \$1,800 from 39000 to line 51800-335 for Custom Construction for repairs to the Historical Courthouse Building. Roll call with all in favor.

New Business: Motion made by Terry Hodges and second by Jordan Delong to accept the Solid Waste Grant for \$138,162 with a County match of \$13,816. Roll call with all members in favor.

Motion made by Terry Hickey and second by Terry Hodges to pay Lakeland Electric \$1,480 for Jail from County Buildings. Roll call with all in favor.

Motion made by Terry Hickey and second by Jordan Delong to move \$5,000 from 39000 to line 58400-506 for insurance. Roll call with all members in favor.

Motion made by Terry Hickey and second by Jordan Delong to move \$270.98 from 39000 to line 52300-317 data processing. Roll call with all in favor.

Motion made by Jordan Delong and second by Terry Hickey to move \$575.25 as presented by County Trustee. Roll call with all in favor.

Motion made by Terry Hodges and second by Terry Hickey to create Solid Waste line 116-55731-187 for overtime. All members in favor.

Motion to adjourn by Terry Hickey.

Committee A Chairman Tabitha Denney brought forward action that needs to be taken by the Full Commission from the Committee A meeting on June 2, 2025.

Bid from US Food for the Jail (Formally known as IWC)

Terry Hickey made a motion, seconded by Terry Hodges to approve the bid from US Food for the Jail. All approved by voice vote. 0-opposed. Motion passed. **Bid as following:**

Bid 109

RECEIVED

APR 24 2025



Van Buren County Administrative & Justice Facility
121 Taft Drive
Spencer, TN 38585
PHONE: 931-9-46-2314
FAX: 931-946-2388

Van Buren County is now accepting bids for the following:

Van Buren County is now accepting bids to fulfill the 4 week food menu cycle for the Detention Center. This is for the food products for the menu. Van Buren County has the right to reject or refuse any and all bids. Sealed bids must be turned into the Van Buren County Mayor's Office at 121 Taft Drive Spencer, TN 38585 on Thursday, May 22, 2025 by 2:00 p.m. with an effective date of July 1, 2025. For more information contact 931-946-2314.

US Foods

Van Buren Co Jail

Effective 7/1/2025 - 6/30/2026 with Quarterly Pricing Updates except where noted

Item #	USF #	Description	Pack	Size	UPC	Brand	Vendor	25-26 Case	Notes
40534	1043592	BACON SLICED PLATTER 16/22CT FRESH GF	1	15 Lb	42901-0616	Wright	Tyson Foods	\$61.38	Weekly Pricing Updates
3085	1176171	Bacon Turkey Fc 2.78Oz/5.125lices=2Mt	10	1 Lb	270103	Jennie O	Jennie-O	\$47.78	Weekly Pricing Updates
9404	5090469	BANANAS GENERIC FRESH	1	40 lb			Alex Kontos Fruit Co, Inc	\$22.13	Weekly Pricing Updates
39324	1161047	Base Beef Granular	6	1 Lb	8146606	Chef's Basic	Major Products, Inc.	\$18.97	Weekly Pricing Updates
39321	1160989	Base Chicken Granular	6	1 Lb	8145206	Chef's Basics	Major Products, Inc.	\$20.76	Weekly Pricing Updates
7721	4389565	Bean Baked W Brown Sugar & Bacon	6	10	2880014142	Hanover	Hanover Foods Corp	\$39.62	Weekly Pricing Updates
7406	1212613	BEAN CHILI FNCY	6	10	2880016502	Hanover	Hanover Foods Corp	\$40.28	Weekly Pricing Updates
7530	6362035	Bean Green Cut Blue Lake L/S	6	10	2004501	Del Monte	Del Monte Foods	\$38.69	Weekly Pricing Updates
7411	9403700	Bean Pinto Dry Triple Cleaned	1	50 Lb	26634	Packer	Hayes Food Products Inc	\$35.49	Weekly Pricing Updates
7711	4355541	Bean Vegetarian L/S	6	10	2880013647	Dawn Glo	Hanover Foods Corp	\$36.08	Weekly Pricing Updates
9283	2559815	Beef Grnd 73/27 Apr 10# Frz	1	10-Lb	Frozen	Packer	Wolverine Packing Co.	\$33.03	Weekly Pricing Updates
2758	1143516	BEEF GRND 73/27 FINE 5# FRESH	1	1PC-LB	511	National Beef	Rich Prod Corporation	\$4.20/Lb	Weekly Pricing Updates
19710	4804530	Biscuit Dough Round Ztf Split Cn=2Ge	240	2.2 Oz	6063	Richs	Rich Prod Corporation	\$72.17	Weekly Pricing Updates
3759	3100153	Biscuit Dough Southern Style 2.5"	216	2.2 Oz	6252	Pillsbury	Pillsbury/General Mills	\$54.00	Weekly Pricing Updates
3117	TBD	Bologna	1	1Pc-Lb	5506	Field	Specialty Foods Group, LLC	\$2.40/Lb	Weekly Pricing Updates
19182	1179796	BREAD WHEAT 100% 18 SL WG	5	16 oz	3721	LBS	Lewis Bros. Bakeries, Inc	\$12.97	Weekly Pricing Updates
2110	1179798	Bread White Sandwich 20Sl Roundtop	10	20 Oz	3719	Lbs	Lewis Bros. Bakeries, Inc	\$22.84	Weekly Pricing Updates
3326	TBD	BROCCOLI FLORET Fcy IQF GRADE A	12	2 LB	4338FX42	Packer	Fgm Frozen Foods, LLC	\$41.04	Weekly Pricing Updates
16532	1179800	Bun Hamburger Bun 4" 1.5 Brd	8	12 Ct	3729	Lbs	Lewis Bros. Bakeries, Inc	\$21.00	Weekly Pricing Updates
2119	1179805	Bun Hot Dog 8 Pk	12	8 Ct	3728	Lbs	Lewis Bros. Bakeries, Inc	\$26.40	Weekly Pricing Updates
6816	6007322	CABBAGE GREEN BOX FRESH	1	50 lb			G.W. Palmer & Company	\$18.82	Weekly Pricing Updates
50114	7330160	CARROT SLICED MED FANCY KK	6	10	170292	Monarch	Seneca Foods Corporation	\$39.31	Weekly Pricing Updates
11445	5621412	Cereal Frosted Flakes	4	45 Oz	9817	Malt O Meal	Post Consumer Brands, LLC	\$41.68	Weekly Pricing Updates
40219	3340510	Cheese Amer Yellow 120Ct	4	5 Lb	3340510	Glenview Farms	Schreiber Foods Inc	\$64.74	Weekly Pricing Updates
39508	760116	Chili Powder Mild Plastic Shaker Ss	6	18 Oz	2004975	Monarch	B & G Foods.	\$49.05	Weekly Pricing Updates
601	9315128	Chip Potato Regular	104	1 Oz	11045	Frito Lay	Frito-Lay, Inc.	\$54.15	Weekly Pricing Updates
15160	1484740	Chix Brst Nugget Brd Wg Fc Cn 5=2Mt&1Ge	250	73 Oz	5810-928	Tyson	Tyson Foods	\$32.15	Weekly Pricing Updates
13414	8473761	Chix Patty Brd White Mt Fc Wg Cn=2Mt&1Ge	52	3.19Oz	5809-928	Tyson	Tyson Foods	\$33.70	Weekly Pricing Updates
40110	2087421	CHIX TENDER FRITTER PANKO BRD PREMIUM	2	5 Lb	659387	Pakulent Farms	Tyson Foods	\$48.39	Weekly Pricing Updates
40506	2725463	Chix Tender Jumbo Non Marinate Chip Fresh	4	10 Lb	223179	Pakulent Farms	Mountaine Farms Inc.	\$128.00	Weekly Pricing Updates
4457	5942636	Chix Thigh Bnls Shns Frozen	4	10 Lb	14528	Sanderson Farm	Quinch Foods, LLC	\$103.43	Weekly Pricing Updates
50096	7852015	COCKTAIL FRUIT JUICE IMPORT	6	10	492925	Monarch	Rema Foods, Inc.	\$66.11	Weekly Pricing Updates
351	9422643	COFFEE FILTER PK CAFE BLEND GOLD	42	1.3 oz	4141011089	JFG	Reilly Foods Co/Jfg Coffee	\$36.60	Weekly Pricing Updates
897	4007548	COOKIE NILLA WAFER VANILLA	2	2 lb	718	Nabisco	Mondelez	\$18.27	Weekly Pricing Updates
50115	6330088	Corn Whole Kernel Golden Fancy	6	10	170119	Monarch	Lakeside Food Sales	\$40.81	Weekly Pricing Updates
7224	2135965	DRESSING RANCH BUTTERMILK	200	12 gm	6863	Sauer	Sauer Brands	\$23.13	Weekly Pricing Updates
3069	1143475	Egg Med Loose Rp Grade Aa Usda Fresh	1	15 Doz	11609	Dut&Wagner	Dut & Wagner Of Virginia	\$64.21	Weekly Pricing Updates
4097	7248768	FISH POLLOCK BTRD DIAMOND	53	3 oz	10004226	Icelandic	High Liner Foods, Inc.	\$57.51	Weekly Pricing Updates
1292	1143438	FLOUR SELF RISING H & R	1	25 lb	241152	Scotts	Hopkinsville Milling Co	\$13.55	Weekly Pricing Updates
14727	6964191	FRANK BEEF 8-1 LS Cn=2MT WIENER	1	10 LB	2781548169	SMITHFIELD	Smithfield Farmland Sales	\$56.62	Weekly Pricing Updates

US Foods

Van Buren Co Jail

Effective 7/1/2025 - 6/30/2026 with Quarterly Pricing Updates except where noted

IWC #	USF #	Description	Pack	Size	UPC	Brand	Vendor	25-26 Case	Notes
37777	3351426	FRY FRENCH KK 1/2" B GRADE	6.5	Lb	7117902904	PACKER/SPUD QU	Glacier Sales	\$33.65	
3493	3788601	FRY FRENCH KK 1/2" GRADE A	6.5	Lb	22213	Sun Crop	Jr Simplot - Grand Forks	\$37.33	
39618	1139832	Gelatin Red Asst	12.24	Oz	461310	First Quality	First Food Company	\$41.31	
7605	9717877	Green Turnip Chopped Fncy	6.10		3470011252	Mholmes/Allen	Mccall Farms, Inc.	\$41.45	
3048	1212521	Ham Cooked Del. 12-14 Lb	1	1PC-Lb	25613	Hormel	Hormel Foods Sales, Llc	\$3.22/LB	Weekly Pricing Updates
3024	8227670	Ham Sliced 1/2 Oz Bread Rdy 96% FF	6.2	Lb	32542	Hormel	Hormel Foods Sales, Llc	\$70.77	
39459	2411627	Hushpuppy Round Parfried W/Onion	2.5	Lb	500932	Monarch	Savannah Food Co., Inc.	\$26.04	
6717	7359565	Jelly Grape	6.10		55485	Polaner	B & G Foods	\$56.18	
2253	2006625	Juice Pineapple U/S Bev Can	12.46	Oz	8083	Dole	Dole Packaged Foods Dry	\$42.58	
50071	5686472	Ketchup Tomato 33% Fancy	6.10		364868	Monarch	Red Gold	\$42.31	
50110	9330077	Kraut Shredded Fncy	6.10		170108	Monarch	Seneca Foods Corporation	\$47.24	
39545	6501159	Lemon Pepper Plastic Shaker Shelf Stabl	6.28	Oz	2006313	Monarch	B & G Foods	\$40.71	Weekly Pricing Updates
6785	7006562	Lettuce Iceberg Cello Fresh	1	24Ct			Lange Fresh Sales, Inc.	\$28.43	Weekly Pricing Updates
55292	7445317	Margarine Whipped	1	20 Lb	22090-US	Gelview Farms	Ventura Foods Llc (Birmn	\$33.45	Weekly Pricing Updates
18036	5938790	Mayonnaise	200	9 Gm	6398	Sauer	Sauer Brands	\$22.04	Weekly Pricing Updates
39470	7329113	Mayonnaise Extra Heavy Duty	4.1	Gal	HV0905	Harvest Value	Ken's Foods, Llc.	\$50.51	Weekly Pricing Updates
1284	9294284	Meal Corn White Self Rising Mix	1.25	Lb	243152	Scotts	Hopkinsville Milling Co	\$13.45	
274	9401621	Milk 1% Half Pint Bev	48	8 Oz	100119	Sealtest	Milko, Inc.	\$17.24	Weekly Pricing Updates
120	1139805	MILK 2% 1/2 PINT BEV	48	8 oz	100114	Sealtest	Milko, Inc.	\$18.21	Weekly Pricing Updates
1343	9043977	MIX BROWNIE ADD WATER ONLY	6.5	Lb	65038	GILSTER MARY LE	Gilster Mary Lee	\$51.34	
1365	2007664	Mix Cake Devil Food Tff	6.5	Lb	65002	Gilster Mary Le	Gilster Mary Lee	\$50.11	
12579	1182646	Mix Drink Fruit Punch St W Calcium	1000	3 Gm	45023	Bernard	Bernard Food Industries	\$67.73	
12569	9900046	Mix Drink Grape Nutri Low Cal	1000	3 Gm	429013	Bernard	Bernard Food Industries	\$43.23	
12566	6751594	Mix Drink Nutri Tea Low Cal	1000	3 Gm	429063	Bernard	Bernard Food Industries	\$43.23	
12568	9440350	Mix Drink Orange Nutri Low Cal	1000	3 Gm	429033	Bernard	Bernard Food Industries	\$43.23	
1920	6168330	Mix Gravy Peppered Tff	6	1.5 Lb	99412	Consistoga	C H Guenther & Son, Inc.	\$31.34	
1413	6043970	Mix Pancake Add Water Only	6.5	Lb	65023	Gilster Mary Le	Gilster Mary Lee	\$38.81	
3020	5939129	MUSTARD PACKETS	500	5.5 gm	6501	Sauer	Sauer Brands	\$27.51	
39598	4364063	Mustard Prepared Yellow	4.1	Gal	4364063	Monarch	Sauer Brands	\$25.36	
192	4376018	OATMEAL QUICK WG	12.42	Oz	4650	HEARTY TRADITION	Post Consumer Brands, Llc	\$49.55	
80018	6613103	Oil Pan And Grill	1	35 Lb	455604	Monarch	Cargill Incorporated	\$38.64	Weekly Pricing Updates
3308	9009630	OKRA BRD CUT HEAVY BREADING	4.5	Lb	4001273	STILWELL	Schwan's Food Service	\$35.28	
39564	6413298	Onion Chopped Dehydrated Jug Shelf Stabl	1	48 Oz	2004055	Durkee	B & G Foods	\$23.38	
38820	993063	Pasta Macaroni Elbow	2	10 Lb	197626	Harvest	Dakota Growers Pasta Comp	\$33.45	
38824	4327771	Pasta Spaghetti 10"	2	10 Lb	210753	Rosell	Dakota Growers Pasta Comp	\$33.88	
4851	9437377	Patty Beef W/Tvp Layer Pk	54	3 Oz	310	Travis	Travis Meats, Inc	\$38.62	
50111	2328987	Pea Green 4 Sv Fancy	6	10	170644	Monarch	Lakeside Food Sales	\$47.40	
6624	1148927	Peanut Butter Smooth	6	5 Lb	513924	Peanut Producer	Atlantic Beverage Co.	\$53.60	
50104	5328133	Pear Halves Juice Domestic 30-40 Ct	6	10	180418	Monarch	Neil Jones Food Company	\$66.47	
50106	8808123	Pear Halves 1/5 30-35 Ct Domestic	6	10	550140	Monarch	Neil Jones Food Company	\$62.52	

US Foods

Van Buren Co Jail

Effective 7/1/2025 - 6/30/2026 with Quarterly Pricing Updates except where noted

IWC #	USF #	Description	Pack	Size	UFC	Brand	Vendor	25-26 Case	Notes
50107	1328145	Pear Sliced Juice Domestic 140-160 Ct	6	10	180470	Monarch	Neil Jones Food Company	\$61.56	
6695	8008872	PICKLE KOSHER DILL SPEAR 74 CT	6	10	63830	HEINZ	Heinz North America	\$68.96	
8995	3976255	PIZZA BKFS1 TURKEY SAUS SQ WG=1MT&1.5G	128	3.31 oz	63912	Tonys	Schwan's Food Service	\$69.15	
7725	144196	Potato Instant With Milk Vit C	6	10	10215	Whipp	Basic American Food Co.	\$98.55	
11831	2536506	POWDER CHILI DARK	6	20 oz	900210220	MCCORMICK	Mccormick & Co Inc	\$82.20	
39380	7327315	PUDDING BANANA TFF RTU	6	10	280143	Monarch	Afp/Advanced Foods Produc	\$55.52	
6670	1179823	Relish Sweet Pickle	4	1 Gal	1805527121	Mr Chips	Mr. Chips Inc.	\$40.48	
18378	7143605	RICE VEGETABLE FRIED	4	3 lb	59372	Minh	Schwan's Food Service	\$48.26	
40325	3329885	Salt Iodized Canister Round	24	26 Oz	200184	Monarch	Rema Foods, Inc.	\$27.92	
1433	1139811	Sauce Apple Fancy Sweet	6	10	4820047126	Mothers Maid	Burnette Foods	\$50.33	
906	4038975	SAUCE APPLE UNSWEET	6	10	4820047150	Mothers Maid	Burnette Foods	\$41.31	
6935	6004436	SAUCE BBQ ORIGINAL	4	1 GAL	410531681	Cattlemens	The French's Food Co Llc	\$64.14	
39385	8770941	Sauce Cheese Cheddar Aged Tff	6	10	636716	Monarch	Afp/Advanced Foods Produc	\$70.80	
50074	3328168	SAUCE SPAGHETTI FANCY	6	10	207064	Monarch	Red Gold	\$45.01	
40035	1148200	SAUSAGE LINK W/SKIN 16-1	1	10 lb	23135	Uncle Charlies	Uncle Charlie's Meats Inc	\$37.33	
4744	1175577	SAUSAGE PATTY COUNTRY 2.78"	132	1.5 oz	711	Goosbys	James Meal Co	\$50.45	
40132	1182693	SAUSAGE PATTY WHOLE HOG 2.9"	132	1.5 Oz	20132	Wampler Farms	Wampler's Farm Sausage	\$55.15	Weekly Pricing Updates
80011	1328699	Shortening Clear	1	35 lb	290306	Harvest Value	Cargill Incorporated	\$32.48	Weekly Pricing Updates
7084	4001947	Soup Cream Of Chicken	12	50 Oz	1036	Campbells	Campbell Foodservice Co	\$74.61	
39315	422634	SPREAD PIMENTO CHEESE	2	5 lb	5810830152	Glenview Farms	Reser's Fine Foods, Inc.	\$37.85	Weekly Pricing Updates
422	4009908	Starch Corn Argo	24	1 lb	2001561	Argo	Ach Food Companies	\$41.58	
5168	7038805	STEAK BEEF BRD CN=1.39MT	58	2.75 oz	1117	Travis	Travis Meats, Inc	\$52.87	
39950	8383283	Sugar Granulated Extra Fine Cane White	1	50 lb	229743	Monarch	Cargill, Incorporated	\$46.93	
7264	5000617	SUGAR LIGHT BROWN	1	25 lb	401478	DOMINO	Domino Foods	\$33.38	
38324	1139860	Sugar Powdered 10X	1	50 lb		United Sugar	Bakemark Usa Llc	\$45.01	
7302	5924360	SYRUP PANCAKE CUP	100	1.5 oz	6383	SAUER	Sauer Brands	\$21.03	
17325	1212600	Tea Ice Bag 1 Oz=1 Gal	96	1 Oz	795945000	Ancient Leaf	Ronnoco Coffee Llc	\$19.77	
6786	9007303	Tomato 5X6 Xlg Fresh	1	25 lb	7017		Alex Kontos Fruit Co.,Inc	\$24.86	
50085	5329230	Tomato Diced Juice Pk	6	10	172800	Monarch	Red Gold	\$30.88	
11829	9690272	TUNA CHUNK LIGHT LS VMC PAK	6	43 oz	514540	STARKIST	Starkist	\$80.45	
50109	2902906	Tuna Light Chunk Skipjack In Water	6	66.5 Oz	257271	Harvest Value	Rema Foods, Inc.	\$86.95	
18222	7093065	Turkey Grd Raw 85/15	2	10 lb	70012	Butterball	Butterball Llc	\$39.30	
50083	5330071	Vegetable Mix Stew Fancy	6	10	170104	Monarch	Lakeside Food Sales	\$46.38	
39016	147397	Vinegar White Distilled 4%	4	1 Gal	Wdvl120	Belton	Belton Foods, Inc	\$17.84	
4718	9452921	Wiener Turkey 8-1 Cn=2Mt Ztf	4	5 lb	6128.69	Jennie O	Jennie-O	\$59.08	
7774	7016140	Yam Syrup Pk Cut L/S Sweet Potato	6	10	482004441	Bruce	McCall Farms, Inc	\$45.80	
205	1116190	Yogurt Strawberry Banana/Straw 11.295	48	4 Oz	121024	Upstate Farms	Upstate Farms Cooperative	\$18.73	

Budget Amendment for the School System, Fund 141

Michael Woodlee made a motion, seconded by Kenny Smith to approve the School Systems Fund 141 budget amendments as presented.

Upon roll call: Michael Chandler, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady, and Michael Woodlee voted yes. Motion passed. **Budget Amendments as presented:**

Van Buren Co. Board of Education
2024-2025

BUDGET AMENDMENT

GENERAL FUND
FUND 141

FUNCTION	OBL.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
71100	449	Textbooks	Move to cover over expenditure	5000	
71100	599	Other Charges	Cost exceeded expectation of expense		5000
73300	599	Other Charges	Move to cover over expenditure	2000.00	
73300	499	Other Supplies and Materials	Exp. Paid for homeless reimb. By donations		2000
TOTAL				7000	7000

Van Buren Co. Board of Education

2024-2025

BUDGET AMENDMENT

GENERAL FUND

FUND 141

FUNCTION	OBL.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
71200	116	Special Education Teachers	- Move to cover over expenditure	13000	
71200	207	Special Ed Medical Insurance matching	EA health insurance matching		13000
TOTAL				13000	13000

Van Buren Co. Board of Education
2024-2025

BUDGET AMENDMENT

GENERAL FUND
FUND 141

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
76100 73300	707 399	Building Improvements Other Contracted Services	Move to cover Opioid abatement funding Paid for services reimbursable by county	22000	22000
			TOTAL	22000	22000

Van Buren Co. Board of Education
2024-2025
BUDGET AMENDMENT

GENERAL FUND
FUND 141
REIMBURSABLE FUNDS

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
73300	116	Teachers Salary LEAPS	Move to EA line item	912.88	
73300	524	InService/Staff Development	Move to EA line item	711.00	
73300	163	Educational Assistants	Used more funds for EA's		1623.88
TOTAL				1623.88	1623.88

BUDGET AMENDMENT

GENERAL FUND
FUND 141

FUNCTION	O.B.I.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
72120	499	Other Supplies and Materials	Extra Expenses due to Grant		
72120	701	Administration Equipment	Move to cover overexpenditures		
72120	217	Hybrid Stabilization	To cover Hybrid Expenditures	3000	3000
72120	524	Inservice/Staff Development	Move to cover over Expenditures		
72210	189	Other Salaries & Wages	Extra Expenses due to under budgeted	100	100
72210	129	Librarians	Move to cover expenses		
72610	410	Custodial Supplies	Cost of Supplies increased	7000	7000
72610	415	Electricity	Move to cover Cost of Supplies		2000
72610	399	Other Contracted Services	Cost of Contracted Services increased	2000	
72610	415	Electricity	Move to Cover Cost of Services	1500	1500
72710	599	Other Charges	Extra expenses incurred due to increase		
72710	499	Other Supplies and Materials	Move to cover Other Charges	2000	2000
		TOTAL		15600	15600

Van Buren Co. Board of Education
2024-2025

BUDGET AMENDMENT
Reimbursable Grant

GENERAL FUND
FUND 141
Summer Learning Transportation

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
72710	146	Bus Drivers	New Budget		9600.00
72710	201	Social Security	New Budget		595.20
72710	204	State Retirement	New Budget		672.00
72710	212	Employer Medicare	New Budget		139.20
72710	412	Diesel	New Budget		1956.69
46590		Other State Education Funds	New Budget	12963.09	
TOTAL				12963.09	12963.09

Van Buren Co. Board of Education
2024-2025

BUDGET AMENDMENT
Reimbursable Grant

GENERAL FUND
FUND 141
Summer Learning Camp

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
71100	116	Teachers	New Grant		50000.00
71100	163	Educational Assistants	New Grant		3887.52
71100	189	Other Salaries & Wages	New Grant		750.00
71100	201	Social Security	New Grant		3386.52
71100	204	State Retirement	New Grant		3609.71
71100	212	Employer Medicare	New Grant		792.25
71100	217	Retirement-Hybrid Stabilization	New Grant		193.92
71100	499	Other Supplies & Materials	New Grant		2515.44
71100	599	Other Charges	New Grant		1800.00
72410	139	Assistants Principals	New Grant		4000.00
72410	201	Social Security	New Grant		248.00
72410	204	State Retirement	New Grant		230.80
72410	212	Employer Medicare	New Grant		58.00
46590		Other State Education Funds	New Grant	71472.16	
TOTAL				71472.16	71472.16

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
73300	116	Teachers	Move to cover expenditures for Summer	8579.12	
73300	163	Educational Assistants	Move to cover expenditures for Summer		71.00
73300	189	Other Salaries and Wages	Move to cover expenditures for Summer		8972.11
73300	599	Other Charges	Move to cover expenditures for Summer	463.99	
TOTAL				9043.11	9043.11

Van Buren Co. Board of Education

2024-2025

BUDGET AMENDMENT

Reimbursable Grant

GENERAL FUND

FUND 141

Healthcare Resiliency Grant

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
72120	413	Drugs & Medical Supplies	Bought More supplies needed		18000
72710	729	Transportation Equipment	Needed More for car purchase		5000
46390		Other Health and Welfare Grants	Spent more in this year for the grant	23000	
TOTAL				23000	23000

Budget Amendments for the School System Fund 143

Michael Woodlee made a motion, seconded by Terry Hodges to approve the School Systems Fund 143 budget amendments as presented.

Upon roll call: Michael Chandler, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady, and Michael Woodlee voted yes. Motion passed. **Budget Amendments as presented:**

BUDGET AMENDMENT

CHILD NUTRITION
FUND 143

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
73100	599	Other Charges	Increased Costs		
73100	710	Food Services Equipment	Move to cover over Expenditures	1000	1000
73100	422	Food Supplies	Cost of Food increased		
73100	710	Food Services Equipment	Move to cover over Expenditures	17000	17000
TOTAL				18000	18000

Budget Amendment, Solid Waste Reduction Grant with County Match

Michael Woodlee made a motion, seconded by Michael Chandler to accept the Solid Waste Grant for \$138,162 with a County match of \$13,816.

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Grant Award Letter as following:**



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Division of Solid Waste Management
Davy Crockett Tower, 7th Floor
500 James Robertson Parkway
Nashville, Tennessee 37243

May 29, 2025

The Honorable David Sullivan
Van Buren County, Mayor
P.O. Box 217
Spencer, TN 38585

RE: Waste Reduction Grant – Grant Award Letter
Application ID# 2025-12561

Dear Mayor Sullivan:

The Tennessee Department of Environment and Conservation (TDEC), Division of Solid Waste Management (DSWM), Materials Management Program (MMP), Grants Administration has completed the review of the Waste Reduction Grant Applications for FY25 and is pleased to offer Van Buren County partial funding for the *Waste Reduction Grant Contract*.

The *Waste Reduction Grant Contract* will be sent for review and electronic signature to this email address from TDEC Contracts via Adobe Acrobat Sign. Once Van Buren County receives the grant contract, there will be a deadline of **three (3) weeks** to complete this request. The tentative delivery date of the request is **June 30, 2025**.

Van Buren County has been awarded the amount of \$133,972.00, with a match of \$13,397.00 (10%). The State’s Maximum Liability is \$120,575.00. The total grant contract will include the following purchases:

Line-Item Description	Line-Item Total Allowed:
One (1) 40 YD Octagon Receiver	\$50,532
240V Compactor w/install	\$56,982.00
460V Compactor w/install	\$26,458.00
Grant Contract Total:	\$133,972.00

Please Note: This award letter is **NOT** permission to proceed with grant activities or purchases as this is not a fully executed contract until all signatures are received AND the Project Pre-implementation Meeting or (PMC) is completed per the executed contract terms A.3. Project Pre-Implementation Meeting. The virtual scheduled PMC meeting will be **August 4, 2025, at 10:00 a.m. CST**. All Grantees are required to attend with one financial and one technical representative. Please provide contact details for each representative by **July 15, 2025**. If you cannot attend this meeting, please contact Grants Administration as soon as possible to reschedule.

Once the PMC requirement is completed, the next steps for this grant contract are to complete the "Statement of Understanding," "Title VI Training Certification," "Budget Acceptance," "Sub-Contracts" (if applicable), and "Procurement" activities in GMS. Once these are **SUBMITTED** and **APPROVED** by Grants Administration, the purchasing of approved materials or equipment can begin in the manner of quotes or bids in accordance with purchasing and procurement policies of the State or locally adopted policy. The Grantee is permitted to begin the solicitation of bids once the grant contract is fully executed but may **not** award or notify suppliers or vendors of the award until the "Procurement" Activity is approved.

If you have not received the contract for signature by the date above or there are questions or concerns, please email the Grants Program Manager, Robin Chance, at Robin.Chance@tn.gov or by phone at 615-571-6364.

Sincerely,



Lisa A. Hughey, CHMM
Director

cc: Melinda Starkey, Administrative Assistant, Van Buren County
Lilly Hall, SW Planner, SCDD
Amber Greene, Program Administrator 1, DSWM
Cavene McHayle, Program Administrator 1, DSWM
Robin Chance, Grants Program Manager, DSWM
Cory Lingerfelt, Grants Analyst, DSWM
Will Nolan, Grants Analyst, DSWM



Outlook

RE: Waste Reduction Grant - Grant Award Letter

From Cory Lingerfelt <Cory.Lingerfelt@tn.gov>

Date Fri 5/30/2025 2:58 PM

To Melinda Starkey <Melinda.Starkey@outlook.com>

Good Afternoon,

They were in the application, but we were unable to fund them this grant cycle. You will be receiving funding for the Six (6) 40 Cubic Yard Octagon Receivers at 50,532.00, the 240V Compactor with install and delivery for \$59,447.00, and the 460V Compactor with installation and delivery for \$28,183.00.

Total Contract Amount: \$138,162.00

Maximum State Liability: \$124,346.00

Van Buren County Match: \$13,816.00

I apologize for the errors on the letter as we were following what was in the application budget. Thank you for your patience.

Please let me know if you have any further questions.

Thank you,



Environment &
Conservation

Cory Lingerfelt – Grants Analyst II
Department of Environment and Conservation
Division of Solid Waste Management
Davy Crockett Tower, 7th Floor
500 James Robertson Parkway
Nashville, TN 37243
(615)-532-0063
Cory.Lingerfelt@TN.gov

From: Melinda Starkey <Melinda.Starkey@outlook.com>

Sent: Friday, May 30, 2025 12:41 PM

To: Cory Lingerfelt <Cory.Lingerfelt@tn.gov>

Subject: [EXTERNAL] Re: Waste Reduction Grant - Grant Award Letter

Lakeland Electric in the amount of \$1,480.00 for the Jail

Michael Woodlee made a motion, seconded by Terry Hickey to pay Lakeland Electric \$1,480.00 for Jail from County Buildings. (The jail has to have their own outlet for Soap dispenser)

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed.

Budget Amendment for insurance in the amount of \$5,000.00, Fund 101

Jordan Delong made a motion, seconded by Michael Woodlee to move \$5,000.00 from 39000 to line 58400-506 for insurance.

Van Buren Co. Executive 2024-2025			General Fund Fund 101		
Function	Obj.	Description	Explanation	Debit	Credit
39000		UNASSIGNED	insurance	\$ 5,000.00	
58400	506	insurance	insurance/deductible		\$ 5,000.00
			Total	\$ 5,000.00	\$ 5,000.00

Van Buren Co. Executive 2024-2025			General Fund Fund 101		
Function	Obj.	Description	Explanation	Debit	Credit
39000		UNASSIGNED	assessor of property	\$ 270.98	
52300	317	data processing	appraisal charges		\$ 270.98
			Total	\$ 270.98	\$ 270.98

Upon roll call: Jordan Delong, Tabitha Denney, Terry Hickey, Kenny Smith, Tommy Frady, and Michael Woodlee voted yes. Michael Chandler and Terry Hodges voted no. 6-yes votes, 2-no votes. Motion passed. **Budget Amendment as presented:**

Motion to create Line item 116-55731-187 in Solid Waste

Michael Woodlee made a motion, seconded by Terry Hodges to approve to create Solid Waste line 116-55731-187 for overtime. All agreed by voice vote. 0-opposed. Motion passed.

June 2, 2025

*Sent to
Full Commission.
Would
be separate
check*

Budget Adjustment #3 from meeting on April 5, 2025

TO: Committee A - Budget

Heather Woodlee, Finance Director

FROM: Beth M. Simmons, Trustee

Please make the following adjustments to the Trustee's 2024-2025 Budget

- Decrease line item 101-58400-510 (Trustee Commissions) in the amount of \$575.25
 - Total of \$575.25 For deputy trustee bonus plus benefits
- Increase line item 101-52400-106 in the amount of \$500.00 bonus/salary
- Increase line item 101-52400-201 in the amount of \$31.00 Social Security
- Increase line item 101-52400-204 in the amount of \$35.00 Retirement
- Increase line item 101-52400-210 in the amount of \$2.00 Unemployment
- Increase line item 101-52400-212 in the amount of \$7.25 Medicare

Committee A Meeting on June 9, 2025

Committee A Meeting

June 9, 2025

Roll call: Cale Crain, Terry Hickey, Terry Hodges and Tabitha Denney present.

Motion made by Cale Crain and second by Terry Hickey to move \$387.40 from 101-44170 Misc Refund to line 101-54110-187 overtime. Roll call with all members voting yes.

Motion made by Terry Hickey and second by Terry Hodges to move \$5,000 from 39000 to line 116-55731-187 overtime. Roll call with all voting yes.

Motion made by Cale Crain and second by Terry Hodges to approve continuing budget. Roll call with all voting yes.

Motion made by Cale Crain and second by Terry Hodges to pass the 2025/2026 Budget. Roll call with all members in favor.

Motion by Terry Hickey and second by Terry Hodges to adjourn.

Committee A Chairman Tabitha Denney brought forward action that needs to be taken from the Full Commission from the Committee A meeting on June 9, 2025.

Budget Amendment for TBI overtime reimbursement, \$387.40

Terry Hickey made a motion, seconded by Michael Woodlee to approve to move \$387.40 from 101-44170 Misc. Refund to line 101-54110-187 overtime.

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Budget Amendment as following:**

Van Buren Co. Executive
2024-2025

BUDGET AMENDMENT

General Fund
Fund 101 General Fund

Function	Obj.	Description	Explanation	Debit	Credit
44170 54110	187	Misc Refund Overtime		\$ 387.40	\$ 387.40
			Total	\$ 387.40	\$ 387.40

TBI Overtime Reimbursement

Budget Amendment for overtime, \$5,000.00, Fund 116

Terry Hickey made a motion, seconded by Terry Hodges to move \$5,000.00 from 39000 to line 116-55731-187 overtime.

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Budget Amendment as following:**

**Van Buren Co. Executive
2024-2025**

**Solid Waste
Fund 116**

Function	Obj.	Description	Explanation	Debit	Credit
39000 55731	187	unassigned OVERTIME	OVERTIME OVERTIME	\$ 5,000.00	\$ 5,000.00
			Total	\$ 5,000.00	\$ 5,000.00

Old Business

2011 Chevrolet G4500 Type 3 Ambulance, this matter was tabled at the last County Commission meeting.

Terry Hickey made a motion, seconded by Terry Hodges to approve to place the Ambulance back on Gov.Deals for sale. All approved by voice vote. 0-opposed. Motion passed.

New Business

City of Spencer to use the Civic Center and Fairgrounds for the Fireworks show

Michael Woodlee made a motion, seconded by Terry Hodges to grant permission to the City of Spencer to use the Civic Center and the Fairgrounds for the Fireworks show. All agreed by voice vote. 0-opposed. Motion passed.

The Annual Mountain Homecoming to use the old Courthouse lawn/square

Michael Woodlee made a motion, seconded by Jordan Delong to grant permission to use this area. All approved by voice vote. 0-opposed. Motion passed.

Budget Amendment for the School System Fund 141

Director of Schools Katina Simmons was present at the Commission meeting requesting budget amendments for the School System Fund 141. Michael Woodlee made a motion, seconded by Michael Chandler to approve this request as presented.

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Budget Amendment as presented:**

Budget Amendment for the School System Fund 143

Michael Woodlee made a motion, seconded by Kenny Smith to approve budget amendment for the school system fund 143 as presented.

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Budget Amendment as presented:**

New Business

FUNCTION	OBJ.	DESCRIPTION	EXPLANATION	DEBIT	CREDIT
73100	207	Medical Insurance	Over budgeted for Medical Insurance	8500	
73100	165	Cafeteria Personnel	Underbudgeted for Summer Feeding		8500
TOTAL				8500	8500

Capital Projects Fund 171, closing out, with interest left in the amount of \$18,820.10

Michael Woodlee made a motion, seconded by Kenny Smith to approve to close Fund 171, by debiting \$18,820.10 out of 171-39000 and credit 171-99100-590 in the amount of \$18,820.10.

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Amendment as presented:**

New Business

Van Buren Co. Executive
2024-2025

Capital Project
Fund 171

Function	Obj.	Description	Explanation	Debit	Credit
39000 99100	590	fund balance transfer out	to do transfer out to 101	\$ 18,820.10	\$ 18,820.10
Amy Hewitt (auditor) This is the remaining balance from the will allow me to write a check from 171-99100-590 to fund 101-49800. This will be a transfer out and transfer close out account					
			Total	\$ 18,820.10	\$ 18,820.10

The Transfer of the Capital Projects Fund interest moving it to Fund 101 (\$18,820.10)

Michael Woodlee made a motion, seconded by Kenny Smith to approve to close out Fund 171 by crediting 101-39000 in the amount of \$18,820.10 and debit 101-49800 in the amount of \$18,820.10

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Transfer as following:**
Contract for primary Care Services, Cumberland Family Care, PC (2-1-2020 - 1-31-2026)

New Business

**Van Buren Co. Executive
2024-2025**

**General Fund
Fund 101**

Function	Obj.	Description	Explanation	Debit	Credit
39000		UNASSIGNED	interest from 171		\$ 18,820.10
49800		revenue	interest from 171	\$ 18,820.10	
			Total	\$ 18,820.10	\$ 18,820.10

Terry Hickey made a motion, seconded by Michael Woodlee to approve to continue the County's Contract with Cumberland Family Care through January 31, 2026. All agreed by voice vote. 0-opposed. Motion passed. Contract as following:

Budget Amendment Fund 101 in the amount of \$6,000.00, BCBS

New Business

Contract for Primary Care Services

Submitted by:

Cumberland Family Care, PC

Van Buren Clinic

February 1, 2020 through January 31, 2026

For the delivery of primary care services to inmates serving at the Van Buren DOC

Year 5: January 1, 2025- January 31, 2026

I. Contract Services Provided By CFC

Expense Category - Position/Services	Allocation Description	Monthly	Annual	
* Mid-level Provider (Nurse Practitioner or Physician Assistant)	.15 FTE (288 hrs/yr; 6/wk)	1,754	21,052	
* LPN (Licensed Practical Nurse) + Nurse Mgr (Overage & Oversight)	1.0 FTE (2080 hrs/yr; 40/wk)/LPN	4,424	53,093	
Inmate Medical Visits with Provider (average <= 50 visits/mo)	Discounted Fee/visit @\$25.00	1,250	15,000	
**Administrative Expense (See included expenses below)	Flat Fee	1,519	18,232	
Inmate Medical Nurse Visits	No Charge	-	-	
After Hours On-call Service (nurse/MD)	No Charge	-	-	
General Medical Supplies and Exam Room Equipment	No Charge	-	-	
Office Equipment/Computers/Copy/Print/Fax	No Charge	-	-	K Monthly
		\$ 8,948	\$ 107,377	7405.41

* Clinical Personnel: expense includes the appropriate allocated % for employee benefits and payroll taxes

**Administration/Supply Expenses:

eHR/eCW - electronic health records and security

Epion/Security cloud server vendor

Worker's Compensation

Malpractice Liability Coverage

Cyber Insurance Coverage

Medical Director, Midlevel Supervision (Physician)

CFC (Admin, Billing)

Medical records processing and referrals

II. Services Provided - Expenses Additional to Contract

	Discount
a. Outsourced Labs - Testing provided by Lab Corps	50%
Labs - account billed to CFC	
per agreement with Lab Corps	
at discounted rate passed on	
to DOC	
b. In-house physician specific consultation	Billed at \$50/15 min

III. Contract Exclusions

Prescriptions Pharmaceuticals - Discounted medications received from IHS Pharmacy

OTC medication is provided in-house in bulk at discounted rates from IHS Pharmacy

Diagnostic Imaging - Discounted contract with MobileX USA

Behavioral Health Services and Specialty Care

Dental Services

Inmate transportation or ER Services

Upon roll call: Michael Woodlee, Jordan Delong, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady and Michael Woodlee voted yes. Motion passed. **Budget Amendment as presented:**

New Business

General Fund
Fund 101

[illegible]

Comments from the General Public

A Citizen was present to address the Full Commission on rumors of Metro-Government. When ask from the Citizens, “Is there talk about a Metro-Government?” Commissioner Tabitha Denney stated, “There was a petition that went around that people have signed.” The Citizen ask, “Is this going to be something the County is going to be pursuing?” Commissioner Denney stated, “I don’t think there is any action tonight are there?” No action was taken.

Adjournment

Michael Woodlee made a motion, second by Kenny Smith to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned at 6:32 p.m.

Chairman Cale Crain

County Clerk Lisa Rigsby